

CROCKETT RECREATION COMMISSION

Regular Business Meeting
AGENDA FOR MONDAY, OCTOBER 3, 2022

TIME: 6:00 PM
PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

The Crockett Recreation Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: Consideration of a motion to approve the following item:
 - a. Approve Minutes of September 12, 2022
5. RECREATION:
6. BUDGET AND FINANCE:

Consider monthly Summary Worksheet and staff report on financial matters.
7. ADMINISTRATIVE:

Receive report on actions taken by the District Board.
8. REPORT OF DEPARTMENT MANAGER: (This item is typically for exchange of information only. No action will be taken at this time.)
9. REPORTS FROM COMMISSIONERS: (This item is typically for exchange of information only. No action will be taken at this time.)
10. FUTURE AGENDA ITEMS:
Annual report on use of Recreation Taxes (Dec.).
Election of Officers for 2023 (Dec.).
Approve meeting schedule for 2023 (Dec.).
11. COMMENTS FROM COMMISSIONERS:
12. ADJOURNMENT to November 7, 2022.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

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MINUTES OF REGULAR MEETING, SEPTEMBER 12, 2022

1. CALL TO ORDER: The meeting was called to order at 6:00 PM by Chairperson Cusack. Present were Commissioners Airoidi, Choquette and Valentini, along with Department Manager Wilson.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. CONSENT CALENDAR: The following consent item was approved unanimously (jv/ja):
 - a. Approve Minutes of July 11, 2022.
5. RECREATION: None
6. FINANCIAL REPORT: No financial report received.
7. DISTRICT BOARD ACTIONS: Mr. Wilson reported on the actions taken by the District Board in August. He said Vaughn Gunkelman resigned as the Administrative Services Manager.
8. REPORT OF DEPT. MANAGER: Mr. Wilson reported the signs have been put up restricting students during school hours to be at the park and it has worked out well. The Retaining Wall and Stairs project has been repaired and straightened. The Pool Replastering Project is set to begin this month as soon as the Health Department issues the permit. Mr. Wilson has contacted two architects for The Prop. 68 Park Grant Project. He said Studio 144 is going to do the Building edition and the Panoramic Design Group is doing the landscape. He said an ADA inspection of the facilities is required pre-construction. A surveyor has to be hired to take elevations and identify water and utilities before further design work can be done.
9. COMMISSIONERS: None
10. FUTURE AGENDA ITEMS:
11. COMMISSIONER COMMENTS: None
12. ADJOURNMENT: The meeting was adjourned at 6:40 PM until October 3, 2022.

Respectfully submitted,

Susan Witschi

Susan Witschi
September 27, 2022

CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

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MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD MTG: 9-28-22

LATEST FUND REPORT: www.town.crockett.ca.us

OPERATING FUND 3241	
CASH CARRIED FORWARD:	\$ 364,343.30
ACTIVITY:	
<u>CHECKS AND PAYMENTS</u>	
Wells Fargo Fees	(\$179.46)
Xfer to 3245: Chk recov	(\$39,428.77)
<u>DEPOSITS AND CREDITS</u>	
Comm Center Bookings, Security & C/D & Pool Deposits & Bathroom keys & Tennis Court keys	\$46,391.90
Close Tax Adv - Cash Cc	\$5,720.00
CASH BALANCE:	\$ 376,846.97
ADV ON TAXES :	\$5,720.00
Close Tax Adv - Cash Cc	(\$5,720.00)
NET ADV ON TAXES:	\$0.00
INVESTED BALANCE:	\$178,865.66
No Activity	
NET INVESTED:	\$178,865.66
	\$50,222.82 c/d deposits
	\$128,642.84 avail. funds
FUND BALANCE:	\$ 555,712.63
*** Below held in cash account ***	
C/D BEGINNING BALANCE:	\$50,222.82
c/d deposit receipts	\$0.00
c/d deposit refunds	\$0.00
Trnsfr recovery	\$0.00
NET C/D ENDING BALANCE	\$50,222.82
CAP / RESTRICTED BAL:	\$4,639.60
Donations	\$0.00
	\$0.00
NET CAPITAL REPL. BAL:	\$4,639.60
POLICE LIAISON BALANCE	\$8,171.84
Parking revenue	\$0.00
Payroll/Expenses	\$0.00
NET PLC ENDING BALANCE	\$8,171.84
XMAS LIGHT BEG BALANCE	\$496.57
No activity	\$0.00
XMAS LIGHT END BALANCE	\$496.57
CERT ACTIVITY: None	\$0.00
CERT Ending Balance:	\$0.00
PETTY CASH BALANCE:	\$60.00
TAXES held in 3240:	\$13,692.30
CO.charges in 3240:	\$ -