

CROCKETT COMMUNITY SERVICES DISTRICT

Regular Business Meeting
AGENDA FOR WEDNESDAY, JULY 27, 2022

TIME: 7:00 PM
PLACE: 850 Pomona Avenue, Crockett

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. REPORTS FROM COMMISSIONERS:
(This item is typically for exchange of information only. No action will be taken at this time.)
5. PUBLIC HEARINGS:
 - a. Hearing on proposed increase of annual sewer use charges, within the area served by the Crockett Sanitary Department, to be collected on the tax roll; Waive reading of ordinance; Tabulate written responses from property owners; receive memo on Prop. 218 Notice to Crockett ratepayers and determine whether a majority protest exists; Consider adoption of Ordinance No. 22-2 determining charges; Consider adoption of Resolution No. 22/23-01 overruling objections to the method of collection, accepting the Department Manager’s Report and levying charges on the tax roll.
 - b. Hearing on proposed increase of annual sewer use charges, within the area served by the Port Costa Sanitary Department, to be collected on the tax roll; Waive reading of ordinance; Tabulate written responses from property owners; receive memo on Prop. 218 Notice to Port Costa ratepayers and determine whether a majority protest exists; Consider adoption of Ordinance No. 22-3 determining charges; Consider adoption of Resolution No. 22/23-02 overruling objections to the method of collection, accepting the Department Manager’s Report and levying charges on the tax roll.
 - c. Hearing on proposed budget for FY 2022/23, Consider Resolution No. 22/23-03 adopting budget for FY 2022/23.
 - d. Hearing to consider abatement costs and penalties totaling \$_____ for the property at 1214 Starr Street (APN 354-121-002). Consider adopting Resolution 22/23-04 ordering collection of specific charges for district costs for abatement of public nuisance regarding a specified property be collected on the tax roll.
 - e. Hearing on requested change in sewer use charge rate for 200 Meadow Lane.
 - f. Hearing on requested change in sewer use charge rate for 404 Edwards.

6. **CONSENT CALENDAR:** Consideration of a motion to approve the following items:
(Items are subject to removal from Consent Calendar by request of any Board Member or on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve payment of District bills.
 - b. Receive Minutes of Commissions and Committees.

7. **ADMINISTRATIVE:**
 - a. Consider consent Items removed from Consent Calendar.
 - b. Approve Audit Engagement Letter of David Farnsworth, CPA, to perform District audit services for the year ending June 30, 2022.
 - c. Adopt Resolution No. 22/23-05 Establishing November 8, 2022, as the date for a special election on a proposed ballot measure seeking voter approval of a proposed special tax on parcels in the area known as Crockett and requesting the County Registrar of Voters to conduct the election.

8. **BUDGET AND FINANCE:**
 - a. Consider monthly Summary Worksheets and Investment Reports and staff report on financial matters.
 - b. Consider Resolution No. 22/23-06 adopting revised appropriations limit for FY 2022
 - c. Consider Resolution No. 21/22-07 adopting an operating and capital improvements budget for the FY 2022/23.

9. **MANAGERS' REPORTS:** (These items are typically for exchange of information only.
 No action will be taken at this time.)
 - a. Recreation Department.
 - b. Maintenance Department.
 - c. Port Costa Sanitary Department.
 - d. Crockett Sanitary Department.
 - e. Governmental matters.
 - f. Announcements and discussion.

10. **REPORTS FROM BOARD MEMBERS:**
(These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Personnel Committee – Members Barassi, Bartlebaugh, Cusack, Wilson
 - b. Budget & Finance Committee – Members Mackenzie, Peterson
 - c. Ad Hoc Committees:
 - d. Inter-agency meetings:

11. **FUTURE AGENDA ITEMS:**
 - Adopt purchasing procedures and spending limits.
 - Adopt ADA compliance plan.
 - Annual long-term strategy workshop.
 - Revise District code.

12. BOARD COMMENTS:
13. ADJOURNMENT to August 24, 2022

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.