

# CROCKETT COMMUNITY SERVICES DISTRICT

## Regular Business Meeting AGENDA FOR WEDNESDAY, JANUARY 25, 2023

TIME: 7:00 PM  
PLACE: 850 Pomona Street, Crockett

### **\*\*IN PERSON OR BY TELECONFERENCE\*\***

In accordance with Government Code section 54953(e) and the county Board of Public Health, Board members may participate in this meeting remotely. This meeting will be accessible to all members of the public in-person or by Zoon.

#### **HOW TO OBSERVE THE MEETING:**

**Telephone:** Listen to the meeting live by calling Zoom at +1 669 900 9128.

Enter the Meeting ID# 851 4443 2900 followed by the pound (#) key.

More phone numbers can be found on Zoom's website at <https://zoom.us/u/aeON0A5qL>.

**Computer:** Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/85144432900> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

**Mobile:** Login through the Zoom mobile app on a smartphone and enter Meeting ID# 851 4443 2900.

- 
1. CALL TO ORDER – ROLL CALL
  2. CLOSED SESSION
    - a. CONFERENCE WITH LEGAL COUNSEL – REAL PROPERTY NEGOTIATIONS. Pursuant to Govt. Code, Section 54956.8.
  3. OPEN SESSION: Announcements of actions take during closed session:
    - a. Approve Ad Hoc Committee to commence negotiations with State Lands Commission regarding renewal of lease.
  4. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
  5. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

*(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)*
  6. PUBLIC HEARING: *(Public comments limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)*

7. **MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS:** *(These items are typically for exchange of information only. No action will be taken at this time.)*
  - a. Recreation Department.
  - b. Maintenance Department.
  - c. Port Costa Sanitary Department.
  - d. Crockett Sanitary Department.
  - e. Governmental matters.
  - f. Announcements and discussion.
  
8. **CONSENT CALENDAR:** Consideration of a motion to approve the following items:  
*(Items are subject to removal from Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)*
  - a. Approve Minutes of December 21, 2022.
  - b. Approve payment of District bills.
  - c. Receive Minutes of Commissions and Committees.
  - d. Approve proposed budget schedule for 2023.
  - e. Approve Resolution No. 22/23-17 authorizing teleconferencing meetings for the period January 31, 2023 through March 2, 2023.
  
9. **ADMINISTRATIVE:**
  - a. Consider consent Items removed from Consent Calendar.
  - b. Standing Committee appointments: Budget & Finance, Personnel.
  - c. Consider Resolution No. 22/23-18 appointing Scott Bartlebaugh to the Crockett Sanitary Commission for two years.
  - d. Consider moving Crockett Sanitary Commission monthly meeting time to 4:00 pm.
  - e. Discussion of town-wide Emergency Notification System.
  
10. **BUDGET AND FINANCE:**
  - a. Consider monthly Summary Worksheets and Investment Reports and staff report on financial matters.
  - b. Designate signatories for County Treasurer and Auditors/Controllers office.
  - c. Consider report on Budget for FY 2022/23.
  
11. **REPORTS FROM BOARD MEMBERS:**  
*(These items are typically for exchange of information only. No action will be taken at this time.)*
  - a. Personnel Committee – Members Barassi, Cusack and Wilson
  - b. Budget & Finance Committee – Members Mackenzie and Peterson
  - c. Inter-agency meetings:
  
12. **FUTURE AGENDA ITEMS:**

13. BOARD COMMENTS:
14. ADJOURNMENT to February 22, 2023

**HOW TO SUBMIT PUBLIC COMMENTS:**

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us](http://www.town.crockett.ca.us)  
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection. The Board has designated the District's website located at <https://www.town.crockett.ca.us/meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager. at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.*

# CROCKETT POLICE LIAISON COMMITTEE

---

of the Crockett Community Services District

P.O. Box 578 – Crockett, CA 94525  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

