

CROCKETT COMMUNITY SERVICES DISTRICT

AGENDA FOR WEDNESDAY, OCTOBER 28, 2026

TIME: 7:00 PM - REGULAR MEETING

LOCATION: Crockett Community Center, 850 Pomona St., Crockett

P.O. Box 578, Crockett, CA 94525 | www.town.crockett.ca.us | (510) 787-2992
districtsecretary@town.crockett.ca.us | Meetings are recorded for accuracy of minutes.

CCSD services include Sanitary Services for Crockett & Post Costa, Recreation, and Maintenance.

1. CALL TO ORDER - ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS
(The Board is prohibited from discussing items not on this agenda. Matters not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING: None.
(Public comments are limited to two minutes for each person, with full discussion limited to twenty minutes unless extended by the Board President.)
5. CEREMONIAL:
 - a. Recognize Sokna Dice for her voluntary contributions to the visual enhancement through landscaping of the grounds at 1 Rolph Park Drive.
6. CLOSED SESSION:
 - a. Conference with legal counsel – anticipated litigation: Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (1 potential case) Factual circumstance: Receipt of written demand from C&H/ASR regarding outstanding balance for prior operations and maintenance (O&M) for the Joint Treatment Plant (JTP).
7. OPEN SESSION:
 - a. Report on Closed Session.
8. CONSENT CALENDAR: Consideration of a motion to approve the following items:
(Items are subject to removal from the Consent Calendar by request of any Board Member for discussion or by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve the minutes of the CCSD Board meeting on September 23.
 - b. Approve the minutes of the CCSD Board special meeting on August 26.
 - c. Receive minutes from Commissions and Committees
 - d. Receive Monthly C&H billing (August)
 - e. Approve payment of District Bills.
 - f. Receive Cash Account and LAIF Balances.
 - g. Receive SDRMA and approve Resolution 26/27-08 MOU with SDRMA for employee health benefits.
 - h. Approve Resolution 26/27-09 Appoint Matthew Wehner to Crockett Police Liaison Committee.
 - i. Receive State Water Resources Control Board letter; Preparation for anticipated 2026-2027 El Niño Rainy Season
9. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR

10. ADMINISTRATIVE:

- a. Consider candidates to be recommended to the Contra Costa Board of Supervisors for appointments to the CCSD Board of Directors and approve Resolution 26/27-10 Recommendation to the Board of Supervisors for appointments to the District Board
- b. Approve contract for Cost of Service for a sewer use charge study for Crockett and Port Costa.
- c. Consider and approve Resolution 26/27-11 Appropriations Limit.

11. BUDGET AND FINANCE:

- a. Consider Q1 financial reports for all commissions.
- b. Discuss financial matters related to the District

12. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS: *(These items are typically for the exchange of information only. No action will be taken at this time.)*

- a. Recreation Manager / Recreation Commission
- b. Crockett and Port Costa Sanitary Department Manager / Crockett Sanitary Commission / Port Costa Sanitary Commission / CVSAN Wastewater Committee
- c. District Secretary
- d. Administrative Services Manager
- e. General Manager / Maintenance Department / Lighting & Landscape Commission
- f. Governmental matters
- g. Announcements and discussion

13. REPORTS FROM BOARD MEMBERS, COMMITTEES, AND AD HOC: *(These items are typically for the exchange of information only. No action will be taken at this time.)*

- a. Legal Negotiations Ad Hoc: Barassi, McDonald
- b. Police Liaison Committee: Wais (Vice-Chair), Ritchey, Pennisi (Chair)
- c. Inter-Agency meetings.

14. FUTURE AGENDA ITEMS / BOARD COMMENTS

- a. Consider merging the Recreation Commission and Lighting & Landscaping Commission
- b. Updates to the District Code to change the reporting structure of the Secretary to the Board
- c. General Manager evaluation
- d. Dog Park
- e. Update on Memorial Park

15. ADJOURNMENT: until November 18, 2026, one week earlier than usual due to the Thanksgiving holiday.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us/meetings. Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda or the agenda packet in an appropriate alternative format, please contact the District Secretary at (510) 787-2992. Notification at least 48 hours before the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Per California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item and is distributed less than 72 hours before a regular meeting will be made available for public inspection. The Board has designated the District's website, located at www.town.crockett.ca.us/meetings, as the place for making those public records available for inspection. The documents may also be obtained by calling the District Secretary at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, it will be made available to the public at the meeting location listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT COMMUNITY SERVICES DISTRICT (CCSD)

P.O. Box 578 | Crockett, CA 94525

850 Pomona Street

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E-mail: districtsecretary@town.crockett.ca.us

Website: www.town.crockett.ca.us

FOR REVIEW

MINUTES OF THE BOARD MEETING ON SEPTEMBER 23, 2026.

1. CALL TO ORDER - ROLL CALL: President McDonald called the meeting to order at 7:00 PM. Directors Barassi, Mackenzie, McDonald, and Spinner were present. Director Murdock was absent (excused). General Manager (GM) Goodman, Sanitary Department Manager (SDM) Barnhill, and Recreation Department Manager (RDM) Maria were present.
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER: Item 5a and 10a were removed from the agenda. Item 9a was moved to be discussed after public comments on non-agenda items.
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS: Residents were encouraged to consider filling open Board and commission seats. The North Richmond Missionary Baptist Church is hosting the eighth Data Park Gospel Outreach at Alexander Park on Saturday, October 17. Staff noted requests to place Veterans Hall or Memorial Hall topics on a future agenda. The final summer concert series is scheduled for October 4 at the gazebo from 1 to 3 p.m., along with a pumpkin patch and vendor activities at the pool on October 3 and 4.

OUT OF ORDER:

- 9.a. CONSIDER A DRAFT LEASE FOR REVIVAL COFFEE AND DIRECT STAFF: The Board discussed Draft 3 of the proposed comprehensive Revival Coffee lease that was developed by Director Spinner. Topics for consideration included, but not limited to, a revised lease term, operating hours, event definitions, procedures, and restrictions, possible relocation to accommodate future improvements. Discussed was a proposed process under which events within the leased premises would require notice, while larger events affecting parking or other District operations would require further coordination and additional terms specifically those that could significantly impact community center events which are vital to the financial stability of the Recreation department. A discussion ensued on local market commercial rates (higher than the current lease rate) and allocation of staff time and costs for topics outside of Staff's scope of work. Staff confirmed that lease payments are now current. The proposed lease was not approved; the revised agreement is to return to the Board after the parties complete revisions and legal review. A motion was approved to rescind the lease termination order and allow the existing month-to-month lease to remain in effect while negotiations continue. (Barassi 1st, Mackenzie 2nd, 4/0, 1 absent)
4. PUBLIC HEARING: None.
5. CLOSED SESSION: Removed from agenda.
 - a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (1 potential case) Factual circumstance: Receipt of written demand from C&H/ASR regarding outstanding balance for prior operations and maintenance (O&M) for the Joint Treatment Plant (JTP).
6. OPEN SESSION: None.
 - a. Report on Closed Session.

