CROCKETT COMMUNITY SERVICES DISTRICT

AGENDA FOR WEDNESDAY, MARCH 25, 2026

TIME: 6:45 PM - CLOSED SESSION
TIME: 7:00 PM - REGULAR MEETING
LOCATION: Crockett Community Center, 850 Pomona St., Crockett

P.O. Box 578, Crockett, CA 94525 | www.town.crockett.ca.us | (510) 787-2992
districtsecretary@town.crockett.ca.us | Meetings are recorded for accuracy of minutes.

CCSD services include Sanitary Services for Crockett & Post Costa, Recreation, and Maintenance.

1. CALL TO ORDER - ROLL CALL
2. CLOSED SESSION
    a. PUBLIC EMPLOYMENT - Public Employment: General Manager. Pursuant to Government Code Section 54957.6.
3. RECONVENE TO REGULAR SESSION
    a. REPORT ON CLOSED SESSION
4. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
5. PUBLIC COMMENTS ON NON-AGENDA ITEMS
   (The Board is prohibited from discussing items not on this agenda. Matters not on the agenda may be referred to staff for action or calendared on a future agenda.)
6. PUBLIC HEARING: None.
   (Public comments are limited to two minutes for each person, with full discussion limited to twenty minutes unless extended by the Board President.)
7. CONSENT CALENDAR: Consideration of a motion to approve the following items:
   (Items are subject to removal from the Consent Calendar by request of any Board Member for discussion or by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
    a. Approve the minutes of the CCSD Board meeting on February 25.
    b. Received minutes from Commissions and Committees.
    c. Approve payment of District Bills.
    d. Receive Cash Account Balance.
    e. Receive LAIF Balance.
    f. Receive Statement Regarding Authority, Accountability, and Process prepared by Alisha Gard.
    g. Receive Upper Plaza Conditions Report prepared by Alisha Gard.
8. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR
9. ADMINISTRATIVE:
    a. Discuss updates to the District Code to add a District Engineer and Administrative Services Manager.
    b. Receive and discuss Ordinance for Measure L: Scope of Work.
    c. Update on the Recreation Ballot Measure effort to increase the Recreation Tax.
    d. Discuss and authorize Staff to coordinate the celebration of CCSD's 20th anniversary (July 13, 2006).
    e. Update on joint meeting with Recreation and Lighting and Landscape Commissions.

10. BUDGET AND FINANCE:
    a. Discuss financial matters related to the District
11. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS: (These items are typically for the exchange of information only. No action will be taken at this time.)
    a. General Manager / Maintenance Department / Lighting & Landscape Commission
    b. District Secretary
    c. Recreation Manager / Recreation Commission
    d. Crockett and Port Costa Sanitary Department Manager / Crockett Sanitary Commission / Port Costa Sanitary Commission / CVSAN Wastewater Committee
    e. Governmental matters
    f. Announcements and discussion
12. REPORTS FROM BOARD MEMBERS, COMMITTEES, AND AD HOC: (These items are typically for the exchange of information only. No action will be taken at this time.)
    a. Budget & Finance Committee: Barassi and Spinner
    b. Legal Negotiations Ad Hoc: Barassi, Mackenzie
    c. Recreation Ad Hoc: Choquette, Goodman, Leuba, Maria, Spinner
    d. Police Liaison Committee: Wais (vice-chair), Ritchey, Pennisi (chair)
    e. Inter-Agency meetings.
13. FUTURE AGENDA ITEMS / BOARD COMMENTS
    a. Ordinance to add District Engineer and Administrative Services Manager to the District Code and change the reporting structure of the District Secretary
    b. Consider merging the Recreation Commission and Lighting & Landscaping Commission based on recommendations from existing commissions.
    c. Organizational Chart
    d. Records Retention Policy
    e. Dog Park
14. ADJOURNMENT: until April 22, 2026.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us/meetings. Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda or the agenda packet in an appropriate alternative format, please contact the District Secretary at (510) 787-2992. Notification at least 48 hours before the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Per California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item and is distributed less than 72 hours before a regular meeting will be made available for public inspection. The Board has designated the District's website, located at www.town.crockett.ea.us/meetings, as the place for making those public records available for inspection. The documents may also be obtained by calling the District Secretary at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, it will be made available to the public at the meeting location listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.