## PORT COSTA SANITARY COMMISSION

## Budget & Finance Committee Agenda for Tuesday, February 12, 2019

TIME:

4:00 PM

PLACE:

Crockett Community Center 850 Pomona Street, Crockett

#### **CALL TO ORDER:**

### **PUBLIC COMMENTS:**

#### **ITEMS FOR CONSIDERATION:**

- 1. Receive Port Costa standards for water consumption and cost factor, commercial property water usage report, and draft sewer use charge revenue detail for FY 19/20, form recommendations.
- 2. Receive 7-month FY 18/19 financial report and draft budget for FY 19/20, form recommendations
- 3. General discussion on other financial issues including but not limited to prioritizing capital projects, long-term funding, anticipated future sewer use charges, and other financial concerns which may affect the Port Costa Sanitary Department.

#### ADJOURNMENT:

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 24 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

PORT COSTA: S	TANDARDS FO	OR WATER	R CONSUMPTI	ON AND COS	T FACTOR		Water Data	17/18		
with SUC o	of \$1,973									
	FY YEAR	SFR CU. FT.	USE FACTOR		APT CU. FT.	USE FACTOR		COST FACTOR		
	2008/09	7056	1.00		7056	1.00		\$0.2218		
	2009/10	7658	1.00		7658	1.00		\$0.2126		
	2010/11	7364	1.00		7364	1.00		\$0.2265		
	2011/12	6883	1.00		6883	1.00		\$0.2452		
	2012/2013	6391	1.00		6391	1.00		\$0.2721		
	2013/2014	7150	1.00		7150	1.00		\$0.2439		
	2014/2015	6985	1.00		6985	1.00		\$0.2525		
	2015/2016	7125	1.00		7125	1.00		\$0.2497		
	2016/2017	6997	1.00		6997	1.00		\$0.2621		
	2017/2018	5,777	1.00		5777	1.00		\$0.3174		
	2018/2019	4928	1.00		4928	1.00		\$0.3415		
Data from 17/18	2019/2020	4780	1.00		4780	1.00		\$0.4128		
	T1=	4780	CU. FT.							
	S1=	\$0.4128	/CU. FT.				Use Alternativ	Cost Factor		
	S147=	\$1,973	/SFR	(Previously \$1,	973) Adopt	ed FY 18/19=	5162 5901	\$0,3822 \$0.3344		
	APT CALC:		\$1,973	/APT			Use Alternativ			
	R1=	\$1,973	/APT	(Previously \$1,	973)		Cu Ft 6469	Cost Factor \$0,3050		
Number of hom	nes for average	70		Auto filled from WaterData <tab></tab>						
			January	March	May	July	September	November		
			526.00 7.51	541.00 7.73	599.00 8.56	1047.00 14.96	949.00 13.56	606.00 8.66		
Total 6 Wet Weather	Months (Dec lan Seh	Mac Oct. Newl	1,673		0.50	24.50	13.30	0.00		
Average Units per Mo Total weighted averag	nth (Dec,Jan,Feb, Mar,O	ct, Nov/6)	279	279 Per Wet Months  3,346 Per Year			9.17 Day			
Average Units per House year  /erage Cubic Feet per House per Year(unitsx100)			47.80 <b>4,780</b>	units	357.568831	13.10				
		. ,	4,700			13.10	Cubic Feet pe	Day (CFPD)		
Average Gallons per H	louse Year		35,757			97.96	Gallons per D October thro	• •		