8.a

7. CONSENT CALENDAR: A motion to approve the Consent Calendar with minor corrections to the August 26th minutes passed. (Spinner 1st, Mackenzie 2nd, 4/0, 1 absent)
- a. Approve the minutes of the CCSD Board meeting on August 26: It was noted that the Appropriation Limit resolution was not approved, as it had been pulled from the agenda.
 - b. Receive minutes from Commissions and Committees
 - c. Receive Monthly C&H billing (June and July)
 - d. Receive payment letter to C&H.
 - e. Receive C&H JUA extension through December 31, 2026.
 - f. Approve payment of District Bills.
 - g. Receive Cash and LAIF Account Balances.
8. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR: None.
9. ADMINISTRATIVE:
- a. CONSIDER A DRAFT LEASE FOR REVIVAL COFFEE AND DIRECT STAFF: Discussed earlier.
 - b. CONSIDER AND APPROVE THE ORGANIZATIONAL CHART AND DIRECT STAFF: The Board reviewed the updated District organization chart and provided direction for revisions, including reviewing whether the District Engineer position should be removed after staff verifies whether it was formally established or is required by the District Code. The Board also discussed clarifying the District Secretary's reporting and supervisory structure, defining the position's duties and work hours, and establishing appropriate coverage when the General Manager is unavailable.
- The Board requested that the organization chart identify filled and vacant positions, indicate authorized full-time-equivalent (FTE) levels where applicable, and display a clear effective date. Staff was directed to review relevant ordinances, resolutions, and job descriptions and return with recommended revisions and any necessary formal changes. The organization chart was not formally adopted during this discussion.
10. BUDGET AND FINANCE: No further discussion after the budget adoption.
- a. CONSIDER Q4 FINANCIAL REPORTS FOR ALL COMMISSIONS: Removed from agenda.
 - b. DISCUSS FINANCIAL MATTERS RELATED TO THE DISTRICT: Appropriations resolution will be moved to the next board meeting. The District paid C&H \$1 million for undisputed joint treatment plant (JTP) operations and maintenance costs in September and plans to pay the remaining \$348,000 balance by year-end while continuing current monthly payments. Litigation with C&H remains ongoing.
- Staff reported that cost-control measures remain in place and that the District is prioritizing wet weather preparedness following the Governor's emergency declaration. The Board was advised that emergency declarations could improve access to financial assistance and recovery resources if needed. Staff also reported ongoing maintenance of critical wastewater equipment, continued procurement of backup pumps and equipment with extended lead times. The August C&H invoice is under review pending supporting documentation before payment is processed under the Joint Use Agreement (JUA) schedule.
11. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS:
- a. RECREATION MANAGER / RECREATION COMMISSION: RDM Maria reported ongoing coordination with the grounds maintenance contractor to discontinue use of the ride-on mower due to damage to sprinkler heads and resulting leaks, and to use push mowers instead. The final summer concert is scheduled for October 4, alongside the pumpkin patch event at the pool. Staff continues to await a decision on the Community Benefits Agreement (CBA) grant. Staff are working on a separate foundation grant request to replace the ice machine.

- b. CROCKETT AND PORT COSTA SANITARY DEPARTMENT MANAGER / CROCKETT SANITARY COMMISSION / PORT COSTA SANITARY COMMISSION / CVSAN WASTEWATER COMMITTEE: SDM Barnhill reported that wet-weather preparedness remains a priority. Two large pumps were repaired and returned to service, while one smaller pump will be inspected due to vibration. Staff are also addressing an issue with the backup battery system at the Loring Pump Station. For the scheduled CCTV pipeline inspection, staff received two quotes: \$23,725 from the District's regular contractor for approximately 9,684 feet of pipeline, including line cleaning, and \$26,000 from another vendor, excluding cleaning costs. Staff recommended proceeding with the regular contractor based on cost and familiarity with the system; the matter was informational and within the GM's authority, with Board consensus supporting staff's discretion.

Port Costa's treatment operations were reported as stable. Weed removal in the treatment beds continues, with additional work remaining. A plan is set to remove accumulated material from the septic tank before the wet-weather season. The on-site operator has assumed the Chief Plant Operator responsibilities, providing more direct oversight of operations.

- c. DISTRICT SECRETARY: Reported by the GM. The General Manager reported that an application was received from Matthew Wehner for the PLC, which will be presented to the Board for appointment after the required commission review. Staff also provided an update on the Caltrans dog park lease, which remains on hold due to insurance requirements. Discussions are ongoing with Caltrans and the Assemblywoman's office to reinstate a lease under terms similar to the previous \$12 annual agreement. The District's Adopt-a-Highway application for the Bridgehead area was submitted for litter removal, graffiti removal, and vegetation control, which may help support the lease renewal.

Staff reported an ongoing disagreement with the County Elections Department regarding the timing of vacancies for three Board seats for which only one candidate filed. The County has requested candidate recommendations by October 4, while the District maintains that the vacancies do not occur until after the election. Staff are seeking clarification regarding applicable election law and advised that a special Board meeting may be necessary depending on the outcome. The Board discussed the potential for County Board of Supervisors appointments if the matter proceeds under the County's interpretation.

- d. ADMINISTRATIVE SERVICES MANAGER: No Update.

- e. General Manager / Maintenance Department / Lighting & Landscape Commission: The State Lands Commission is expected to consider renewal of C&H's leases for the sugar plant and joint treatment plant on October 21, with the Nantucket parking lot potentially included. Board members expressed concern about placing the parking lot under C&H's control due to public access, community use, and potential impacts on future District projects. Staff offered to prepare talking points for Board review, and the Board discussed submitting public comment or participating remotely in the State Lands Commission meeting.

Staff also reported that a Request for Proposals for a cost-of-services study has been issued to six entities, with proposals due September 30. The study will review sewer-use charges, District financial needs, and related costs, with the goal of completing the work before year-end. Staff will provide a further update at the next Board meeting.

Maintenance: A light pole damaged by a box truck has been partially repaired, including replacement of damaged internal components. A police report was filed, and after multiple unsuccessful attempts to contact the responsible company, Staff are coordinating with former Directo Peterson to initiate the insurance recovery process for repair labor and materials. Staff continue working with the Lighting and Landscaping Commission (L&L) to develop a formalized maintenance plan. The plan is anticipated to be presented to the Board by the end of the year.

- f. Governmental matters: The General Manager reported significant water bills at the Community Center following a suspected increase in water pressure that damaged the pressure-reduction valve and multiple components of the aging irrigation system. Water usage increased from

approximately 40,000 gallons to nearly one million gallons over a billing period. Staff completed at least nine repairs and conducted multiple leak-detection visits; the leak was difficult to identify because water was draining into the storm system. The General Manager will meet with East Bay Municipal Utility District's Ward 1 Director to discuss the issue and seek relief from the excessive charges. Replacement of the irrigation system could cost several hundred thousand dollars and may require grant funding. Staff will continue monitoring water usage and the Recreation Department's budget.

The selected grants under the Community Benefits Agreement (CBA), may be considered by the County Board of Supervisors as a consent-calendar item in October.

- g. Announcements and discussion: Staff reported plans for a volunteer-organized town hall and a potential candidates forum, tentatively scheduled for Halloween. The forum may include candidates for the CSD, John Swett School District, and East Bay Regional Park District Ward 7, with the League of Women Voters invited to moderate. Staff emphasized that the CSD would not sponsor the candidates' forum. Event scheduling and details remain under review.

12. REPORTS FROM BOARD MEMBERS AND COMMITTEES: None

- a. Legal Negotiations Ad Hoc: Barassi, McDonald: The Board reported that the Legal Negotiations Ad Hoc Committee has continued communicating electronically and coordinating with District Counsel and the General Manager on correspondence and negotiation strategy. To preserve attorney-client privilege, detailed discussions were not disclosed. C&H has indicated a preference to resolve the odor-incident fine-sharing issue before negotiating the Joint Use Agreement; the District is exploring options to pursue both matters concurrently, including possible assistance from the State Lands Commission.
- b. Police Liaison Committee: Wais (vice-chair), Ritchey, Pennisi (chair): None.
- c. Inter-agency meetings: None.

13. FUTURE AGENDA ITEMS / BOARD COMMENTS:

- a. Consider merging the Recreation Commission and Lighting & Landscaping Commission based on recommendations from existing commissions.
- b. Dog Park
- c. General Manger evaluation
- d. Update on Memorial Park:

14. ADJOURNMENT: The meeting was adjourned at 9:34 pm until October 28, 2026.

Respectfully submitted,
Sonai Rivas, MBA
District Secretary

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FOR REVIEW

MINUTES OF THE BOARD SPECIAL MEETING ON AUGUST 26, 2026.

