

# CROCKETT SANITARY COMMISSION

Regular Business Meeting  
AGENDA FOR WEDNESDAY, FEBRUARY 21, 2018

TIME: 7:00 PM  
PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

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*The Crockett Sanitary Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER OR ADD URGENT ITEMS
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING: Hearing on Notice of Violation, Ordinance No. 07-1, Lateral Sewer Inspection, 1225 Starr Street APN 354-125-002, Porter. Consider action including additional fine of \$500 against the property.
5. REPORT OF DISTRICT COUNSEL:
6. CONSENT CALENDAR: Consideration of a motion to approve the following items:  
*(Items are subject to removal from Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)*
  - a. Approve Minutes of January 17, 2018.
  - b. Receive Status Report on outstanding issues.
7. REPORT OF CONSULTING ENGINEER:
8. WASTEWATER:
  - a. Consider report on enforcement actions.
  - b. Annual report on sewer CCTV inspection program.
  - c. Receive Report on Smoke Test Survey of the Sewage Collection System December 2017.
9. BUDGET AND FINANCE:
  - a. Consider monthly Summary Worksheet and staff report on financial matters.
  - b. Authorize staff to issue a Request for Proposal (RFP) for Sewer Connection Fee and Sewer Capacity Charge Study for the Crockett sewer system.
  - c. Accept Del Mar Circle and Heald Court Sewer Projects (Project No. C-0999) as complete, authorize final payment, and recommend to District Board to adopt Resolution as such.

10. ADMINISTRATIVE:
  - a. Consider report on actions taken by the District Board.
  - b. Review and comment on Action Plan for 2018.
  - c. Authorize entering into engineering agreement with Cunha Engineering, Inc. for \$13,000 to conduct survey and prepare civil design plans for Atherton and Cooke Sewer Replacement, Project No. C1002.
  - d. Authorize entering into engineering agreement with Cunha Engineering, Inc. for \$13,500 to conduct survey and prepare civil design plans for Pomona Sewer Replacement, Project, Project No. C1004.
11. REPORT OF DEPARTMENT MANAGER: (These items are typically for exchange of information only. No action will be taken at this time.)
  - a. Operations, maintenance and capital improvements.
  - b. Governmental matters.
  - c. Announcements and discussion.
12. REPORTS FROM COMMISSIONERS: (These items are typically for exchange of information only. No action will be taken at this time.)
  - a. Wastewater Committee – Members Manzione and Wais
  - b. Budget & Finance Committee – Members Wolthuis and Adams
  - c. Ad Hoc Committees:
  - d. Inter-agency meetings:
13. FUTURE AGENDA ITEMS:
  - Consider recommended enforcement actions.
  - Consider comprehensive rehabilitation program.
14. COMMENTS FROM COMMISSIONERS:
15. ADJOURNMENT to March 21, 2018.

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us](http://www.town.crockett.ca.us)  
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.*