

CROCKETT SANITARY COMMISSION

Regular Business Meeting - AMENDED

AGENDA FOR WEDNESDAY, APRIL 17, 2024

TIME: 4:00 PM

PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

The Crockett Sanitary Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL:

2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER:

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

(The Commission is prohibited from discussing items not on this agenda. Matters that are not on the agenda may be referred to staff for action or calendared for a future date.)

4. PRELIMINARY REVIEW OF PUBLIC HEARINGS:

(The Commission will hear the violation(s) and make a recommendation to the CCSD Board for a final determination. CCSD Board meetings are held on the following Wednesday at 7 PM)

- a. Hearing on Notice of Violation of District Ordinance No. 07-1, permitted repairs and certification required; 1426 Kendall Ave (APN 354-151-010), Coln-Smith.
- b. Hearing on Notice of Violation of District Ordinance No. 07-1, permitted repairs and certification required; 549 Kendall (APN 355-113-005), 549 Kendall, LLC.
- c. Hearing on Notice of Violation of District Ordinance No. 07-1, permitted repairs and certification required; 247 Duperu Drive (APN 354-332-005), Ramon R. Ruano.

5. CONSENT CALENDAR: Consideration of a motion to approve the following items:

(Items may be removed from the Consent Calendar upon request by any Commissioner or member of the public for discussion during Administrative Items.)

- a. Approve minutes of February 21, 2024.
- b. Approve minutes of March 20, 2024.
- c. Receive minutes of joint CCSD and CVSAN special meeting on March 15, 2024.
- d. Receive warrant transmittals.

6. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR:

7. ADMINISTRATIVE:

- a. Consider report on actions taken by the District Board and their committees.
- b. Discuss Sewer Use Charge.
- c. Update on Joint Use Agreement negotiations.
- d. Discuss adding additional insurance requirements for contracts.

- e. Discuss the existing signing authority of the District Engineer and determine if an increase should be recommended.
- f. Poll commissioners on the desire to hold a Joint Use Agreement (JUA) study session and select a date.

8. REPORT OF DEPARTMENT MANAGERS:

(These items are typically for the exchange of information only. No action will be taken at this time.)

- a. Update on financial matters.
- b. Update on budget process for 2024.
- c. Operations, maintenance, and capital improvements.
- d. Governmental matters.
- e. Announcements and discussion.

9. REPORTS FROM COMMISSIONERS:

(These items are typically for the exchange of information only. No action will be taken at this time.)

- a. Wastewater Committee – Members Bartlebaugh and Manzione
- b. Budget & Finance Committee – Members Trask and Bartlebaugh.
- c. Inter-agency meetings.

10. FUTURE AGENDA ITEMS:

- 1 Rolph Park Drive repairs
- Enforcement letter and policy
- FOG (fats, oils, and grease) process/policy

11. COMMENTS FROM COMMISSIONERS:

12. ADJOURNMENT: to May 15, 2024.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us/meetings

Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification at least 48 hours before the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Per California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item and is distributed less than 72 hours before a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.