1. CALL TO ORDER - ROLL CALL: President McDonald called the meeting to order at 6:33 PM. Directors Barassi, Mackenzie, McDonald, Murdock, and Spinner were present. General Manager (GM) Goodman, Sanitary Department Manager (SDM) Barnhill, Recreation Department Manager (RDM) Maria, and District Secretary (DS) Rivas were present. Crockett Sanitary (CVSAN) Chair Wais was present.
2. PUBLIC COMMENTS ON NON-AGENDA ITEMS: None.
3. ADMINISTRATIVE:
 - a. DISCUSS THE REVIVAL COFFEE LEASE NOTICE OF TERMINATION AND DIRECT STAFF.

The GM presented the topic, noting that a 60-day notice to terminate was issued to Revival Coffee's lease due to numerous lease violations, including hosting unpermitted gatherings and failing to comply with cease-and-desist notices. Staff stressed that the gatherings often block access to District vehicles and the garage.

Director Murdock, who wrote the original lease, emphasized that the coffee shop's original intent was to sell coffee and pastries—not a parking-lot market or a master-tenant arrangement and the importance of maintaining its quality. He hoped Revival would continue as a coffee shop.

The Recreation Department relies on Community Center rentals. Recreation Manager Maria highlights the need for coordination to avoid conflicts with other District events.

Numerous Public speakers expressed support for Revival Coffee and the events it hosts, urging a resolution to keep the business open. A few public speakers supported the District's enforcement of the lease.

Revival Coffee owners argued a misunderstanding and expressed a desire to negotiate. A motion was made to pause the termination for 30 days to negotiate a new lease or licensing agreement. The Board agreed with Director Spinner to assist in negotiations. The meeting emphasized the need for clear communication and compliance with lease terms to avoid disrupting District operations and community events.

A motion passed unanimously to leave the termination order in place and negotiate a new lease or licensing agreement over the next 30 days. (Barassi 1st, Mackenzie 2nd, 5/0)
4. ADJOURNMENT: The meeting was adjourned at 7:21 pm.

Respectfully submitted,
Sonai Rivas, MBA
District Secretary

8.b

PORT COSTA SANITARY COMMISSION (PCSAN)

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525

telephone (510) 787-2992

e-mail: DistrictSecretary@town.crockett.ca.us

website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, AUGUST 4, 2026.

1. CALL TO ORDER - ROLL CALL: Chair Surges called the meeting to order at 6:04 PM. Commissioners Cusack, Klaiber, List and Scheer were present. No Commissioners were absent. Staff present included GM Goodman and Sanitary Department Manager (SDM) Barnhill.
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER: None.
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS: None.
4. CONSENT CALENDAR: Item g pulled for discussion; Items a – f approved. (Scheer 1st, Cusack 2nd, 5/0)
 - a. Approve PCSAN Minutes of June 2.
 - b. Receive Actions Taken by the Board (June 24 and July 22).
 - c. Receive the Self-Monitoring Report cover letters.
 - d. Receive warrant transmittals (June and July).
 - e. Receive Cash and LAIF Account Balances.
 - f. Receive resignation of William Lee Vance.
 - g. Receive Resolution 26/27- 04 Reappoint PCSAN Commissioners Cusack, Klaiber, List, Scheer, and Surges.
5. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR:
 - 4g. RESOLUTION 26/27- 04 REAPPOINT PCSAN COMMISSIONERS: Item was pulled from the agenda as requested by the Commissioners, who questioned why all Commissioners were up for reappointment the same year. In previous years, the reappointment of Commissioners was every other year. GM Goodman stated that the resolution was already approved by the Board, but she will look into the schedule of future reappointments.
6. ADMINISTRATIVE:
 - a. DISCUSS CC-TV: SDM Barnhill reported that whereas Port Costa has had some smoke detection services completed on our lines, no official CC-TV of the lines has been completed. Staff would like to do each segment of the system, so the entire line is CC-TV'd every 10 years, with one or two segments completed every year.
 - b. REPORT ON NEW LOGIC CONTROLLER FOR TREATMENT PLANT: As reported in previous meetings by Staff, there exist two proposals for the work; one from Telstar and the other from NSU. The item was put to vote and was approved by the Commissioners (Klaiber 1st, Cusack 2nd, 4/1, Scheer No)
 - c. UPDATE ON SAND BED WEEDING: SDM Barnhill reported that he is having difficulty with NSU and their ability to weed the sand beds (it was noted that their contract expires in August 2027). As it stands now, sand bed #1 is clear, NSU is currently working on bed #2, and they hope to have #3 completed by this winter.

8.C

7. GRANTS COMMITTEE

- a. UPDATE ON COMMUNITY BENEFITS AGREEMENT (CBA) GRANT APPLICATION: The two grants were discussed with the County CBA Panel on July 23 in Rodeo, with Chair Surges and Commissioners List and Scheer in attendance. A separate meeting will be held after all submitted CBA grant proposals are reviewed and results tabulated. Recommendations for funding will be presented to Supervisor Scales-Preston, after which she will send her recommendations to the full Board of Supervisors for a final vote. The next Board of Supervisors meetings are September 8 and 11, at 9:00 AM. Both meetings are public and will be available via a Zoom link.
- b. COMMITTEE UPDATE: None.

8. BUDGET AND FINANCE

- a. UPDATE ON DISTRICT FINANCIAL MATTERS: The 2026/2027 budget has been approved by the CCSD Board. GM Goodman will provide any printed budgets requested from the Commissioners. She also expressed her interest in commissioning a financial study/projection report for the entirety of the CCSD. Each department would be responsible for contributing to the cost of the report. This item will be discussed at a future meeting.

9. REPORT OF DEPARTMENT MANAGER:

- a. OPERATIONS, MAINTENANCE, AND CAPITAL IMPROVEMENTS: SDM Barnhill reported that 2 utility poles have been replaced in line with our septic tank.
- b. GOVERNMENTAL MATTERS: The Regional Water Quality Control Board has completed a review of dischargers' compliance with RWQCB regulations. The resulting report identified deficiencies, issues, errors, missing information, and potential discrepancies in reporting duties. Due to the exceptional work by SDM Barnhill, CCSD has been identified and recognized as an Early Actor, an agency that is currently compliant with its total inorganic nitrogen final effluent limit. It should be noted that this designation was assigned to very few of the 40+ agencies under the RWQCB's purview.
- c. ANNOUNCEMENTS AND DISCUSSION: None.

10. REPORTS / COMMENTS FROM COMMISSIONERS: None.

11. FUTURE AGENDA ITEMS:

- a. Replacement of a line segment on Prospect (P-01-06 and P-01-03).
- b. Feasibility Study for Canyon Lake Drive sewer line replacement.
- c. Income survey to determine if Port Costa qualifies as a disadvantaged community.
- d. Discuss sludge removal from Septic Tank

12. ADJOURNMENT: The meeting was adjourned at 6:45 PM until September 8, 2026.

Respectfully submitted,
Anne Scheer, PCSAN Commissioner

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
1000 - County Operating Funds				
1010 - Fund 3241 - Recreation				
09/02/2026	CONTRA COSTA CO AUDITOR-CONTROLLER	LAFCO Net Cost Appnt. FY 2026/27 - Split	677.15	10660
09/02/2026	OLIVERO PLUMBING CO.	Backflow Prevention Test - Invoice 56280 - Split	168.75	10661
09/02/2026	AT&T	Phone & Alarm System - 510-787-6881 & 145007593	752.66	10662
09/02/2026	American Leak Detection	Trace Leak - Invoice 614755	450.00	10663
09/02/2026	Travis Jones	Protek Refill & Lid Oring for Pool	114.19	10664
09/02/2026	LESLIE'S POOL SUPPLIES	Pool Chemicals - Invoices 00137-01-132059 & 00137-01-132704	698.81	10665
09/02/2026	Let's Dig, Inc.	August Monthly Landscape Maintenance - Invoice 24	2,961.00	10666
09/02/2026	PG&E	Gas & Electric - #8212111930-7 & #6757445609-0	4,386.07	10667
09/02/2026	Susan Witschi	Mileage Reimbursement for August 2026	31.90	10668
09/02/2026	CONTRA COSTA COUNTY TREASURER	Netchex Payroll #81 - Split	13,558.04	10669
Total 1010 - Fund 3241 - Recreation			<u>23,798.57</u>	
Total 1000 - County Operating Funds			<u>23,798.57</u>	
TOTAL			<u><u>23,798.57</u></u>	