	***;	3- year aver	age wa	ater used	d for Sewer	Use Ch	narges *	**					Cost	Water	г		7
COMMERCIAL PROPER	TY W	ATER USAGI	E		17/18 (1	FY DAT.	A)				Apt \$1,973	SFR \$1,973	0.3344	use SFR 5901	L	\$1,973	J
	JUL	AUG SEP	ОСТ	NOV	DEC JAN	FEB	MAR A	PR MAY JUN	CUBIC FEET	EQUIV UNITS	VOLUME CHARGE	MIN. CHARGE	New CHARGE	PROPERTY	Units	TOTAL CHARGE	LAST YEAR
APN			٧	Vater Da	ata in Wate	r Units			1					A 10.70. (70.10.)	rect	3.11.11.02	
368-146-001	СНИ	RCH													*check if correct every year		*transfer totals and add to comment
CHURCH	4	66	5	9	18		17	16	13000	2.20	\$4,347	\$1,973	\$4,347	CHURCH	1	\$4,347	\$2,441
103251	4	-		5	11		11	33	7300					368-146-001			
368-147-006																	
5 CANYON LAKE	128			133	154		323	233	113200	19.18	\$37,848	\$27,622	\$37,848	REST. + 13 APT	14	\$37,848	\$33,035
104752	186			153	128		198	138	98800					368-147-006			
<b>368-145-019</b> 2 CANYON LAKE							5.0										
107853	21			20	28		26	25	14500	2.46	\$4,848	\$1,973	\$4,848	19 HOTEL ROOMS	1	\$4,848	\$4,581
368-145-027			•	16	22		37	24	13700					368-145-019			
14 CANYON LAKE	162		,	151	130		166	151	90200	15.20	¢20.150	ć7 000	620.450	DECT OAST		400 450	407.447
107901	137			140	122		141	135	81100	15.29	\$30,158	\$7,892	\$30,158	REST. + 3APT	4	\$30,158	\$27,117
368-147-004			,	140	122		141	133	81100					368-145-027			
15-17 CANYON LAKE	42		R	39	30		33	31	21300	3.61	\$7,122	\$13,811	\$13,811	Live/Work + 6	7	\$13,811	\$13,881
104409/4604/4656	29			18	26		37	44	26200	5.01	\$7,122	\$15,611	313,011	368-147-004	,	\$13,011	\$13,001
368-133-007	scно				20				20200					308-147-004			
	5	C	)	7	6		14	14	4600	0.78	\$1,538	\$1,973	\$1,973	SCHOOL	1	\$1,973	\$1,973
109452	5	C	)	7	6		14	14	300			Community (		368-133-007	*	7-,	7-/
										43.52	•	TOTAL	\$92,985			\$92,985	\$83,028
				6 PRO	OPERTIES												•
															4	\$9,9	)57
										On Wate	r (does not t	otal)		On Charges (Use)		CHA	NGE
Commercial Only	3					:	=	\$11,168		5.44	* Minus for	School garde	ens	5.66			
Mixed Use	3	Num	ber of	Units	25	:	=	\$81,818		38.08	_			41.47			
							•	\$92,985		47.13	EQUIVALEN	T DISCHARG	E UNITS	47.13	•		
Manual Cells																	

Last Years Data

## PORT COSTA SEWER USE CHARGE REVENUE DETAIL:

FY 19/20 SUC 1973

					500
TOTAL REVENUE	NUMBER OF PROPERTIES	TYPE OF PROPERTY	COMMERCIAI USERS		APARTMENTS
\$11,168	3	COMMERCIAL USE ONLY	3	0	0
\$81,818	3	MIXED USE	3	0	22
\$140,083	71	SINGLE DWELLING		71	0
\$27,622	7	TWO DWELLINGS		4	10
\$0	0	THREE DWELLINGS		0	0
\$0	0	FOUR DWELLINGS		0	0
\$9,865	1	FIVE DWELLINGS		0	5
\$0	0	SIX DWELLINGS		0	0
\$0	0	SEVEN DWELLINGS		0	0
\$0	0	NINE DWELLINGS		0	0
\$0	0	TEN DWELLINGS		0	0
\$270,555 \$1,973	85 1	TAX ROLL MELTON	6	75 1	37 0
\$272,528		SUB-TOTAL	6	76	37
	138.13 E	QUIV. UNITS			

\$262,501 PRIOR YEAR

\$10,027 Difference over prior year

## PORT COSTA SANITARY DEPARTMENT

## of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525 Telephone (510) 787-2992 Fax (510) 787-2459

e-mail: manager@town.crockett.ca.us website: www.town.crockett.ca.us

TO:

**Budget & Finance Committee / Commissioners** 

FROM:

Department Manager 58

SUBJECT:

7-month Budget Report and proposed FY 2019/20 Budget for General Fund 3425

DATE:

February 6, 2019

The 7-month Port Costa Sanitary Department Budget Report details are incorporated within the attached draft Fiscal Year (FY) 19/20 budget. There does not appear the need to adopt a revised FY 18/19 budget for the Port Costa Sanitary Department.

