

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, JANUARY 6, 2020

1. CALL TO ORDER: The meeting was called to order at 6:00 PM by Chairperson Cusack. Present were Commissioners Airoidi, Choquette, Scheer and Valentini, along with General Manager McDonald, Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. CONSENT CALENDAR: The following consent items were approved unanimously (jv/lc):
 - a. Approve Minutes of December 2, 2019.
 - b. Receive Report from Facilities Manager.
- 5.a. STATUS REPORT AND ACTION PLAN: The Commission reviewed the outstanding items on the Status Report and the Action Plan for 2020. Commissioner Airoidi asked about the hillside maintenance. Mr. McDonald reported there are a lot of dead trees that still need to be removed. He left a message with CAL FIRE but he has not received a call back from them. Commissioner Airoidi said EBMUD has a crew of inmates doing cleanup for them.
- 5.b. COMMUNITY CENTER 100 YEAR CELEBRATION: Mr. Wilson said the Community Center will be 100 years old on February 15 and he would like to have a Centennial Celebration and invite the public to come by. The Commission discussed the event and agreed upon serving hotdogs, chips, popcorn, punch and a cake. The event will be from 12:00-3:00 pm. Staff will have a banner made.
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. McDonald reported that the Recreation tax has been received and converted to cash and to investments.
- 6.b. MID-YEAR BUDGET REPORT: Mr. McDonald presented the FY 19/20 mid-year budget report, which includes a 6-month summary of profit and loss statements for each of the Recreation Department's cost centers. He said the budget included revenue of \$733K and expenses of \$825K, which includes a Capital Project Allocation of \$200K. A budget deficit for the District is not forecast and there is no need to adopt a revised District budget.
- 7.a. DISTRICT BOARD ACTIONS: Mr. McDonald reported on the actions taken by the District Board in December. He said the Board reduced the Recreation Commission to five. The Board has approved sending a letter of intent to purchase Hosselkus Chapel for \$725K. The Board approved acquiring the Baptist Church for the minimum bid price of \$15K owed in back taxes. The FY 2018/19 audit was received by the Board.

7.b. COMMITTEE APPOINTMENTS: The Commission confirmed the Budget & Finance committee members are Commissioners Cusack and Valentini.

8. REPORT OF DEPT. MANAGER: Mr. Wilson reported he installed a new motor starter at the pool. He said there have been citings of coyotes in the bocce area and he put up signs in the park. He said we had an ice machine that was donated to the Recreation Department and we donated our old one to the Italian Catholic Federation. The pine tree in the back of the Community Center was removed in December.

9. COMMISSIONERS: Commissioner Choquette said the Holiday dinner was awesome and that Jim really enjoyed it.

10. FUTURE AGENDA ITEM:
Consider Community Center as a Cooling Center.

11. COMMISSIONER COMMENTS: Commissioner Cusack said he would like to honor David Botta with a commemoration gift to his family. This was continued to next month's meeting.

12. ADJOURNMENT: The meeting was adjourned at 6:50 pm until February 3, 2020.

Respectfully submitted,

Susan Witschi
January 7, 2020