9/1/26

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District
Auditor's Date: _____ Fund: 324100 Account : 0830

Date	Name	Memo	Credit	Num
1000 - County Operating Funds				
1010 - Fund 3241 - Recreation				
09/17/2026	LESLIE'S POOL SUPPLIES	Pool Chemicals - Invoice 00137-01-134802	1,070.34	10670
09/17/2026	East Bay Municipal Utility District	Water - #14347900582 & #30385100001	429.27	10671
09/17/2026	PG&E	Gas & Electric - #2501517473-0	850.26	10672
09/17/2026	PRECISION SECURITY SOLUTIONS	Security Guards - Invoice 26-8SE-653	297.50	10673
09/17/2026	The Real Yellow Pages	Advertising - A/N 800431701	40.56	10674
09/17/2026	UNIVERSAL BUILDING SERVICES	August 2026 Janitorial Services - Invoice 549555	990.00	10675
09/17/2026	CONTRA COSTA COUNTY TREASURER	Netchex Payroll #82 - Split	12,620.56	10676
09/17/2026	CONTRA COSTA COUNTY TREASURER	Calpers - August 2026	2,452.19	10677
Total 1010 - Fund 3241 - Recreation			18,750.68	
Total 1000 - County Operating Funds			18,750.68	
TOTAL			18,750.68	


9/16/26

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District
Auditor's Date: _____ Fund: 324200 Account : 0830

Date	Name	Memo	Credit	Num
1000 · County Operating Funds				
1015 · Fund 3242 - Maintenance				
09/02/2026	CONTRA COSTA CO AUDITOR-CONTROLLER	LAFCO Net Cost Appnt. FY 2026/27 - Split	75.68	756
09/02/2026	L&K Hauling	Set Street Light Pole and Bolt Down - Invoice 1733	500.00	757
09/02/2026	CONTRA COSTA COUNTY TREASURER	Netchex Payroll #81 - Split	404.42	758
Total 1015 · Fund 3242 - Maintenance			<u>980.10</u>	
Total 1000 · County Operating Funds			<u>980.10</u>	
TOTAL			<u><u>980.10</u></u>	

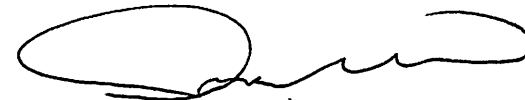

9/1/26

CROCKETT COMMUNITY SERVICES DISTRICT

Crockett Community Services District

Auditor's Date: _____ Fund: 324200 Account : 0830

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>	<u>Num</u>
1000 · County Operating Funds				
1015 · Fund 3242 - Maintenance				
09/17/2026	CONTRA COSTA COUNTY TREASURER	Netchex Payroll #82 - Split	296.68	759
Total 1015 · Fund 3242 - Maintenance			296.68	
Total 1000 · County Operating Funds			296.68	
TOTAL			<u>296.68</u>	


9/16/26

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342500 Account : 0830

Date	Name	Memo	Credit	Num
1000 - County Operating Funds				
1020 - Fund 3425 - PCSan - O&M				
09/01/2026	Natural System Utilities - CA Inc.	Outside Laboratory - Invoice 1205761	1,610.40	2169
09/02/2026	L.R. PAULSELL CONSULTING	Sewer Cleaning on August 19 & 20, 2026 - Invoice 26-10	1,706.25	2170
09/02/2026	PG&E	Electric - #2704121327-6	623.23	2171
09/02/2026	CONTRA COSTA CO AUDITOR-CONTROLLER	LAFCO Net Cost Appnt. FY 2026/27 - Split	75.69	2172
09/02/2026	CONTRA COSTA COUNTY TREASURER	Netchex Payroll #81 - Split	1,810.09	2173
Total 1020 - Fund 3425 - PCSan - O&M			5,825.66	
Total 1000 - County Operating Funds			5,825.66	
TOTAL			<u>5,825.66</u>	


9/1/26

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342500 Account : 0830

Date	Name	Memo	Credit	Num
1000 · County Operating Funds				
1020 · Fund 3425 - PCSan - O&M				
09/17/2026	Natural System Utilities - CA Inc.	WWPO - Invoice 1205675	6,789.55	2174
09/17/2026	CONTRA COSTA COUNTY TREASURER	Netchex Payroll #82 - Split	530.43	2175
09/17/2026	CONTRA COSTA COUNTY TREASURER	Calpers - August 2026	783.86	2176
09/17/2026	L.R. PAULSELL CONSULTING	Inv # PCSD 26-11, Sept Hydro	975.00	2177
Total 1020 · Fund 3425 - PCSan - O&M			9,078.84	
Total 1000 · County Operating Funds			9,078.84	
TOTAL			9,078.84	


9/16/26

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
1000 - County Operating Funds				
1025 - Fund 3426 - CVSan - O&M				
09/01/2026	TERMINIX	Pest Control - Invoice 475265285	144.00	7759
09/02/2026	C&H SUGAR CO.	Shared Costs WWTP for June & July 2026	223,739.89	7760
09/02/2026	AT&T	Phone - #287365623551	78.13	7761
09/02/2026	CONTRA COSTA CO AUDITOR-CONTROLLER	LAFCO Net Cost Appnt. FY 2026/27 - Split	677.15	7762
09/02/2026	Let's Dig, Inc.	Weed Abatement at Pump Station (Invoice 23); Maintenance @ 1 Rolph (Invoice 25)	1,771.00	7763
09/02/2026	Lincoln National Life Insurance Company	LTD & STD Insurance - A/N CCSVCD-BL-1564438	84.21	7764
09/02/2026	L.R. PAULSELL CONSULTING	Sewer Maintenance from August 11-19, 2026 - Invoice 26-20	16,981.25	7765
09/02/2026	OLIVERO PLUMBING CO.	Backflow Prevention Test @ 1 Rolph Park - Invoice 56280 - Split	168.75	7766
09/02/2026	Redwood Public Law	Legal Services - Invoices 21952 & 21953	10,410.40	7767
09/02/2026	PG&E	Gas & Electric - #6193854060-8	5,025.10	7768
09/02/2026	Roux Associates, Inc.	Mediation Support - Invoice 205561	9,328.00	7769
09/02/2026	CONTRA COSTA COUNTY TREASURER	Netchex Payroll #81 - Split	23,491.97	7770
09/02/2026	Pan-Pacific Supply Company	Pump 3 Repair - Invoice 29620958	32,581.03	7771
09/02/2026	C&H SUGAR CO.	Principal Payment Per 8/28/26 Communication	1,000,000.00	7772
Total 1025 - Fund 3426 - CVSan - O&M			<u>1,324,480.88</u>	
Total 1000 - County Operating Funds			<u>1,324,480.88</u>	
TOTAL			<u><u>1,324,480.88</u></u>	