## MINUTES OF REGULAR MEETING, DECEMBER 5, 2022

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Vice-Chair Wais. Present were Committee members Cardwell and Currington.
2. AGENDA ORDER: No requests for items out of order.
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS: Hank Dowrelio supplied the Committee with photos of trash and burned out vehicles from the hillside above the old sewage plant. The Committee reviewed the photos and then turned them over to the Sheriff.
- 4.a. REPORT FROM DEPUTY: Deputy Schwab reported that he was filling in for Deputy Sheppard who is on vacation. Lt. Gonzales reported there were 352 calls for service in November resulting in 27 reports. He reported that California State Lands is considering making the newly cleaned waterfront into a park with potential footpaths leading to Easy Bay Regional Park. Lt. Gonzales was requested to look into the truck still parked at the plaza. The truck hasn't moved and repairs are still being done. Also, the property on 2<sup>nd</sup> and Wanda needs to be reviewed as the public sidewalks are unavailable.
- 4.b. REPORT FROM CHP ON TRAFFIC ISSUES: Not in attendance.
- 5.a. ELECTION OF OFFICERS: This item has been moved to January.
- 5.b. ALPR CAMERAS SAFETY COMMITTEE REPRESENTATIVES: Raina Currington and Margaret Faria have volunteered to be on this Committee.
6. REPORTS FROM COMMITTEE MEMBERS: Barbara Cardwell asked staff at the Community Center for some help getting John Valentini a gift after resigning on the Police Liaison Committee.
7. CONSENT CALENDAR: The consent item was approved unanimously (rc/bc):
  - a. Approve Minutes of October 3, 2022
8. FUTURE AGENDA ITEM:  
Election of Officers (Jan.).
9. ADJOURNMENT: The meeting was adjourned at 7:56 PM until January 9, 2023.

Respectfully submitted,

*Barbara Cardwell*

Barbara Cardwell



# PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

## MINUTES OF REGULAR MEETING, DECEMBER 7, 2022

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Commissioner Cusack. Present were Commissioners Klaiber, List and Scheer, along with Dept. Manager Barnhill. Commissioner Surges was absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. DISTRICT BOARD ACTIONS: None
- 5.b. SELF-MONITORING REPORT: Mr. Barnhill reported that no exceedances occurred in September and October and no sanitary sewer overflows occurred in October.
- 5.c. APPROVE MEETING SCHEDULE FOR 2023: The commission received the schedule.
- 5.d. ELECTION OF OFFICERS: There was unanimous consent to postpone this item to January 11, 2023 meeting.
6. FINANCIAL REPORT: Mr. Barnhill reported that a report was not submitted.
7. WASTEWATER: None
- 8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that there are no outstanding issues of consequence at the treatment plant.
- 8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None
- 8.c. STAFF ANNOUNCEMENTS: None
9. REPORTS FROM COMMISSIONERS: None
10. CONSENT CALENDAR: The consent item was approved unanimously (tc/as):
  - a. Approve Minutes of October 12, 2022.

---

Commissioners: Tom Cusack, Karren Klaiber, Tom List, Anne Scheer, Joe Surges

11. FUTURE AGENDA ITEMS:

Bull Valley Agricultural Center & Port Costa School – scope and costs.  
Acquire backup effluent pump with capacity to maintain flow to filter beds.

