

CROCKETT SANITARY COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, SEPTEMBER 15, 2021

1. CALL TO ORDER: The meeting was called to order at 7:07 PM by Chairperson Manzione. Present were Commissioners Adams and Wais, along with District Engineer Murdock, Assistant Dept. Manager Barnhill and Asst. Secretary Witschi. Commissioner Mauler was absent. Administrative Services Manager Gunkelman arrived later.
2. AGENDA ORDER: There were no requests to change the agenda order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
5. CONSENT CALENDAR: The consent items were approved unanimously (mw/ha):

 - a. Approve Minutes of August 19, 2021.
 - b. Consider Status Report on outstanding items.
- 6.a. DISTRICT BOARD ACTIONS: Mr. Murdock reported on the actions taken by the District Board in August. He said the Board approved moving forward with changes to the Accessory Dwelling Unit policy. He said the Wastewater Committee should meet and discuss this issue, along with lateral inspection fees.
- 6.b. ANNOUNCEMENT OF VACANCY: Commissioner Manzione said he understands that Darcy Trask will not be applying for the vacancy on the commission. The Announcement of Vacancy will be re-posted for 30 days.
7. ENFORCEMENT ACTIONS: None
8. FINANCIAL REPORT: Mr. Gunkelman arrived at 7:20 pm. The monthly statement of Department finances was examined by the Commission. Mr. Gunkelman reported the audit began yesterday. He said we are approaching a deadline on reaching a consensus on the splits for the new office building on how the departments are going to handle those. He said no decisions construction wise at the new office building have been made and which parts of the building are going to be used by staff and which parts of the building are going to be for rental on a permanent basis.
- 9.a. STAFF REPORT ON OPERATIONS: Mr. Murdock reported there was a power outage recently and he thinks there has to be a better solution than calling West County Wastewater District (WCWD) to come sit and watch a generator run for two hours every time. He is looking into a suitable battery and said there is not a lot of energy required. It does have some things make it a little more difficult than typical off the shelf battery power, it needs to be 240 volt needs to be a little bigger than most put out not bigger than all. He said a job on the easement on Alexander has been completed

cleared. He said he has made an informal agreement to hire a landscaping crew to remove some of the dead trees on the hillside above Alexander Park. He received a grant from the Crockett Community Foundation for \$20K to do the work.

9.b. STAFF REPORT ON GOVERNMENTAL MATTERS: Mr. Gunkelman reported he attended the State Lands Commission meeting and they approved to move forward to obtain bidding to demo and dredge down at the Nantucket. Commissioner Adams reported has been a committee set up to modify the demolition of the Nantucket to leave the infrastructure in place in case there is a viable waterfront there again someday.

9.c. STAFF ANNOUNCEMENTS: None

10.a. WASTEWATER COMMITTEE REPORT: Mr. Murdock reported there are some items to discuss so a meeting should be setup in the near future.

10.b. BUDGET & FINANCE COMMITTEE REPORT: None

10.c. INTER-AGENCY MEETINGS: None

11. FUTURE AGENDA ITEMS:

- Consider allocation of floor space at the new office building.
- Communication with District Board.
- Consider lateral inspection increase.
- Consider procedures for ADU applicants.
- Consider restoring the Budget & Finance Committee.
- Progress reports as appropriate for new District offices.
- Capacity Charge Accessory Dwelling Unit (ADU) Ordinance.
- Video outreach for FOG and no wipes down drain.
- Recommend award of contract(s).
- Recommend payment for sewer project(s).

13. COMMISSIONER COMMENTS: None

14. ADJOURNMENT: The meeting was adjourned at 8:10 PM until October 20, 2021.

Respectfully submitted,

Susan Witschi

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September 10, 2021