#### **HIGHLIGHTS**

- Sewer Use Charge (SUC) income (#301.0) is the sole source of revenue projected in FY 19/20 minus a small token amount from sewer permit fees.
- Professional Services (#416.xx) has been separated out to show engineer, technician, and lab testing as separate budget line items.
- Valley Operator contract is up for renewal and Treatment Plant Operators (#416.51.1pc) budget line item was increased 10%. This is a placeholder with actual amount anticipated to change before budget adoption.
- Placeholder of \$25K remains under Capital Replacement (#416.96) for potential outfall diffuser repair in FY 18/19.
- Partial septic tank cleaning (#416.96) will occur as requested by operators throughout the year while reserves are built to perform a full cleaning and inspection. \$20K has been budgeted for septic tank cleaning.
- Printing and publishing costs (#417.61) are budgeted at \$1,547 to cover both the annual
  cost to publish the SUC Ordinance and anticipated Ordinances related to revised District
  code modifications.
- Loan Interest is required to be treated as a long-term Non-Operating Expense, per the State Controllers Office, and has been moved from capital expense accordingly.
- Payroll costs for Port Costa will increase slightly in FY 19/20 as staff is expected to spend more time on Port Costa to handle increased management of various Port Costa issues.



• Staff recommends a 10% Contingency Reserve however absent additional funding the Contingency Reserve will only able to be set at 5% or estimated at \$9,471 in FY 19/20.

#### **CAPITAL PROJECTS**

As part of its capital improvement program the Port Costa department has proposed completing its CCTV inspection program of all remaining collection system sewers in FY 19/20. A placeholder for septic tank repaid of \$25K has been allocated as a capital replacement project. Any unused capital improvement funding in FY 19/20 will roll back into the O&M general fund on June 30, 2020. There is currently no Capital Project Reserve Fund. Any emergency capital projects will require identification of funding at time of the declaration of emergency.

#### SUMMARY

The attached budget report shows the Port Costa Sanitary Department continues to draw down its unallocated cash balance. The department must continue to strive to control costs to deal with required operation and maintenance of the Port Costa collection system and treatment plant. Revenue is generated primarily from Sewer Use Charges (SUC). Potential steep rate increases in the future are possible unless alternative funding sources, such as State and Federal grants, are identified. Staff expects no significant operational change for the next fiscal year.

With one outstanding inter-department loan paying being paid off in 2018 the Port Costa Sanitary Department will have approximately \$54K available to be used to address deferred maintenance and meet regulatory requirements while still balancing the cost impact to the Port Costa community.

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FY 2019-20 PORT COSTA SANITARY DEPARTMENT BUDGET - FUND 3425 DRAFT A - 1/31/2019

