

# PORT COSTA SANITARY COMMISSION

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of the Crockett Community Services District

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## MINUTES OF REGULAR MEETING, MAY 12, 2021

1. CALL TO ORDER: The meeting was called to order at 7:02 PM by Vice-Chairperson Cusack. Present were Commissioners List and Scheer, along with Dept. Manager Barnhill, District Engineer Murdock, Administrative Services Manager Gunkelman and Assistant District Secretary Witschi. Commissioners Klaiber and Surges were absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. SELF-MONITORING REPORT: Mr. Barnhill reported there are four copper samples collected throughout the year and Valley Operators missed the copper sample in the first quarter, so they pulled an extra sample, but that is considered a violation of the permit. He doesn't know if they will subject us to a minimum penalty for that since they have collected an additional copper sample.
- 5.b. DISTRICT BOARD ACTIONS: Mr. Gunkelman reported on the actions taken by the District Board in April. He said the Board tentatively approved the Sewer Use Study for Port Costa and Crockett.
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances was examined by the Commission. No further comments or questions.
- 6.b. 10-MONTH AND PROPOSED BUDGET: Mr. Gunkelman presented the proposed budget. Commissioner Scheer said professional services are a lot higher than previous years. Mr. Gunkelman said that is at the treatment plant just for the technicians going down there. He said he doesn't know why they were budgeted so low last year, or if that money was allocated somewhere else. Commissioner Scheer asked staff if they are having the operators do more than we normally ask them to do. Mr. Barnhill said earlier this year Telstar was out doing more technical services and that is probably why it is higher.
- 7.a. GREASE TRAPS: Mr. Barnhill reported the District Code requirement for restaurants by discretion of the general manager is to install grease or oil on sand interceptors, but for restaurants would be a grease interceptors, and the capacity is a minimum of 450 gallons that have to be installed, of course underground and flow accessible by trucks for pumping so that they can be regularly maintained. He said the next step is to call the manager at the restaurant, speak with them, and then send out a follow up letter with the requirements on code. Commissioner List said a lot of the flushable wipes never decay and they get sucked out of the tank by a truck and his concern is can the restaurants comply with a little grease containment, and customers comply with not putting flushable wipes down the toilets. Mr. Barnhill said there is an annual newsletter staff sends out every year and flushable wipes is one of the major components. Commissioner Scheer said there are not many people that live in town and she doesn't think it would be hard to educate people, especially new people that

came in town who may not realize where their sewage goes, and what they are supposed to put down the drain. Commissioner Scheer said she would be happy to volunteer to work on some sort of a newsletter to give the residents.

7.b. FUTURE PROJECTS: Mr. Barnhill reported there are line projects that need to be looked at including relocating the line along the creek from the school or the line goes into the backyards of the houses all the way down to the Bull Valley restaurant, which is approximately 1500 feet should be ideal. He received a call from Senator Dodd's office notifying staff that they had grant funding for wastewater and water projects, which were shovel ready.

8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that have been some backups in the line to the septic tank. West County Wastewater District cleared them out. A passive bypass should be installed at ground level from the manhole to the septic tank hatch to prevent sanitary sewer overflow's. The bypass pipe will be the same diameter or larger as the collection system. Mr. Barnhill said he is communicating with the operators about the weeds and is considering hiring a third party to do the weeding.

8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

8.c. STAFF ANNOUNCEMENTS: None

9. REPORTS FROM COMMISSIONERS: None

10. CONSENT CALENDAR: The consent items were approved unanimously (as/tl):  
a. Approve Minutes of April 20, 2021.  
b. Receive Status Report on outstanding issues.

11. FUTURE AGENDA ITEM:  
Discuss Port Costa School sewer system (July).

12. COMMISSIONER COMMENTS: None

13. ADJOURNMENT: The meeting was adjourned at 8:27 PM until June 9, 2021.

Respectfully submitted,

*Susan Witschi*

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May 19, 2021