

Crockett Community Services District

Regular Business Meeting AGENDA FOR WEDNESDAY, MAY 22, 2024

TIME: 7:00 PM – Regular Meeting
PLACE: Crockett Community Center, 850 Pomona Street, Crockett, CA

1. CALL TO ORDER - ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING: None.
(Public comments are limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)
5. CONSENT CALENDAR: Consideration of a motion to approve the following items:
(Items are subject to removal from the Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve Minutes of the CCSD Board meeting on April 24, 2024.
 - b. Receive minutes of commissions and committees.
 - c. Approve payment of District Bills.
6. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR:
7. ADMINISTRATIVE:
 - a. Approve Resolution 23/24-27 Oppose Initiative 1935 - Taxpayer Protection Act.
 - b. Approve Resolution 23/24-28 – Annual Recreation Special Tax for Fiscal Year 23/24
 - c. Consider Resolution 23/24-29 COLA (Cost-of-living-adjustment) for FY 24/25.
 - d. Consider recommendations on a possible maintenance special tax increase and set a date for a public hearing.
 - e. Receive the Crockett Sanitary Sewer Use Charge (SUC) Study Report for FY 2024/25, consider the recommendation of Crockett Sanitary Commission on increasing SUCs for the town of Crockett, and consider approval of Prop. 218 notice for Crockett on proposed rate increase for sewer service, set date for public hearing, and on method of collection.
 - f. Receive the Port Costa Sanitary Sewer Use Charge (SUC) Study Report for FY 2024/25, consider the recommendation of Port Costa Sanitary Commission on increasing SUCs for the town of Port Costa, and consider approval of Prop. 218

- notice for Port Costa on proposed rate increase for sewer service, set date for public hearing, and on method of collection.
- g. Consider draft newsletter to be included with the Prop 218 mailing.
 - h. Consider draft MOU for Plaza maintenance and operation
8. BUDGET AND FINANCE:
- a. Discuss financial matters related to the District.
 - b. Consider report on Budget for FY 2023/24.
9. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS:
(These items are typically for the exchange of information only. No action will be taken at this time.)
- a. Recreation Department
 - b. District Secretary
 - c. Administrative Services Manager
 - d. Port Costa Sanitary Department
 - e. Crockett Sanitary Department
 - f. Maintenance Department
 - g. Lighting & Landscape Commission
 - h. Governmental matters
 - i. Announcements and discussion
10. REPORTS FROM BOARD MEMBERS AND COMMITTEES:
(These items are typically for the exchange of information only. No action will be taken at this time.)
- a. Personnel Committee/e: Cusack (chair), Martinez, Spinner, Wais, and Wilson
 - b. Budget & Finance Committee: Mackenzie and Barassi
 - c. Police Liaison Committee: Currington (chair), Wais, Pennisi, and Ritchey
 - d. CVSAN Wastewater Committee: Members Bartlebaugh and Manzione (chair)
 - e. Memorial Hall Advisory Committee: Members Peterson and Wilson (chair)
 - f. Ad Hoc committees
 - Personnel/District Code: Members Brosnan, Cusack, Martinez (chair), Peterson, and Wais.
 - g. Inter-agency meetings
11. FUTURE AGENDA ITEMS/BOARD COMMENTS
- a. 1 Rolph Park Drive ad hoc committee.
 - b. Resolution to grant the District Engineer the same signing authority as the General Manager for emergencies
12. ADJOURNMENT: until June 26, 2024.

HOW TO SUBMIT PUBLIC COMMENTS:

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us/meetings

Visit our [website](#) for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at www.town.crockett.ca.us/meetings as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.