	PY 2017-18			FY 2018-19	FY:	2018-19 Est.	FY 2018-19		
		Actual	Ap	proved Budget		Year End	D	raft Budget	
Collection System									
Liability Insurance	\$	3,325	\$	3,425	\$	3,723	\$	3,946	
Profess. Services.	\$	0	\$	500	\$	1,000	\$	1,000	
Sewers Maint.	\$	4,690	\$	5,800	\$	12,326	\$	10,000	
Other Operating	\$	0	\$	100	\$	1,850	\$	1,000	
Permits & Fees	\$	2,088	\$	2,140	\$	2,286	\$	2,331	
Total Collection System	\$	10,103	\$	11,965	\$	21,185	\$	18,277	
Treatment Plant									
Generator fuel / oil	\$	53	\$	100	\$	50	\$	100	
Property Insurance	\$	812	\$	852	\$	974	\$	935	
Contract Operator	\$	48,000	\$	49,200	\$	48,000	\$	54,120	
Chemicals	\$	2,477	\$	3,914	\$	3,956	\$	3,216	
Hardware/Supplies & Misc.	\$	680	\$	800	\$	1,740	\$	800	
Profess. Svcs. (Engineer, Lab, Technicia	\$	39,090	\$	35,671	\$	19,112	\$	21,045	
Electricity	\$	3,265	\$	2,954	\$	2,871	\$	3,067	
Alarm system phone	\$	1,150	\$	1,580	\$	1,584	\$	1,580	
Cap. Replacement	\$	1,806	\$	25,000	\$	0	\$	25,000	
Operating fees/permits	\$	4,238	\$	4,289	\$	4,564	\$	4,401	
Other Operating / Enforcement Penalt	\$	1,760	\$	10,000	\$	25,000	\$	20,000	
Total Treatment Plant	\$	103,331	\$	134,360	\$	107,852	\$	134,264	
Adminstrative									
Elections	\$	0	\$	35	\$	51	\$	0	
	\$	28	\$	25	\$	25	\$	25	
	\$	2,392	\$	2,435	\$	2,432	\$	2,480	
	\$	193	\$	250	\$	245	\$	250	
	\$	1,286	\$	3,500	\$	2,753	\$	3,500	
	\$	1,393	\$	1,535	\$	1,502	\$	1,547	
_	\$	. 0	\$	0	\$	169	\$	350	
	\$	26	\$	50	\$	71	\$	100	
	\$	420	\$	400	\$	1,429	\$	1,600	
	\$	557	\$	575	\$	36,313	\$	660	
	\$	6,295	\$	8,805	\$	44,990	\$	10,512	
Salaries and Benefits (O&M)	Ś	16,429	Ś	19,890	\$	23,963	\$	26,359	
Other Payroll Exp. (WC premiums etc.)	Ś	0	\$	0	\$	23,303	\$	20,339	
Takal Admitutus	Ś	22,724	\$	28,695	\$	68,953	\$	36,871	
Nan Outside 18	•	,,	*	40,000	•	00,333	4	30,071	
Non-Operational Expenses									
	\$	88,959	\$	89,931	\$	89,932	\$	36,474	
Loan Interest on PY Cap Projects	\$	10,511	\$	13,653	\$	12,236	\$	12,692	
Fixed Assets and Other									
Capital Projects Allocation	\$	0	\$	4,100	\$	0	\$	23,000	
and the second s	\$		\$	26,000	\$	•	\$	35,000	
	\$	0	\$	13,248	\$	0	\$	9,471	
	\$	235,628	\$	321,952	\$				
TOTAL APPROPRIATIONS		233,020	\$	321,952	\$	300,157	\$ \$	306,049 306,049	
·									
TOTAL REVENUES		237,236	\$	262,681	\$	264,666	\$	272,708	
Sewer use charge		237,236	\$	262,501	\$	262,501	\$	272,528	
Capacity charge		0	\$	0	\$	0	\$	0	
Permit fees		0	\$	180	\$	180	\$	180	
Interest (non-op)		0	\$	0	\$	585	\$	0	
Misc fees / cost recovery (ops) \$		0	\$	0	\$	1,400	\$	0	
Grants (non-op)	;	0	\$	0	\$	0	\$	0	

