

CROCKETT COMMUNITY SERVICES DISTRICT

Regular Business Meeting AGENDA FOR WEDNESDAY, JANUARY 25, 2023

TIME: 7:00 PM
PLACE: 850 Pomona Street, Crockett

****IN PERSON OR BY TELECONFERENCE****

In accordance with Government Code section 54953(e) and the county Board of Public Health, Board members may participate in this meeting remotely. This meeting will be accessible to all members of the public in-person or by Zoon.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at +1 669 900 9128.

Enter the Meeting ID# 851 4443 2900 followed by the pound (#) key.

More phone numbers can be found on Zoom's website at <https://zoom.us/u/aeON0A5qL>.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/85144432900> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Login through the Zoom mobile app on a smartphone and enter Meeting ID# 851 4443 2900.

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1. CALL TO ORDER – ROLL CALL
 2. CLOSED SESSION
 - a. CONFERENCE WITH LEGAL COUNSEL – REAL PROPERTY NEGOTIATIONS. Pursuant to Govt. Code, Section 54956.8.
 3. OPEN SESSION: Announcements of actions take during closed session:
 - a. Approve Ad Hoc Committee to commence negotiations with State Lands Commission regarding renewal of lease.
 4. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
 5. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
 6. PUBLIC HEARING: *(Public comments limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)*

7. **MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS:** *(These items are typically for exchange of information only. No action will be taken at this time.)*
 - a. Recreation Department.
 - b. Maintenance Department.
 - c. Port Costa Sanitary Department.
 - d. Crockett Sanitary Department.
 - e. Governmental matters.
 - f. Announcements and discussion.

8. **CONSENT CALENDAR:** Consideration of a motion to approve the following items:
(Items are subject to removal from Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve Minutes of December 21, 2022.
 - b. Approve payment of District bills.
 - c. Receive Minutes of Commissions and Committees.
 - d. Approve proposed budget schedule for 2023.
 - e. Approve Resolution No. 22/23-17 authorizing teleconferencing meetings for the period January 31, 2023 through March 2, 2023.

9. **ADMINISTRATIVE:**
 - a. Consider consent Items removed from Consent Calendar.
 - b. Standing Committee appointments: Budget & Finance, Personnel.
 - c. Consider Resolution No. 22/23-18 appointing Scott Bartlebaugh to the Crockett Sanitary Commission for two years.
 - d. Consider moving Crockett Sanitary Commission monthly meeting time to 4:00 pm.
 - e. Discussion of town-wide Emergency Notification System.

10. **BUDGET AND FINANCE:**
 - a. Consider monthly Summary Worksheets and Investment Reports and staff report on financial matters.
 - b. Designate signatories for County Treasurer and Auditors/Controllers office.
 - c. Consider report on Budget for FY 2022/23.

11. **REPORTS FROM BOARD MEMBERS:**
(These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Personnel Committee – Members Barassi, Cusack and Wilson
 - b. Budget & Finance Committee – Members Mackenzie and Peterson
 - c. Inter-agency meetings:

12. **FUTURE AGENDA ITEMS:**

13. BOARD COMMENTS:
14. ADJOURNMENT to February 22, 2023

HOW TO SUBMIT PUBLIC COMMENTS:

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at <https://www.town.crockett.ca.us/meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager. at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.