

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, APRIL 1, 2019

1. CALL TO ORDER: The meeting was called to order at 6:04 PM by Vice-Chair Airoldi. Present were Commissioners Botta, Choquette, Scheer and Valentini, along with General Manager McDonald, Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Commissioners Cusack and Eskildsen were absent.

2. AGENDA ORDER: There were no requests to hear agenda items out of order.

3. PUBLIC COMMENTS: None

4. CONSENT CALENDAR: The following consent items were approved unanimously (jv/db):

- a. Approve Minutes of March 4, 2019.
- b. Receive Report from Facilities Manager.
- c. Receive Budget & Finance Committee Minutes FY 19/20.

5. RECREATION: None

6.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. McDonald reported a cash balance of \$58K and a fund balance of \$509K.

6.b. 9-MONTH BUDGET REPORT: Mr. McDonald reported the budget has been reviewed by the Budget & Finance Committee. He said there are only minor changes from the prior draft budget; adding of the web climbing net in the park as a capital project, correcting the formula in the park detail in one cell, and adjustments based on the latest expenditures. The budget proposes drawing down existing funds for capital projects.

6.c. AUTHORIZE TRANSFER FOR FUTURE CAPITAL PROJECTS: Mr. McDonald reported the need to reallocate funds to pay for multiple capital projects identified over the next five years. A motion to recommend transfer of \$250K from Recreation General O&M Fund to Recreation Capital Fund for current and future capital projects carried unanimously (lc/jv).

7.a. DISTRICT BOARD ACTIONS: Mr. McDonald reported on the actions taken by the District Board in March. He said the Board elected to participate in the California Uniform Public Construction Cost Accounting Act. The Board confirmed support for a Dog Park. Mary Wais said the District will act as the fiscal sponsor for the Crockett Community Foundation grant offered to the Dog Park Committee.

7.b. ASSETS PROPERTY AND INSURANCE REPORT: Mr. McDonald provided the property and general liability insurance reports requested by the Recreation Budget & Finance Committee. A question was raised on whether liability insurance could be broken down by cost centers; such as the pool, park and community center. Mr. McDonald said billing is not broken out at that level and that it is up to the District's Budget & Finance Committee to recommend rate allocation splits as part of the annual budget process. Mr. Valentini supports increasing the excess liability to \$9M. A motion to recommend

increasing the excess liability to \$9M giving the District a total of \$10M in liability coverage carried unanimously (jv/lc). Mr. McDonald will share recommendations with other commissions and submit combined report to the District Board.

8. REPORT OF DEPT. MANAGER: Mr. Wilson updated the Commission on the pool break-in. He said the Crockett Swim Team (CST) got involved and was able to identify the person who broke into the pool grounds and the swim team shed. That person dropped the majority of the items off near the wading pool area by placing them over the fence. Mr. Wilson said that the CST had no authority to decide not to press charges and the District is still moving forward with the Sheriff's Department to press charges. Mr. Wilson said the circulation pump went out at the pool causing the pool to be closed down for two weeks. The John Swett High School (JSWS) Swim Team will get a portion of their pool rental refunded. Mr. Wilson said he replaced the LED bulbs and dimmer switches in the auditorium. The Crockett Swim Team started using the pool today. A grant was turned in to resurface the tennis courts. He attended the John Swett High School job fair on March 19 and received four applications. The diving board is eight years old and needs to be replaced.

9. COMMISSIONERS: None

10. FUTURE AGENDA ITEM:

Consider termination of waterfront lease and impact
on waterfront access and recreation, form recommendations.

11. COMMISSIONER COMMENTS: None

12. ADJOURNMENT: The meeting was adjourned at 6:40 PM until May 6, 2019.

Respectfully submitted,

Susan Witschi

April 16, 2019