

CROCKETT RECREATION COMMISSION

MINUTES OF REGULAR MEETING, MARCH 5, 2018

1. CALL TO ORDER: The meeting was called to order at 6:06 PM by Chairperson Cusack. Present were Commissioners Airoldi, Botta, Choquette, Gomez and Valentini, along with General Manager McDonald, Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. CONSENT CALENDAR: The following consent items were approved unanimously (lc/ja):
 - a. Approve Minutes of February 5, 2018
 - b. Receive Report from Facilities Manager.
5. SUMMER SCHEDULE FOR AQUATICS: Mr. Wilson presented the proposed summer schedule for 2018 with one change which authorized the pool to close mid-week for the last week in August. He said we just don't have the staff to provide adequate coverage towards the end of summer with many students returning to school towards the end of August. Mr. Wilson reported no change in fees. A motion to approve the 2018 summer schedule for aquatics and events carried unanimously (jv/eg).
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. McDonald reported \$1K in interest this quarter. He said the Children's Program balance has been dropped from the worksheet.
- 6.b. 8-MONTH BUDGET AND PRELIMINARY DRAFT BUDGET: Mr. McDonald presented the preliminary draft budget through the end of February. He said the first page is a rollup of the cost centers for the Community Center, Aquatics, Park, Administrative and Police Liaison. He invited comments. No suggestions or comments received.
- 6.c. APPRAISAL OF DISTRICT-OWNED PROPERTIES: Mr. McDonald reported we do not have a proposal yet for consideration. Mr. Wilson will contact appraisers this week and this item will be on next month's agenda. A motion supporting moving forward to hire and appraise District-owned properties carried unanimously (jv/ja).
- 7.a. DISTRICT BOARD ACTIONS: Mr. McDonald reported there was no quorum for the February 28 Board meeting and it has been rescheduled for March 7.
- 7.b. ANNOUNCEMENT OF VACANCY: Mr. McDonald reported that Margaret Faria resigned from the Commission as of February 18. A motion to continue with seven members on the Recreation Commission and post the Announcement of Vacancy carried unanimously (jv/lc).
8. REPORT OF DEPT. MANAGER: Mr. Wilson reported the floor in the auditorium was refinished on March 1. He sent out Requests for Proposals (RFP) to three contractors asking for bids to

replace the linoleum floor in the Community Center restrooms and multipurpose room. The lighting engineer hired to perform a study on lighting improvements in the auditorium needed additional information from an electrical engineer which is pending. The Phillips 66 Walk of Honor event will be held at the Community Center on May 19. The Crockett Community Foundation will be hosting two summer concerts on July 22 and August 19. Ms. Gomez asked if the July 4th event is going to happen this year. Mr. Wilson said it's a different group that is coordinating it and you would need to ask them.

9. COMMISSIONERS: Commissioner Cusack asked if Mr. Wilson has found another place to store the Christmas lights. Mr. Wilson said not yet. Mr. McDonald offered storage at the old sanitary equalization tank office. Commissioner Airoidi asked if the Center would be purchasing new chairs. Mr. Wilson said the Center increased the rental fee to go towards the purchase of new chairs in the future.

10. FUTURE AGENDA ITEM:
Backup generator for Community Center.

11. COMMISSIONER COMMENTS: No reports.

12. ADJOURNMENT: The meeting was adjourned at 6:45 PM until April 2, 2018.

Respectfully submitted,

Susan Witschi
March 22, 2018