

PORT COSTA SANITARY DEPARTMENT

Of the Crockett Community Services District

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TO: Board of Directors / Commissioners
FROM: General Manager / Sanitary Department Manager
SUBJECT: Port Costa Sanitary Department Managers' Report
Date: January 30, 2026

The Port Costa Sanitary Department Managers' Report highlights items of interest that occurred between November 26, 2025, and January 30, 2026.

OPERATION AND MAINTENANCE:

- There were no sanitary sewer spills.
- Weeding in sand beds of treatment plant, ongoing.
 - Staff by informal direction of the Board were requested to present forms for Jim Campbell to volunteer time and weed around the perimeter of PCSAN facilities. This will help absorb costs for landscaping around the Treatment Plant, and accounts for approximately 1% of the annual department budget.
- There were no reported issues at the Septic Site.
- There were no power outages.
- There were no exceedances.

CAPITAL IMPROVEMENTS / PROJECTS

- NSU made improvements to chemical storage at WWTP. Staff will need to order additional safety supplies for site.
 - New containment needed to replace aging containment totes at septic site; staff have ordered a replacement tote.
- Vivian Housen, engineer of record, is presenting staff with a cost estimate for a feasibility study to realign Canyon Lake Dr. collection system. Cost estimate will be presented to PCSAN for consideration.
- Manual Transfer Switch (MTS) – Staff has identified a risk due to the frequent power outages that impact PCSAN facilities.
 - If the generator at the WWTP fails or needs heavy maintenance or repair, then a secondary generator will be required. Whether or not there is a PG&E power outage.
 - There is currently no infrastructure to support a secondary generator for PCSAN WWTP. The most direct and cost-effective solution is to add an MTS to the

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power panel in the parking lot. This will allow for a rental generator to be hooked into our electrical system seamlessly.

- Staff have requested 3 quotes, 1 has been received, 1 is in process of receipt, and 1 no response for request.
- Budget – there are funds for MTS in the budget, but the funds would be coming out of Reserve allocations. Staff supports spending on the MTS as the potential cost for not addressing this issue would be much more costly to the department than installing MTS.
- Prospect Line: Staff and PCSAN are aware of the failure on the Prospect Line, and the repair that was made to ensure the line will function correctly. Full replacement is recommended, and staff will continue to monitor this as we move into reporting and budgeting season. When Staff determines a course of action, it will come back to the commission.

ADMINISTRATIVE/FINANCIAL:

- Grant from CCF for PLC
- Check for \$30,844 is forthcoming, and expect to receive funds in February.
- We have 1 quote presently and 1 more quote coming. The 3rd quote requested did not respond. Update will be provided at the next meeting.
- ASM and GM will present Q2 financial report at all Commission and Board meetings in February

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