## PORT COSTA SANITARY DEPARTMENT DRAFT "A" BUDGET FY 19/20 (1/31/2019)

**GENERAL FUND 3425: EXPENDITURE DETAIL** 

CENTENNET OND 3420. EXPENDITURE DETAIL	PY Actuals	Current Budget	7 Month Actual	Estimated	Draft Budget
	FY 17/18	FY 18/19	FY 18/19	FY 18/19	FY 19/20
415 · SEWAGE COLLECTION *******					
415.30 · INSURANCE - Liability	3,324.84	3,425.00	3,723.03	3,723.03	3,946.00
415.55 · PROF. SVCS. (Coll.)	0.00		1,000.00	1,000.00	1,000.00
415.70 · MAINTENANCE	4,690.00		6,505.59	12,325.59	10,000.00
415.96· OTHER OPERATING (Coll.)	0.00		1,800.00	1,850.00	1,000.00
415.96.2c · Permits & Fees (Coll.)	2,088.00		2,286.00	2,286.00	2,331.00
Total 415 · SEWAGE COLLECTION *******	10,102.84	·	15,314.62	21,184.62	18,277.00
416.25 · GASOLINE, OIL, FUEL	\$53.09		\$0.00	\$50.00	\$100.00
416.31 · INSURANCE - Property	\$811.79	********	\$974.35	\$974.35	\$935.00
416.51.1pc · Treatment Plant Operators	\$48,000.00	-	\$28,000.00	\$48,000.00	\$54,120.00
416.51.2pc · Chemicals	\$2,476.91	\$3,914.00	\$2,326.36	\$3,956.36	\$3,216.00
416.51.3pc · Hardware, Supplies, & Misc	\$679.59	\$800.00	\$196.11	\$1,740.11	\$800.00
416.56.2pc .3pc · Prof. Svcs Engineer	\$16,053.75	•	\$4,257.50	\$7,037.50	\$5,000.00
416.56.3pc · Prof. SvcsTechnician	\$7,492.00	•	\$1,960.00	\$3,160.00	\$5,000.00
416.56.7pc · Prof. Svcs Lab Testing	\$15,299.50		\$4,514.00	\$8,914.00	\$10,845.00
416.56.x · Prof. Svcs Attorney / Other	\$244.86	\$0.00	\$0.00	\$0.00	\$200.00
416.91.1pc · Electricity	\$3,264.58	\$2,954.00	\$1,636.08	\$2,871.08	\$3,067.00
416.91.6pc and 416.96.3 · Plant Alarm System		\$1,580.00	\$829.15	\$1,584.15	\$1,580.00
416.96.1 · Capital Replacements (Treat.)	\$1,806.46	\$25,000.00	\$0.00	\$0.00	\$25,000.00
416.96.2 · Permits & Fees (Treat.)	\$4,238.00	\$4,289.00	\$4,149.00	\$4,564.00	\$4,401.00
416.96 · OTHER OP (Treat) - Septic Cleaning	\$1,760.00	\$10,000.00	\$0.00	\$25,000.00	\$20,000.00
416.99 · ENFORCEMENT PENALTIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 416 · SEWAGE TREATMENT *******	103,330.69	134,360.00	48,842.55	107,851.55	134,264.00
417. ADMIN/GENERAL					
417.21 · ELECTIONS	0.00	35.00	0.00	51.30	0.00
417.31 · INSURANCE -Crime(employee bond)		25.00	0.00	25.00	25.00