9/1/26

CROCKETT COMMUNITY SERVICES DISTRICT
Crockett Community Services District

Auditor's Date: _____ Fund: 342600 Account : 0830

Date	Name	Memo	Credit	Num
1000 · County Operating Funds				
1025 · Fund 3426 - CVSan - O&M				
09/17/2026	Bay Law Group LLP	JTP Enforcement Matters - Invoices 1007, 1027 and 1042	31,237.50	7773
09/17/2026	EBMUD	Water - #86466230369	560.94	7774
09/17/2026	Natural System Utilities - CA Inc.	WWPO - Invoice 1205676	2,686.55	7775
09/17/2026	Restoration Management Company	Sewage Remediation @ 1 Rolph Park - Invoice 314839	2,041.35	7776
09/17/2026	Campbell Business Solutions	IT Services - Invoices 11025 & 11375	440.00	7777
09/17/2026	CONTRA COSTA COUNTY TREASURER	Netchex Payroll #82 - Split	4,532.90	7778
09/17/2026	CONTRA COSTA COUNTY TREASURER	Calpers - August 2026	6,864.43	7779
09/17/2026	L.R. PAULSELL CONSULTING	Inv #s CVSD 26-21, 22, 23, 24	17,020.00	7780
Total 1025 · Fund 3426 - CVSan - O&M			<u>65,383.67</u>	
Total 1000 · County Operating Funds			<u>65,383.67</u>	
TOTAL			<u><u>65,383.67</u></u>	


9/16/26



July 27, 2026

Jena Goodman
Administrative Services Manager
Crockett Community Services District
Post Office Box 578
Crockett, California 94525

Amended SDRMA Health Benefits Memorandum of Understanding (MOU)

Dear Jena Goodman,

At the June 24, 2026, SDRMA Board Meeting, the SDRMA Board of Directors approved amendments to the SDRMA Health Benefits Memorandum of Understanding (MOU). The amendments were made to better align the MOU with our pool, Public Risk Innovation, Solutions and Management (PRISM) MOU and industry norms.

According to SDRMA records, your entity participates in SDRMA's Health Benefits program and previously executed a prior version of the Health Benefits Memorandum of Understanding (MOU) and Resolution. Per section 15 of the amended MOU, *AMENDMENT OF MEMORANDUM; WAIVER. This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the right of either party thereafter to enforce each and every such provision. If ENTITY fails or refuses to execute an amendment to this MEMORANDUM by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate this MEMORANDUM and ENTITY'S Program Participation Agreement effective as of the next annual renewal date.*

Your governing body must execute the enclosed MOU and Resolution and return the original wet signature or Docusign MOU and Resolution to SDRMA by **November 1, 2026**, to ensure your entity follows the above MOU guideline. If your entity does not return the MOU and Resolution to SDRMA by **November 1, 2026**, your entity will be deemed as withdrawn and benefits will be terminated effective **January 1, 2027**.

Program Administrative Guidelines are referenced throughout the MOU. The Administrative Guidelines can be found on the SDRMA MemberPlus Portal at www.sdrma.org. If you are not already registered on the MemberPlus Portal, please email us at healthbenefits@sdрма.org for instructions or simply click *MemberPlus Login* and *Register as a new user* from www.sdrma.org. Once you are registered and login,



8.g



the Administrative Guidelines can be found on the Health Benefits landing page with the link description of: *SDRMA Health Benefits Administrative Guidelines*.

If SDRMA has not received your entity's MOU and Resolution by October 1, 2026, we will send an email to your attention inquiring when the MOU and Resolution will be sent to SDRMA.

Please contact us at 800.537.7790 or at alittle@sdrma.org if you have any questions regarding the MOU and/or Resolution. Thank you for your continued participation of the SDRMA Health Benefits Program!

Sincerely,

Special District Risk Management Authority

A handwritten signature in blue ink that reads "Alana Little".

Alana Little
Health Benefits Manager

Enclosures: Memorandum of Understanding
Resolution
Redline version of Memorandum of Understanding
Return Address Envelope



MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA in its capacity as a member of Public Risk Innovation, Solutions and Management (PRISM) and having executed the Joint Powers Agreement (JPA) governing PRISM, was appointed administrator for the purpose of enrolling small public entities into the (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "Program"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program (the "Committee") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the Program, acknowledging that SDRMA acts solely in an administrative capacity and does not establish Program terms.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. **DEFINITIONS.** For purposes of this MEMORANDUM, unless the context otherwise requires, the following terms when capitalized have the respective meanings set out below and are applicable to the singular as well as to the plural forms of such terms and to the masculine as well as to the feminine and neuter genders of such terms.
 - a. "Committee" means the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program.
 - b. "Coverage Documents" means, except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the Program and will be provided by SDRMA to each ENTITY. Documents will be made available through the online SDRMA Portal and be accessible to approved users of the ENTITY.
 - c. "Program Participation Agreement" means the agreement issued by PRISM/AUS Underwriting to the Entity that details the final terms of acceptance and any special exceptions or terms that have been made a part of the underwriting approval and is required to be completed and executed in order to constitute full acceptance as a member of the PRISM Small Group Program.

d. "Program" or "PRISM" means the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program.

e. "Program Documents" means the following: SDRMA Program Administrative Guidelines, SDRMA Resolution, Program Underwriting application and any required underwriting documents, Program approval, Program Underwriting & Eligibility Rules and Program Participation Agreement.

2. PURPOSE. ENTITY is signatory to this MEMORANDUM for the sole purpose of enrolling in the Program.
3. ENTRY INTO PROGRAM. ENTITY shall apply for participation in the Program by executing and all forms prescribed by SDRMA. SDRMA shall submit the completed forms to the Program's Underwriter who has the authority to accept or reject Entity's application in its sole discretion based on the Program's governing documents and in accordance with the Program's eligibility guidelines.
4. MAINTENANCE OF EFFORT. Program provides health benefits to all active employees, retired employees, dependents of an active or retired employee and public officials of the ENTITY who satisfy requirements for participation. ENTITY public officials may participate in the Program only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements
5. PREMIUMS. ENTITY agrees and acknowledges that premiums and rates for the Program are set by the Committee and that SDRMA's Administrative Fee is set by SDRMA For each billing cycle. ENTITY will remit the total monthly amount billed by SDRMA for each category of participants and the census of covered employees, public officials, dependents and retirees. PREMIUMS are based on a full month, and there are no partial months or prorated PREMIUMS. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.

Late Payment Penalties. ENTITY shall pay all PREMIUM invoices as billed to SDRMA, regardless of any changes to eligibility or adjustments to PREMIUMS that may occur during the billing month and not reflected in the PREMIUM invoice. SDRMA shall issue PREMIUM invoices to ENTITY prior to the coverage month in which they are due. PREMIUM invoices are due by the due date stated on the invoice and considered delinquent thirty (30) calendar days from the due date. In addition to the outstanding balance due for any unpaid invoice, ENTITY shall be liable to SDRMA for a late payment penalty of 1% of the outstanding balance of any unpaid portion of such invoice effective (30) calendar days after the invoice due date. SDRMA reserves the right to terminate the

MEMORANDUM and ENTITY'S Participation Agreement, including immediate cessation of all services under the Program, any time after it provides written notice to ENTITY of its failure to pay the amount due of any invoice.

6. **BENEFITS.** Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the Program and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to Program underwriter for approval.
7. **ASSESSMENTS AND DIVIDENDS.** The Program annual premium, as approved by the Committee will be established at a level which is anticipated to provide adequate overall funding. The Program will directly manage surpluses and deficits. Premiums are targeted to fund expected claims (including incurred-but-not-reported (IBNR) and run-out), reinsurance (if any), Program/administrative expenses, and any reserve or margin adopted by the Committee.

If Program funds are insufficient (including funding IBNR), the Committee may impose premium assessments on all applicable participating Entities, consistent with the JPA, including ENTITY signing this MEMORANDUM. Entities that have withdrawn from the Program are liable for assessments attributable to plan year(s) in which they participated.

