

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, JANUARY 13, 2020

1. CALL TO ORDER: The meeting was called to order at 7:10 PM by Chairperson Surges. Present were Commissioners Cusack and Mann, along with Dept. Manager Barnhill, and General Manager McDonald. Mr. Barassi was in attendance as a member of the public. Commissioner Scheer was absent excused.

2. AGENDA ORDER: There were no requests to hear agenda items out of order.

3. PUBLIC COMMENTS: None

4. PUBLIC HEARING: None

5. REPORT OF DISTRICT COUNSEL: None

6.a. DISTRICT BOARD ACTIONS: Mr. McDonald gave a report on the actions the Board took in December. He said that the District is investigating the potential purchase of the Hosselkus Chapel in Crockett. Mr. Mann asked which meeting this was discussed at. Mr. McDonald said the discussion was held at the District Board and was publicly posted.

6.b. SELF-MONITORING REPORT: Mr. Barnhill reported that no exceedences occurred in the month of November.

6.c. ENCROACHMENT VARIANCE: Mr. McDonald recommended that the commission consider a variance to allow 58 Canyon Lake Drive structure to remain over the existing sewer alignment. Based on precedent set with 70 Canyon Lake Drive where the commission allowed an exception that the house can remain as it has existed, over the sewer alignment. The requirement that a manhole needs to be installed where different pipe materials meet was also discussed, there were no objections to waive this requirement. The owner of 58 Canyon Lake Drive will be responsible to install a new public main sewer pipe section under the house, along with a lateral cleanout and overflow device to be located outside of the building footprint. The commission allowed an exception to the requirement of the installation of manholes where different materials join. A motion to allow variance and waive the requirement to install manholes was approved unanimously (jm/tc).

6.d. STATUS REPORT AND ACTION PLAN FOR 2020: Mr. Mann questioned why item 2 on the Action Plan is needed. Mr. Barnhill reported that filter bed #1 gunite is cracked. He said that Valley Operators had previously examined the crack and reported that it seemed to be localized near the top of the bed and it looked like the crack reduced further down, under the sand level. Mr. Mann questioned the need to inspect the filter bed. Mr. Barnhill said the concern is that there is a potential of water escaping from the wastewater treatment plant. He said the trees and bushes outside of the filter bed are green whereas other vegetation surrounding the wastewater treatment plant do not look as green. He said that contractors other than Valley have noticed the cracks and vegetation growth as well. Mr. Mann said that investigations were done when the plant was transferred from the County and

the beds, other than bed 4, were determined not to be leaking. He said the investigating to the bottom where the crack ends can be done to see if the sand is wet before a professional is hired to investigate. He agrees that the bed cannot leak wastewater.

6.e. COMMISSION VACANCY: Mr. McDonald informed the members that residents who are interested in joining the Commission must submit letter in accordance with instructions within the Announcement of Vacancy. It was the consensus of the commission to accept applications through February 12, 2020 and hold the interviews at the next Port Costa Sanitary Commission meeting.

6.f. APPOINT CHAIR AND VICE-CHAIR: There was a consensus of the Commission to carry this item to the next meeting to allow all members to be present to discuss.

6.g. BUDGET & FINANCE APPOINTMENTS: There was a consensus of the Commission to carry this item to the next meeting.

7.a. FINANCIAL REPORT: The monthly statement of Department finances, fund end date December 11, 2019, was examined by the Commission.

7.b. MID-YEAR BUDGET REPORT: Mr. McDonald presented the mid-year budget report for FY 19/20. He projects that the Port Costa Sanitary Department will have a deficit by fiscal year end and will need to adopt a revised budget. The exhaustion of all reserves will be required to pay for additional cleaning, baffle replacement, and other cost overruns related to the septic tank cleaning project.

8.a. SEWER BLOCKAGE: Mr. Barnhill reported a blockage located in the public sewer behind 92 Canyon Lake Drive. He said the blockage was discovered during routine hydro cleaning maintenance. The blockage prevented further cleaning. CCTV inspection was utilized to locate the blockage. A dig project will be needed to remove the blockage. There were no objections to seeking bids to perform the work.

8.b. SEPTIC TANK CLEANING PROJECT: Mr. Barnhill reported the project is ongoing, but the scope has changed. The plan was to perform onsite decanting, bypass, and treatment, but the bypass filtration failed to work due to the abnormal nature of the sludge. The sludge would not drop out of the water as expected and, once mixed, the material became similar to pancake batter consistency. It was recommended to remove sludge on a more regular basis to avoid this. He said the plan was changed to containment and hauling for offsite disposal at Protrero Hills Landfill in Suisun. Other waste disposal sites did not accept the waste material. The cleaning contractor requested two more storage tanks to contain incoming town flow which will be trucked to Crockett for treatment.

9.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that no SSO's occurred in December.

9.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

9.c. STAFF ANNOUNCEMENTS: None

10.a. BUDGET & FINANCE COMMITTEE REPORT: None

10.b. INTER-AGENCY MEETINGS: None

11. CONSENT CALENDAR: The consent item was approved unanimously (tc/jm):
a. Approve Minutes of December 3, 2019.

12. FUTURE AGENDA ITEMS:

13. COMMISSIONER COMMENTS: None

14. ADJOURNMENT: The meeting was adjourned at 8:48 PM until February 12, 2020.

Respectfully submitted,

James Barnhill
March 3, 2020