417.36 · MEMBERSHIPS - BACWA & CASA	2,391.63	2,435.00	2,427.00	2,432.00	2,480.00
417.41 · OFFICE POSTAL / SUPPLIES	192.59	250.00	139.84	244.84	250.00
417.56 · PROF SVCS (Admin) Attorney/Audito		3,500.00	963.93	2,752.93	3,500.00
417.61 · PRINTING/ PUBLISHING	1,393.35	1,535.00	1,370.70	1,502.30	1,547.00
417.70 · SOFTWARE SUBSCRIPTION	0.00	0.00	168.58	168.58	350.00
417.80 · VEHICLE / TRAVEL REIMBURSEME		50.00	50.39	71.24	100.00
417.96 · OTHER ADMIN. / RECOVERY	419.66	400.00	714.97	1,428.97	1,600.00
417.96.3pc · County Charges Total 417 · ADMIN / GENERAL *******	557.02	575.00	641.71	36,312.71	660.00
	6,293.90	8,805.00	6,477.12	44,989.87	10,512.00
6560 · PAYROLL EXPENSES *********					
6.1dMc · GM's O&M Wages	5,022.60	6,105.00	2,998.91	7,233.76	7,957.00
6.1ds · Secrtry. O&M Wages	315.55	392.00	178.26	437.06	480.00
6.1ds · Dept. Mgr's O&M Wages	9,398.07	11,387.00	5,715.85	13,714.45	15,086.00
11.1dMc · GM O&M Benefits GM	604.86	729.00	383.67	912.66	1,004.00
11.1ds · Secrtry. O&M Benefits	52.70	65.00	21.96	59.61	65.00
11.1as · Dept. Mgr's O&M Benefits	1,035.15	1,212.00	685.18	1,605.93	1,767.00
Total 6560 · PAYROLL EXPENSES **********	16,428.93	19,890.00	9,983.83	23,963.46	26,359.00
Total O&M Expense	136,156.36	175,020.00	80,618,12	197,989.50	189,412.00
Non-Op and Capitol Expenses					
416.212 · LOAN PRINCIPAL (non-op)	\$88,958.58	\$89,931.00	\$89,931.51	\$89,931.51	\$36,474.00
419.1 · Loan Interest - Non-Op Expense	10,511.28	13,653.00	12,236.13	12,236.13	12,692.00
111.x Capitol Sewer Projects and CCTV	0.00	4,100.00	0.00	0.00	23,000.00
Operating Reserves - Budget Allocation					
Septic Tank Replacement(\$300k over 10yrs)		12,000.00			30,000.00
Discharge Permit Reserve(\$40k over 5yrs)		10,000.00			2,000.00
Plumbing Pipe Reserve (\$15K over 5yrs) RWQCB Violation Fines Reserve		2,000.00			3,000.00
Contingency 5%		2,000.00			0.00
TOTAL EXPENSES		13,248.00		ne con	9,470.75
	\$235,626.22	\$321,952.00	\$182,785.76	\$300,157.14	\$306,048.76
Net Ordinary O&M Income	101,079.64	87,661.00	182,908.80	66,676.53	83,295.99
Net Include. Contingency, Capital, & Reserves	\$1,609.78	(59,271.00)	80,741.16	(35,491.11)	-\$33,340.76