12. COMMISSIONER COMMENTS: The commission discussed their involvement in the 2022-2023 Sewer Use Charge process.

13. ADJOURNMENT: The meeting was adjourned at 7:37 PM until January 11, 2023.

Respectfully submitted,



James Barnhill  
December 30, 2022

# CROCKETT SANITARY COMMISSION

---

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

## MINUTES OF REGULAR MEETING, OCTOBER 19, 2022

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Chairperson Wais. Present were Commissioners Adams, Davis, Manzione and Trask, along with General Manager Murdock, Assistant Dept. Manager Barnhill and Assistant District Secretary Witschi.
2. AGENDA ORDER: There were no requests to change the agenda order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
5. CONSENT CALENDAR: None
- 6.a. ENFORCEMENT ACTIONS: No report.
- 6.b. REJECTION OF SLUDGE BY LANDFILL: Mr. Murdock presented two reports to evaluate for the presence of residual radioactivity caused by the presence of sludge materials generated during the performance of typical wastewater treatment operations. Terracon collected two samples of generated sludge materials. Both samples showed the clear presence of Iodine-131, which is relatively common in the in the diagnostic medical industry. This compound is not used in any capacity at the Crockett Community Services District. The most likely source of this material is an outside user of the District's sewer system. Mr. Murdock said that the testing cost is about \$2K. Mr. Murdock reported that Rachel Hundley, District Counsel, is leaving Meyers Nave at the end of the month.
7. FINANCIAL REPORT: No report.
8. DISTRICT BOARD ACTIONS: Mr. Murdock reported on the actions taken by the District Board in September. He said the Board approved recommending John Mackenzie, Nicholas Spinner and Jena Goodman to the Contra Costa Board of Supervisors for appointment on the Crockett Community Services District Board.
- 9.a. STAFF REPORT ON OPERATIONS: Mr. Murdock reported the issue of the odor in town has taken up a lot of his time. Mr. Barnhill reported there was a public sewer spill on September 29 on Kendall and Merchant. He said West County cleaned it up. He said that line was cleaned the month before.
- 9.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None
- 9.c. STAFF ANNOUNCEMENTS: None
- 10.a. WASTEWATER COMMITTEE REPORT: None



10.b. BUDGET & FINANCE COMMITTEE REPORT: None

10.c. RECYCLED WATER AD HOC COMMITTEES REPORT: Commissioner Manzione reported his plan is to identify and scope out six possibilities:

- Class 2 water (EBMUD).
- Cogeneration Plant – needs water, steam generation.
- Repurpose water.
- Port Costa irrigation water.
- Filtered water.
- Permission from the State, EBMUD and District Board.

Commissioner Manzione said he would like to write up the report.

10.d. INTER-AGENCY MEETINGS: None

11. FUTURE AGENDA ITEMS:

- Election of Officers (Nov.).
- Approve meeting calendar for 2023 (Nov.).
- Consider changing monthly meeting time (Nov.).
- Committee appointments for 2023 (Dec.).

12. COMMISSIONER COMMENTS: Commissioner Adams said he is glad to hear that Jena Goodman may get appointed to the District Board.

13. ADJOURNMENT: The meeting was adjourned at 7:40 PM until November 9, 2022.

Respectfully submitted,

*Susan Witschi*

Susan Witschi  
October 26, 2022



# CROCKETT COMMUNITY SERVICES DISTRICT

P.O. Box 578 - Crockett, CA 94525  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

---

TO: Directors and Commissioners  
FROM: General Manager  
SUBJECT: Budget Schedule  
DATE: January 2, 2023

## PROPOSED FY 2023/24 BUDGET SCHEDULE

- |                       |   |
|-----------------------|---|
| JANUARY               | <ul style="list-style-type: none"><li>• Staff prepares draft budget schedule.</li><li>• Order envelopes for mailing of hearing notice.</li><li>• Request water use data from EBMUD &amp; CCWD.</li><li>• Staff establishes water consumption calculation tables</li><li>• Staff prepares draft operating budgets for CVSan, PCSan, and Rec.</li></ul> |
| JANUARY 22            | <ul style="list-style-type: none"><li>• Staff presents preliminary mid-year budget report.</li></ul>  |
| FEBRUARY 6,8,15 & TBD | <ul style="list-style-type: none"><li>• Commissions/Committees outline budgetary needs for FY 23/24</li></ul>   |
| FEBRUARY 22           | <ul style="list-style-type: none"><li>• Board approves mid-year budget report</li></ul>   |
| MARCH 6,8,15, 22      | <ul style="list-style-type: none"><li>• Staff Presents 8-Month Budget report &amp; preliminary budget</li></ul>   |
| APRIL 3,12,19 &TBD    | <ul style="list-style-type: none"><li>• Committees revise preliminary 23/24 budget</li><li>• Staff prepares newsletter</li></ul>  |
| APRIL 26              | <ul style="list-style-type: none"><li>• Board sets amount of SUC</li><li>• Board sets date (June 21) for public hearing of Budget, SUC, &amp; method of collection</li><li>• Board approves newsletter</li></ul>  |
| APRIL 23              | <ul style="list-style-type: none"><li>• Staff makes updates to database</li><li>• Staff makes copies of newsletter and notice for mailing</li></ul>   |
| MAY 1                 | <ul style="list-style-type: none"><li>• Rec Commission recommends Rec. Tax amount</li></ul>   |