After appropriate reserves and obligations are funded and any Committee-approved margin is achieved, the Committee may declare a dividend or premium credit, using a formula recommended by the Program Underwriters and actuary.

8. **WITHDRAWAL.** ENTITY may withdraw from this MEMORANDUM and terminate its Program Participation Agreement for a subsequent calendar year subject to the following condition: ENTITY shall notify SDRMA in writing of its intent to withdraw from this MEMORANDUM and terminate its Program Participation Agreement at least 120 days prior to January 1st of the subsequent calendar year in which it shall be effective. No withdrawal shall become effective until December 31 of the year that notice of termination is received. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st. Once ENTITY withdraws from the Program, there is a 3-year waiting period to come back into the Program, and the ENTITY will be subject to underwriting approval.
9. **ARBITRATION OF DISPUTES.** To the extent permitted by law, all controversies between the ENTITY and SDRMA that may arise out of or relate to any of the services provided by SDRMA under the MEMORANDUM, or the construction, performance or breach of this or any other agreement between the ENTITY and SDRMA, whether entered into prior to, on or subsequent to the date hereof, shall be settled by binding arbitration in the City of

Sacramento, California, under the Commercial Arbitration Rules of the American Arbitration Association. Judgment upon any award rendered by the arbitrator(s) shall be final and may be entered into any court having jurisdiction.

10. **GOVERNING LAW.** This MEMORANDUM shall be governed in accordance with the laws of the State of California.
11. **VENUE.** Venue for any dispute or enforcement shall be in the City of Sacramento, California.
12. **ATTORNEY FEES.** The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.
13. **COMPLETE AGREEMENT.** This MEMORANDUM together with the related Program Documents constitutes the full and complete agreement of the ENTITY.
14. **SEVERABILITY.** Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.
15. **AMENDMENT OF MEMORANDUM; WAIVER.** This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the right of either party thereafter to enforce each and every such provision. If ENTITY fails or refuses to execute an amendment to this MEMORANDUM by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate this MEMORANDUM and ENTITY'S Program Participation Agreement effective as of the next annual renewal date.
16. **EFFECTIVE DATE.** This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the last date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA and the authorized person for the ENTITY.
17. **EXECUTION IN COUNTERPARTS.** This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____

By: _____

Special District Risk
Management Authority

Dated: _____

By: _____

ENTITY Name



MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (HEREAFTER "MEMORANDUM") IS ENTERED INTO BY AND BETWEEN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (HEREAFTER "SDRMA") AND THE PARTICIPATING PUBLIC ENTITY (HEREAFTER "ENTITY") WHO IS SIGNATORY TO THIS MEMORANDUM.

WHEREAS, on August 1, 2006, SDRMA in its capacity as a member of Public Risk Innovation, Solutions and Management (PRISM) and having executed the Joint Powers Agreement (JPA) governing PRISM, was appointed administrator for the purpose of enrolling small public entities into the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program (hereinafter "PROGRAMprogram"); and

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments, and premiums are governed by the PRISM Health Committee and/or PRISM Employee Benefits Committee for the PROGRAMprogram (the "COMMITTEEcommittee") and not SDRMA; and

WHEREAS, ENTITY desires to enroll and participate in the PROGRAMprogram, acknowledging that SDRMA acts solely in an administrative capacity and does not establish Program terms.

NOW THEREFORE, SDRMA and ENTITY agree as follows:

1. DEFINITIONS. For purposes of this MEMORANDUM, unless the context otherwise requires, the following terms when capitalized have the respective meanings set out below and are applicable to the singular as well as to the plural forms of such terms and to the masculine as well as to the feminine and neuter genders of such terms.

a. "Committee" means the PRISM Health Committee and/or PRISM Employee Benefits Committee for the Program.

b. "Coverage Documents" means, except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the Program and will be provided by SDRMA to each ENTITY. Documents will be made available through the online SDRMA Portal and be accessible to approved users of the ENTITY.

c. "Program Participation Agreement" means the agreement issued by PRISM/AUS Underwriting to the Entity that details the final terms of acceptance and any special exceptions or terms that have been made a part of the underwriting approval and is required to be



completed and executed in order to constitute full acceptance as a member of the PRISM Small Group Program.

d. "Program" or "PRISM" means the Public Risk Innovation, Solutions and Management (PRISM) Health and/or Employee Benefits Small Group Program.

e. "Program Documents" means the following: SDRMA Program Administrative Guidelines, SDRMA Resolution, Program Underwriting application and any required underwriting documents, Program approval, Program Underwriting & Eligibility Rules and Program Participation Agreement.

12. PURPOSE. ENTITY is signatory to this MEMORANDUM for the ~~express-sole~~ purpose of enrolling in the ~~Program~~PROGRAM.

23. ENTRY INTO PROGRAM. ENTITY shall ~~enroll~~ apply for participation in the ~~Program~~PROGRAM by ~~making application through executing~~ and all forms prescribed by SDRMA. ~~SDRMA shall submit the completed forms to which shall be subject to approval by the~~ PROGRAM's Underwriter who has the authority to accept or reject Entity's application in its sole discretion based on the Program's and governing documents and in accordance with the Program's applicable eligibility guidelines.

34. MAINTENANCE OF EFFORT. ~~Program~~ PROGRAM ~~is designed to provide an alternative provides~~ health benefits ~~solution~~ to all ~~participants active employees, retired employees, dependents of an active or retired employee and public officials of the ENTITY who satisfy requirements for participation. of the ENTITY including active employees, retired employees (optional), dependents (optional) and public officials (optional).~~ ENTITY public officials may participate in the ~~Program~~PROGRAM only if they are currently being covered and their own ENTITY's enabling act, plans and policies allow it. ENTITY must contribute at least the minimum percentage required by the eligibility requirements

45. PREMIUMS. ENTITY ~~understands agrees and acknowledges~~ that premiums and rates for the ~~Program~~ PROGRAM are set by the ~~COMMITTEE~~Committee and that SDRMA's Administrative Fee is set by SDRMA For each billing cycle. ENTITY will remit the total monthly premiums based upon rates established amount billed by SDRMA for each category of participants and the census of covered employees, public officials, dependents and retirees. PREMIUMs are based on a full month, and there are no partial months or prorated PREMIUMs. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.



~~Rates for the ENTITY and each category of participant will be determined by the COMMITTEE designated for the PROGRAM based upon advice from its consultants and/or a consulting Benefits Actuary and insurance carriers. In addition, SDRMA adds an administrative fee to premiums and rates for costs associated with administering the PROGRAM. Rates may vary depending upon factors including, but not limited to, demographic characteristics, loss experience of all public entities participating in the PROGRAM and differences in benefits provided (plan design), if any.~~

~~SDRMA will administrate a billing to ENTITY each month, with payments due by the date specified by SDRMA. Payments received after the specified date will accrue penalties up to and including termination from the PROGRAM. Premiums are based on a full month, and there are no partial months or prorated premiums. Enrollment for mid-year qualifying events and termination of coverage will be made in accordance with the SDRMA Program Administrative Guidelines.~~

~~Late Payment Penalties. ENTITY shall pay all PREMIUM invoices as billed to SDRMA, regardless of any changes to eligibility or adjustments to PREMIUMS that may occur during the billing month and not reflected in the PREMIUM invoice. SDRMA shall issue PREMIUM invoices to ENTITY prior to the coverage month in which they are due. PREMIUM invoices are due by the due date stated on the invoice and considered delinquent thirty (30) calendar days from the due date. In addition to the outstanding balance due for any unpaid invoice, ENTITY shall be liable to SDRMA for a late payment penalty of 1% of the outstanding balance of any unpaid portion of such invoice effective (30) calendar days after the invoice due date. SDRMA reserves the right to terminate the MEMORANDUM and ENTITY'S Participation Agreement, including immediate cessation of all services under the Program, any time after it provides written notice to ENTITY of its failure to pay the amount due of any invoice.~~

~~56.~~ **BENEFITS.** Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the Program ~~ROGRAM~~ and as agreed upon between the ENTITY and its recognized employee organizations as applicable. Not all plan offerings will be available to ENTITY, and plans requested by ENTITY must be submitted to Program ~~ROGRAM~~ underwriter for approval.

