

PORT COSTA SANITARY COMMISSION

MINUTES OF SPECIAL MEETING, May 16, 2018

1. CALL TO ORDER: The meeting was called to order at 4:32 pm by Chairperson Surges. Present were Commissioners Beauchemin, Scheer, Mann, and Cusack along with Dept. Manager Barnhill.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: Mr. Barnhill reported that State Assembly Bills on Accessory Dwelling Units were scaled back in committee. As amended, special districts can continue charging fees according to existing law and sanitary districts can continue charging fees for establishing new connections and capacity charges.
4. PUBLIC HEARING: Mr. Barnhill reported that he reviewed TV inspection of 58 Canyon Lake building sewer. He said that the building line connects to the District owned main sewer line and that it was found that the building is encroaching over the sewer main. He said the sewer main runs underneath the house. Mr. Barnhill said that no building lateral exists outside the foundation as such, the District has no jurisdiction to enforce lateral compliance on 58 Canyon Lake Drive.
5. REPORT OF DISTRICT COUNSEL: No report.
- 6.a. DISTRICT BOARD ACTIONS: None.
- 6.b. SELF-MONITORING REPORT: Mr. Barnhill presented the Self-Monitoring Report cover letter for March 2018. The electronic Self Monitoring Report (eSMR) was certified and submitted through the California Integrated Water Quality System (CIWQS). Mr. Barnhill said the March ammonia exceeded the average monthly permitted minimum. Accelerated monitoring resulted in two consecutive results below the monthly permitted minimum, bringing the ammonia concentration back into compliance with permit limitations.
7. FINANCIAL REPORT: The Commission received the monthly Summary Worksheets ending May 11. Mr. Barnhill said the amount for \$721.40 was for video alarm installation and three months of monitoring service.
8. DISCUSS SEWER MAIN ALIGNMENT: Mr. Barnhill reported that 58 Canyon Lake Drive is constructed over the District sewer main line. Mr. Barnhill said that further investigation needs to be considered and he added there may be other properties encroaching over the same sewer main. Mr. Barnhill recommended that a survey to definitively identify location the sewer main segment should be considered. Ms. Scheer asked if the District has easement documents. Mr. Barnhill said that no easement records have been found and said the documents would have to be searched for at the county, Contra Costa County Clerk Recorder's Office. Mr. Barnhill mentioned that realigning the sewer servicing Canyon Lake Drive to the center of the street would eliminate the encroachment problem, tighten the system against I&I, and reduce the overall length of the system to potentially below one mile in length. It was the consensus of the Commission to search for easement documents pertaining to 58 Canyon Lake Drive and to seek proposals to survey the sewer main line.

9.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that no Sanitary Sewer Overflows (SSO's) occurred in April. A Notice of Violation was issued to the owners of properties at 15 Canyon Lake Drive (APN 368-147-004) for illegally connecting into an neighboring private building lateral.

9.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

9.c. STAFF ANNOUNCEMENTS: None

10.a. BUDGET & FINANCE COMMITTEE REPORT: None

10.b. WASTEWATER COMMITTEE REPORT: None

10.c. INTER-AGENCY MEETINGS: None

11. CONSENT CALENDAR: The consent item was approved unanimously (jm/tc):

- a. Approve Minutes of March 14, 2018.
- b. Receive Status Report on outstanding issues.

12. FUTURE AGENDA ITEMS:

NPDES Permit Reissuance.

13. COMMISSIONER COMMENTS: Mr. Surges requested to add 136 Canyon Lake Drive to the next agenda to discuss whether they paid their connection fee.

14. ADJOURNMENT: The meeting was adjourned at 5:15 pm until June 13, 2018.

Respectfully submitted,

James Barnhill

James Barnhill
May 22, 2018