8d

# CROCKETT COMMUNITY SERVICES DISTRICT

P.O. Box 578 - Crockett, CA 94525  
Telephone (510) 787-2992  
Fax (510) 787-2459  
e-mail: [manager@town.crockett.ca.us](mailto:manager@town.crockett.ca.us)  
website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

---

- |  |  |
|--|--|
| MAY 6                                  | <ul style="list-style-type: none"><li>• Deadline for 45-Day notice of SUC hearing (Prop. 218 and District Code Sec. 6.24.035)</li></ul>  |
| MAY 24                                 | <ul style="list-style-type: none"><li>• Board sets Rec tax by Resolution.</li></ul>  |
| MAY 31                                 | <ul style="list-style-type: none"><li>• Staff files completed Sewer Use Charge Study Reports. (H&amp;S Code Sec. 5473 and District Code Sec. 6.24.160.B)</li><li>• Staff prints SUC (District Code Sec. 6.24.160.B)</li></ul>  |
| MAY DATE UNKNOWN<br>lead time = ?????? | <ul style="list-style-type: none"><li>• Deadline for publication of hearing notices in East Bay Times to run on May 31 and Jun 7 (Prop. 218 and H&amp;S Code Sec. 5473.1, Gov't Code Sec. 61110(d) of CSD law, and District Code Sec. 6.24.160.C)</li></ul>  |
| JUNE 7, 14<br>MAY 31, JUNE 7,14        | <ul style="list-style-type: none"><li>• Distribute final SUC report to San. Commissions</li><li>• Commissions Adopt respective budget proposals, SUC, Rate Ordances</li></ul>  |
| JUN 7                                  | <ul style="list-style-type: none"><li>• SUC and SUC Study available in Hardcopy for public</li></ul>   |
| JUNE 21                                | <ul style="list-style-type: none"><li>• Present final budget for approval</li><li>• Public hearing on SUC Prop. 218 and H&amp;S Code Sec. 5473.1 &amp; Dist. Code Sec. 6.24.160.F)<ul style="list-style-type: none"><li>• Pub hearing on budget</li><li>• Pub hearing on method of Collection</li></ul></li><li>• Resolution overruling objections &amp; adopting Secretarys report<ul style="list-style-type: none"><li>• Ordnance setting SUC &amp; method of collection<ul style="list-style-type: none"><li>• Res adopting budget</li><li>• Adopt revised budget for 22/23</li></ul></li></ul></li><li>• Post and publish Ordinance in West County Times</li></ul> |
| AUGUST date ???                        | <ul style="list-style-type: none"><li>• Deadline to File SUC &amp; Rec Tax with county</li><li>• Receive County printouts</li><li>•</li></ul>  |

**RESOLUTION NO. 22/23-17**

**A RESOLUTION OF THE CROCKETT COMMUNITY SERVICES DISTRICT  
AUTHORIZING REMOTE TELECONFERENCING MEETINGS OF THE  
LEGISLATIVE BODIES OF THE CROCKETT COMMUNITY SERVICES DISTRICT  
FOR THE PERIOD OF JANUARY 31, 2023 THROUGH MARCH 2, 2023 UNDER  
GOVERNMENT CODE SECTION 54953(e) (AB 361)**

WHEREAS, the Crockett Community Services District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, the District is an independent special district and the meetings of its legislative bodies are open and public in compliance with the legal requirements of the Ralph M. Brown Act (Government Code § 54950 - 54963); and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted Resolution Number 21/22-6 on October 27, 2021 finding that the requisite conditions exist for the legislative bodies of the District to conduct remote teleconference meetings without compliance with section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e) the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, such conditions persist in the District, specifically, under the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Assembly Bill 361, which provides that under Government Code section 54953(e), a legislative body subject to the Brown Act may continue to meet using teleconference without complying with the non-emergency

teleconferencing rules in Government Code section 54953(b)(3) if a state of emergency still exists and state or local officials have recommended measures to promote social distancing; and