# PORT COSTA SANITARY DEPARTMENT DRAFT "A" BUDGET FY 19/20 (1/31/2019)

			·	Sewer Use Charge	\$1,973
GENERAL FUND 3425: REVENUE DETAIL	PY Actual	Adopted	7 Month Actual	Estimated Total	Draft Budget
	FY 17/18	FY 18/19	FY 18/19	FY 18/19	FY 19/20
301.0 Sewer use charge	\$237,236.00	\$262,501.00	\$262,501.00	\$262,501	\$272,528.00
303.0 Capacity charge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
302.0 Permit fees	\$0.00	\$180.00	\$60.00		\$180.00
306.0 Misc fees	\$0.00	\$0.00	\$0.00		\$0.00
SUB-TOTALS O&M	\$237,236.00	\$262,681.00	\$262,561.00	\$262,681.00	\$272,708.00
311.0 Interest	\$0.00	\$0.00	\$265.92	\$585.02	\$0.00
318.0 Cost recovery	\$0.00	\$0.00	\$700.00	\$1,400.00	\$0.00
317.0 Short-term Loans	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
319.0 Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUE	\$237,236.00	\$262,681,00	\$263,526.92	\$264,666.02	\$272,708.00
FUND 3425 - BALANCE OVERVIEW					
	PY			DRAFT	_
	ACTUAL	ADOPTED	ESTIMATED	BUDGET	
Opening Cook Belows	FY 17/18	FY 18/19	· FY 18/19	FY 19/20	
Opening Cash Balance Septic Tank Replacement Reserve	¢ 000045	f 40.000.45			
	\$ 6,820.15	\$ 16,820.15	\$ 16,820.15	\$ 3,820.15	
Discharge Permit Reserve	\$ 36,000.00	\$ 29,946.25	\$ 29,946.25	\$ 32,908.75	
Plumbing Pipe Refurb. Reserve RWQCB Violation Fines Reserve	\$ 7,000.00	\$ 10,000.00	\$ 10,000.00	\$ 12,000.00	
Contingency Reserve ***	\$ 33,000.00	\$ 6,000.00	\$ 6,000.00	\$ 8,000.00	
Carry Over (unallocated)	\$ - \$ 21,207.95	\$ -	\$ -	\$ -	
TOTAL OPENING CASH BALANCE	\$ 21,207.95 \$ 104,028.10	\$ 42,871.48 \$ 105,637.88	\$ 42,871.48 \$ 105.637.88	\$ 13,417.87 \$ 70,146.77	
	\$ 104,020,10	\$ 100,007.00	\$ 105,637,88	\$ 70,146,77	
ESTIMATED REVENUE	\$237,236.00	\$262,681.00	\$ 264,666.02	\$ 272,708.00	
ESTIMATED O&M EXPENSES	\$ (136,156.36)	\$ (175,020.00)	\$ (197,989.50)	\$ (189,412.00)	
ESTIMATED CAP. PROJ. EXPENSES	\$ -	\$ (4,100.00)	\$ -	\$ (23,000.00)	
ESTIMATED LOAN PRINCIPAL	\$ (88,958.58)	\$ (89,931.00)	\$ (89,931.51)	\$ (36,474.00)	
ESTIMATED LOAN INTEREST	\$ (10,511.28)	\$ (13,653.00)	\$ (12,236.13)	\$ (12,692.00)	
Closing Fund Balance					
Operating Reserves Included in Balance	се				
Septic Tank Rehab/Replace Reserve	\$ 16,820.15	\$ 28,820.15	\$ 3,820.15	\$ 13,820.15	(\$300K by 2029)
Discharge Permit Reserve	\$ 29,946.25	\$ 35,688.75	\$ 32,908.75	\$ 34,908.75	(\$40K by May 2023)
Plumbing Pipe Refurb. Reserve	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00	\$ 15,000.00	(\$15K by Oct 2020)
RWQCB Violation Fines Reserve	\$ 6,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	
Contingency ***	\$ -	\$ 13,248.00	\$ -	\$ 9,470.75	
Interfund G/L non-op adjustment	\$ -			\$ -	
Carry Over(unallocated)	\$ 42,871.48	\$ (12,142.02)	\$ 13,417.87	\$ 77.11	
TOTAL CLOSING FUND BALANCE	\$ 105,637.88	\$ 85,614.88	\$ 70;146;77	s 81,276.76	
*** Unused contingency reserve moves to	unallocated gener	ral funds at the end	d of the fiscal year	•	
Outstanding Debt	Beginning FY 18/19	Actual Ending FY 18/19	Est. Payments FY 19/20	Est. Ending	
Crockett Valona Sanitary (WestA Refi)	\$313,437.15	\$277,963.36	\$36,474.15	FY 19/20 \$241,489.21	
Crockett Valona Sanitary (CCC Refi)	\$54,457.72	\$0.00	\$0.00	\$241,489.21 \$0.00	
Crockett Valona Sanitary (Transfor)	\$34.333.40	φυ.υυ 624 222 40	30.00	φυ.υυ =:	

\$24,233.49

\$392,128.36

Total Debt

\$24,233.49

\$302,196.85

\$0.00

\$36,474.15

\$24,233.49

\$265,722.70

Crockett Valona Sanitary (Transfer)

## Capital Projects for FY 2019/20

DRAFT A (1/31/19)

PORT COSTA SANITARY DEPARTMENT

SEWER CO	LLECTION SYSTEM PROJEC	тѕ	CAPITAL IMPROVEMENTS FIXED ASSET	GRANT FUNDED	PCSAN FUNDED
i	Emergency project(s)	\$10,000.00		\$10,000.00	
(	CCTV Inspection	\$10,000.00		\$10,000.00	
	το	\$20,000.00			
TREATMEN	IT PLANT	CAPITAL REPLACEMENTS O&M	CAPITAL IMPROVEMENTS FIXED ASSET		
8	Septic tank repair	\$25,000.00			\$25,000.00
\$	Sump high alarm		\$1,500.00		\$1,500.00
E	Backup chemical pump		\$1,500.00		\$1,500.00
	TOTAL	\$25,000	\$3,000.00		
EQUIPMEN	т		CAPITAL IMPROVEMENTS		
٨	lo tools or equipment plan	\$0.00 \$0.00	_		

\$48,000.00

The below programs can be added if additional funding is identified, otherwise to FY 20/21 or later.

Outfall Repair \$25,000.00
Smoke Testing of collection system \$8,600.00
Sand Replacement Reserve - annual buildup TBD