~~6.~~ **COVERAGE DOCUMENTS.** ~~Except as otherwise provided herein, coverage documents from each carrier outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the PROGRAM and will be provided by SDRMA to each ENTITY. SDRMA will provide each ENTITY with additional documentation, defined as the SDRMA Program Administrative Guidelines which provide further details on administration of the PROGRAM.~~

~~7.~~ **PROGRAM FUNDING.** ~~It is the intent of this MEMORANDUM to provide for a fully funded PROGRAM by any or all of the following: pooling risk; purchasing individual stop loss~~



~~coverage to protect the pool from large claims; and purchasing aggregate stop loss coverage.~~

~~8. ASSESSMENTS. Should the PROGRAM not be adequately funded for any reason, pro rata assessments to the ENTITY may be utilized to ensure the approved funding level for applicable policy periods. Any assessments which are deemed necessary to ensure approved funding levels shall be made upon the determination and approval of the COMMITTEE in accordance with the following:~~

~~a. Assessments/dividends will be used sparingly. Generally, any over/under funding will be factored into renewal rates.~~

~~b. If a dividend/assessment is declared, allocation will be based upon each ENTITY's proportional share of total premiums paid for the preceding 3 years. An ENTITY must be a current participant to receive a dividend, except upon termination of the PROGRAM and distribution of assets.~~

~~c. ENTITY will be liable for assessments for 12 months following withdrawal from the PROGRAM.~~

~~d. Fund equity will be evaluated on a total PROGRAM wide basis as opposed to each year standing on its own.~~

~~7. ASSESSMENTS AND DIVIDENDS. The Program annual premium, as approved by the Committee will be established at a level which is anticipated to provide adequate overall funding. The Program will directly manage surpluses and deficits. Premiums are targeted to fund expected claims (including incurred-but-not-reported (IBNR) and run-out), reinsurance (if any), Program/administrative expenses, and any reserve or margin adopted by the Committee.~~

~~If Program funds are insufficient (including funding IBNR), the Committee may impose premium assessments on all applicable participating Entities, consistent with the JPA, including ENTITY signing this MEMORANDUM. Entities that have withdrawn from the Program are liable for assessments attributable to plan year(s) in which they participated.~~

~~After appropriate reserves and obligations are funded and any Committee-approved margin is achieved, the Committee may declare a dividend or premium credit, using a formula recommended by the Program Underwriters and actuary.~~

~~98. WITHDRAWAL. ENTITY may withdraw from this MEMORANDUM and terminate its Program Participation Agreement for a subsequent calendar year subject to the following condition: ENTITY shall notify SDRMA and the PROGRAM in writing of its~~

~~intent to withdraw at least 90 days prior to their requested withdrawal date. ENTITY shall notify SDRMA in writing of its intent to withdraw from this MEMORANDUM and terminate its Program Participation Agreement at least 120 days prior to January 1st of the subsequent calendar year in which it shall be effective . No withdrawal shall become effective until December 31 of the year that notice of termination is received. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st.ENTITY may rescind its notice of intent to withdraw. ENTITY may rescind its notice of intent to withdraw and terminate no later than October 1st. Once ENTITY withdraws from the Program~~~~ROGRAM~~, there is a 3-year waiting period to come back into the ~~Program~~~~ROGRAM~~, and the ENTITY will be subject to underwriting approval ~~again~~.

~~10. LIAISON WITH SDRMA. Each ENTITY shall maintain staff to act as liaison with SDRMA and between the ENTITY and SDRMA's designated PROGRAM representative.~~

~~9. ARBITRATION OF DISPUTES. To the extent permitted by law, all controversies between the ENTITY and SDRMA that may arise out of or relate to any of the services provided by SDRMA under the MEMORANDUM, or the construction, performance or breach of this or any other agreement between the ENTITY and SDRMA, whether entered into prior to, on or subsequent to the date hereof, shall be settled by binding arbitration in the City of Sacramento, California, under the Commercial Arbitration Rules of the American Arbitration Association. Judgment upon any award rendered by the arbitrator(s) shall be final, and may be entered into any court having jurisdiction.~~

~~11.10. GOVERNING LAW. This MEMORANDUM shall be governed in accordance with the laws of the State of California.~~

~~12.11. VENUE. Venue for any dispute or enforcement shall be in the City of Sacramento, California.~~

~~13.12. ATTORNEY FEES. The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.~~

~~14.13. COMPLETE AGREEMENT. This MEMORANDUM together with the related Program~~~~ROGRAM documents~~~~Documents~~ constitutes the full and complete agreement of the ENTITY.

~~15.14. SEVERABILITY. Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.~~

~~16.15. AMENDMENT OF MEMORANDUM; WAIVER. This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the~~



~~right of either party thereafter to enforce each and every such provision. may be amended by the SDRMA Board of Directors and such amendments are subject to approval of ENTITY's designated representative, or alternate, who shall have authority to execute this MEMORANDUM. Any If ENTITY who fails or refuses to execute an amendment to this MEMORANDUM, by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate shall be deemed to have withdrawn this MEMORANDUM and ENTITY'S Program Participation Agreement from the PROGRAM effective as of on~~ the next annual renewal date.

1716. EFFECTIVE DATE. This MEMORANDUM shall become effective on the later of the first date of coverage for the ENTITY or the last date of signing of this MEMORANDUM by the Chief Executive Officer or Board President of SDRMA and the authorized person for the ENTITY.

1817. EXECUTION IN COUNTERPARTS. This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____

By: _____

Special District Risk
Management Authority

Dated: _____

By: _____

Agency ENTITY Name

RESOLUTION

NO. 26/27-08

A RESOLUTION OF THE (GOVERNING BODY) OF THE CROCKETT COMMUNITY SERVICES DISTRICT APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

WHEREAS, Crockett Community Services District, a public agency duly organized and existing under and by virtue of the laws of the State of California (the "ENTITY"), has determined that it is in the best interest and to the advantage of the ENTITY to participate in the Health Benefits Program offered by Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

WHEREAS, participation in Authority programs requires the ENTITY to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the ENTITY is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

WHEREAS, the ENTITY wishes to provide health benefits to active full-time benefit-eligible employees who work at least 32 hours per week.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ENTITY AS FOLLOWS:

Section 1. Findings. The ENTITY's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the ENTITY.

Section 2. Memorandum of Understanding. The Memorandum of Understanding, to be executed and entered into by and between the ENTITY and the Authority, in the form presented at this meeting and on file with the ENTITY's Secretary, is hereby approved. The ENTITY's Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the ENTITY, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. Program Participation. The ENTITY's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program to provide benefits

to its active full-time benefit-eligible employees.

Section 4. Other Actions. The Authorized Officers of the ENTITY are each hereby authorized and directed to execute and deliver any and all documents which are necessary to consummate the transactions authorized hereby, and all such actions heretofore taken by such officers are hereby ratified, confirmed, and approved.

Section 5. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 28th day of October 2026_by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dale McDonald, Board President
Crockett Community Services District

ATTEST:

Sonia Rivas, District Secretary

RESOLUTION

NO. 26/27-09

**A RESOLUTION OF THE DISTRICT BOARD OF THE CROCKETT COMMUNITY SERVICES
DISTRICT APPOINTING A MEMBER TO THE CROCKETT POLICE LIAISON COMMITTEE**

WHEREAS, the Crockett Community Services District was officially formed on July 13, 2006, pursuant to Resolution No. 04-22 of the Contra Costa Local Agency Formation Commission; and

WHEREAS, the District Board has, by Resolution No. 09/10-14, created a Police Services Commission; and

WHEREAS, the District Board, by Resolution No. 11/12-10, renamed the Crockett Police Services Commission as the Crockett Police Liaison Committee (CPLC); and

WHEREAS, Matthew Mehner's application for appointment to the Crockett Police Liaison Committee was reviewed and approved by the CPLC at its October 13, 2026, meeting; and

NOW, THEREFORE, BE IT RESOLVED that the District Board of the Crockett Community Services District hereby appoints Matthew Mehner to the Crockett Police Liaison Committee for a term of 24 months effective at the next CPLC meeting on November 10, 2026.

