

# PORT COSTA SANITARY COMMISSION

Regular Business Meeting  
AGENDA FOR WEDNESDAY, JANUARY 9, 2019

TIME: 7:00 PM  
PLACE: Port Costa School, 1 Plaza Del Hambre, Port Costa

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*The Port Costa Sanitary Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING:
5. ADMINISTRATIVE:
  - a. Consider report on actions taken by the District Board.
  - b. Receive Self-Monitoring Report for November 2019.
6. BUDGET AND FINANCE:
  - a. Consider monthly Summary Worksheet and staff report, proposed budget schedule, and staff report on other financial matters.
  - b. Receive 6-month budget report for FY 18/19.
7. WASTEWATER:

Annual Sanitary Sewer Overflow (SSO) report on Port Costa collection system.
8. REPORT OF DEPARTMENT MANAGER: (These items are typically for exchange of information only. No action will be taken at this time.)
  - a. Operations, maintenance and capital improvements.
  - b. Governmental matters.
  - c. Announcements and discussion.
9. REPORTS FROM COMMISSIONERS: (These items are typically for exchange of information only. No action will be taken at this time.)
  - a. Budget & Finance Committee – Members Mann and Surges

- b. Wastewater Committee – Members Mann and Beauchemin
  - c. Inter-agency Meetings:
10. CONSENT CALENDAR: Consideration of a motion to approve the following items:
    - a. Approve Minutes of December 12, 2018.
    - b. Receive Status Report on outstanding issues.
  11. FUTURE AGENDA ITEMS:
    - Action Plan for 2019 (Feb.).
    - Draft budget for FY 19/20 (Feb.).
    - Interceptor sewer cleaning and inspection.
    - Engineering proposal to inspect and assess septic tank.
    - Manhole repair near WWTP
  12. COMMENTS FROM COMMISSIONERS:
  13. ADJOURNMENT to February 13, 2019.

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us](http://www.town.crockett.ca.us)  
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California, 94525.*