

# PORT COSTA SANITARY COMMISSION

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of the Crockett Community Services District

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## MINUTES OF REGULAR MEETING, OCTOBER 12, 2022

1. CALL TO ORDER: The meeting was called to order at 7:03 PM by Commissioner Cusack. Present were Commissioners Klaiber, and Scheer, along with Dept. Manager Barnhill. Commissioners List and Surges were absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. DISTRICT BOARD ACTIONS: None
- 5.b. SELF-MONITORING REPORT: Mr. Barnhill reported that no exceedances occurred in August and no sanitary sewer overflows occurred in September.
6. FINANCIAL REPORT: Mr. Barnhill reported that the monthly summary worksheet includes debts owed by the Recreation Department. The debt is due to a prior lack of Recreation Department checks and their use of Port Costa Sanitary Department checks.
7. WASTEWATER: None
- 8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that the scum layer in chamber #1 of the septic tank has built up and needs to be removed in preparation for the wet weather season. He said he contacted WCWD to schedule their vacuum truck and crew. The scum layer has been removed twice per year following the tank rehabilitation, the baffles are working well to prevent the floating scum layer from passing to the treatment plant. He said the sludge is settling throughout the first three chambers of the tank, no sludge has been measured in the final (4<sup>th</sup>) chamber. He recommended that staff time be dedicated in planning for sludge removal. Mr. Barnhill recommended dedicating staff time toward researching and obtaining an emergency pump capable of handling town flow in the event of primary influent pump failure.
- 8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None
- 8.c. STAFF ANNOUNCEMENTS: Mr. Barnhill reported that the odor issues in the Crockett are being dealt with and parties involved are working together to remedy the situation.
9. REPORTS FROM COMMISSIONERS: None

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Commissioners: Tom Cusack, Karren Klaiber, Tom List, Anne Scheer, Joe Surges

10. CONSENT CALENDAR: The consent item was approved unanimously (as/kk):  
a. Approve Minutes of September 7, 2022.

11. FUTURE AGENDA ITEMS:

Bull Valley Agricultural Center & Port Costa School – scope and costs.  
Acquire backup effluent pump with capacity to maintain flow to filter beds

12. COMMISSIONER COMMENTS:

13. ADJOURNMENT: The meeting was adjourned at 7:38 PM until November 2, 2022.

Respectfully submitted,



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James Barnhill  
October 27, 2022