WHEREAS, Contra Costa County has, on October 4 2022, issued health recommendations and guidelines for public safety, recommending teleconference meetings as the lowest risk of transmission for SARS- COV-2; and

WHEREAS, the Board of Directors does hereby find that a potential threat to public health and safety continues to exist, and is likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to re-ratify the proclamation of the state of emergency by the Governor of the State of California, and the guidelines set forth by Contra Costa County; and

WHEREAS, as a consequence of the emergency circumstances, the Board of Directors does hereby find that the legislative bodies of the Crockett Community Services District shall continue to conduct their meetings without compliance with section 54953(b)(3), as authorized by section 54953(e), and such legislative bodies shall comply with the requirements for the public to access the meetings as described in 54953(e)(2); and

WHEREAS, the District's regular meeting place has been established as the Crockett Community Center in Crockett by District Code Section 2.04.040, except as otherwise designated pursuant to District Resolution 1920-18; and

WHEREAS, it is the intent of the Board for it and its other legislative bodies to continue to hold meetings in order to receive information, provide direction, and make decisions on behalf of the District while still complying with social distancing requirements during the pandemic; and

WHEREAS, the District shall continue to hold all meetings subject to the Brown Act via teleconference or other electronic means, as posted on the District webpage, and as noticed on the bulletin boards located at the Crockett Community Center.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Crockett Community Services District, that:

1. The above referenced recitals are true and correct and material to the adoption of this Declaration.
2. The Board hereby proclaims that the safety of life and property cannot be assured in the District at this time.
3. The Board will continue to recommending meeting by teleconference as authorized by Assembly Bill 361, in accordance to the provisions of Government Code section 54953(e).
4. The Staff and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting regular meetings of the Board, and any and all other meetings of

the Crockett Community Services District's legislative bodies that are subject to the Brown Act.

5. This Resolution shall take effect immediately and shall remain in effect until March 2, 2023, or such time that the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Crockett Community Services District may continue to teleconference without compliance with section 54953(e)(3).

This Declaration is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the Crockett Community Services District, its departments, officers, employees, contractors, or any other person.

**PASSED AND ADOPTED** by the Board of Directors of the Crockett Community Services District on this 25<sup>th</sup> day of January 2023, by the following roll call votes:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

---

Luigi Barassi, President

ATTEST:

---

Gaunt Murdock, General Manager

**RESOLUTION**

**NO. 22/23-18**

**A RESOLUTION APPOINTING COMMISSIONER**

**WHEREAS**, the District Board has by Resolution No. 06/07-02 created the Crockett Sanitary Commission and made appointments thereto; and

**WHEREAS**, the District Board has by Resolution No. 06/07-10 determined that the term of office of a commissioner shall be 24 months.

**NOW, THEREFORE, BE IT RESOLVED** that Scott Bartlebaugh is hereby appointed to the Crockett Sanitary Commission as Commissioner.

**THE FOREGOING RESOLUTION** was adopted at the District's Regular Meeting held in Crockett on January 25, 2023 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

Luigi Barassi, President

**ATTEST:**

---

Gaunt Murdock  
General Manager

## Application for Crockett Sanitary Commission - Scott Bartlebaugh

External Inbox x



**Scott Bartlebaugh**

to District, Luigi, Mary, Mary ▾

7:13 AM (2 hours ago)



Reply



General Manager Murdoch, President Barassi, Chairperson Wais,

I submit this email to apply for the open position on the Crockett Sanitary Commission. I have previously served on and chaired the commission and served on the district board of directors and I'm interesting in participating in the district by serving as a commissioner. While I was not able to commit to another term on board of directors I am able to commit to fill the vacant seat on commission. I will **plan** to attend the January 18th 2:00 pm commission meeting. Let me know if there is something else I need to do or provide to apply for this commissioner position.

If Mary is no longer the commission chairperson please forward this application email to the current chair.

Regards,

Scott Bartlebaugh