THE FOREGOING RESOLUTION was adopted at the District's Regular Meeting held on October 28, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dale McDonald, Board President
Crockett Community Services District

ATTEST:

Sonia Rivas, District Secretary

State Water Resources Control Board

October 9, 2026

ATTN: Sanitary Sewer Collection Systems

PREPARATION FOR ANTICIPATED 2026-2027 EL NIÑO RAINY SEASON

The State Water Resources Control Board and Regional Water Quality Control Boards (collectively, Water Boards) are notifying you to prepare your sanitary sewer system for the 2026-2027 rainy season.

On September 21, 2026, Governor Gavin Newsom issued a [proclamation of a state of emergency](#) in preparation for potential severe weather and flooding associated with the predicted El Niño event. El Niño is a natural climate pattern that occurs when a band of warm water develops in the Pacific Ocean which causes higher than average rainfall throughout the state.

To minimize sanitary sewer system spills due to severe storms, Sanitary Sewer Systems General Order enrollees must have an up-to-date emergency response plan and complete preventative maintenance: reduce inflow and infiltration, fix structural vulnerabilities, ensure adequate system capacity.

The Water Boards will evaluate rain-related spills to determine if the enrollee took appropriate preventative maintenance and preparation measures for the rainy season. Failure to demonstrate adequate preventative measures may result in an enforcement action.

If you have questions, please contact sanitarysewer@waterboards.ca.gov.

Sincerely,



Phillip Crader, Deputy Director
Division of Water Quality

Elections
925.335.7800
925.335.7836 fax

Contra Costa County
Clerk-Recorder-Elections Department

555 Escobar Street
Martinez, CA 94553

www.ContraCostaVote.gov

Kristin B. Connelly
County Clerk-Recorder
and Registrar of Voters

Kwame P. Reed
Deputy Clerk-Recorder

Helen Nolan
Assistant
County Registrar



Crockett Community Services District
P.O. Box 578
Crockett, CA 94525

ATTN: Jena Goodman

RE: November 3, 2026, General Election
Insufficient Nominees for the Crockett Community Services District

Dear Ms. Goodman,

According to our records, the Crockett Community Services District had three full-term positions up for election in November 3, 2026, General Election. However, only one individual filed the necessary paperwork to be nominated as a qualified candidate.

1. Nick Spinner

This means an insufficient number of nominees have qualified and two additional individuals will need to be appointed by the Board of Supervisors. The individual appointed shall qualify and take office and serve exactly as if elected at a general district election for the office.

CA Elections Code section 10515 states that, if by 5:00 pm on the 83rd day before the election, there are fewer candidates than vacancies, it is necessary to request the board to take action to recommend a person or persons to be appointed for the seats without a nominee.

Please indicate your recommendation no later than Friday, September 25, 2026. Our office will submit the recommended name(s) to the Board of Supervisors for approval of the appointments to the seats.

If you have any questions, please contact me directly at (925) 335-7867.

Respectfully,

A blue ink signature of Jacob Stull, written in a cursive style.

Jacob Stull
Election Services Supervisor

10.a

BOARD VACANCIES —Applications Due This Week!

YOUR COMMUNITY NEEDS YOU!

Apply to serve on the Crockett Board of Directors.

Board of Directors

5 Positions • 2 Vacancies



Board Member
1

FILLED



Board Member
2

FILLED



Board Member
3

FILLED



Board Member
4

VACANCY



Board Member
5

VACANCY

BOARD VACANCIES — YOUR COMMUNITY NEEDS YOU!

Make a difference in Crockett and Port Costa. The Crockett Community Services District (CCSD) is inviting eligible community members to apply for one of two open seats on its Board of Directors.

As a Director, you can help guide decisions affecting District services, priorities, and the future of our communities. CCSD provides sanitary, recreation, lighting, and landscape/maintenance services. The appointment is for a full four-year term beginning in December 2026.

ABOUT THE POSITION / BOARD OF DIRECTORS:

The Board of Directors governs the Crockett Community Services District, which provides sanitary, recreation, lighting, and landscape/maintenance services to the communities of Crockett and Port Costa. This appointment is for a full four-year term beginning in December 2026. Directors must reside within the District. Regular Board meetings are held on the 4th Wednesday of each month at 7:00 pm at the Crockett Community Center Multi-Purpose Room. Directors are subject to the Brown Act and the Conflict-of-Interest Code and must file Statements of Economic Interests required by the Fair Political Practices Commission. The District Secretary will coordinate this.

WHO CAN APPLY?

Applicants must be registered voters who reside within the District boundaries in Crockett or Port Costa. Prior public-agency or board experience is not required; the application invites you to share your interests, experience, and ideas.

HOW TO APPLY

Complete the attached “CCSD Board of Directors — Statement of Interest / Applicant Questionnaire.” You may also include a separate letter of interest to expand on your responses but not required.

Please submit your application no later than October 22 at 4 PM. Interviews are expected to be held at the October 28 Board meeting.

SUBMIT YOUR APPLICATION

[Board Application Fillable PDF.pdf](#)

Email: DistrictSecretary@town.crockett.ca.us (subject line: "CCSD Board Vacancy")

Mail or deliver: CCSD District Secretary, 850 Pomona Street, Crockett, CA 94525, or mail to P.O. Box 578, Crockett, CA 94525.

NEXT STEPS

The Board will interview applicants and recommend two candidates to the Contra Costa County Board of Supervisors for formal appointment at its November 17 meeting. The appointees will be sworn in and seated at the CCSD Board meeting on December 16 at 7:00 p.m. at the Crockett Community Center.

Questions? Call CCSD at (510) 787-2992.

RESOLUTION 26/27-10

**RECOMMENDATION TO THE CONTRA COSTA COUNTY BOARD OF SUPERVISORS
FOR APPOINTMENTS TO THE CROCKETT COMMUNITY SERVICES DISTRICT BOARD**

WHEREAS, California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and

WHEREAS, Elections Code Section 10515 provides that when, by 5:00 p.m. on the 83rd day before the election, the number of candidates is less than the number of vacancies, the district shall request the appropriate board of supervisors to appoint a person or persons to fill the seat or seats for which no nominee was received; and

WHEREAS, only one incumbent successfully submitted a declaration of candidacy, leaving two seats on the Board of Directors of the Crockett Community Services District (CCSD) to be filled; and

WHEREAS, the deadline for submitting declarations of candidacy passed without sufficient candidates to fill both seats, requiring recommendations for appointment to the two remaining seats; and

WHEREAS, the CCSD Board of Directors interviewed candidates for the two available seats and, following consideration of the candidates, selected two individuals whom the Board deems qualified and capable of serving on the District Board; and

NOW, THEREFORE, LET IT BE PRESENTED TO THE CONTRA COSTA COUNTY BOARD OF SUPERVISORS THAT: By a vote taken on Wednesday, October 28, 2026, the Board of Directors of the Crockett Community Services District (CCSD) recommends the following persons to the Board of Supervisors, with the request that they be appointed to seats on the Board of Directors of the CCSD.

1. _____
2. _____

AYES:

NOES:

ABSENT:

ABSTAIN:

Dale McDonald, Board President
Crockett Community Services District

ATTEST:

Sonia Rivas, District Secretary