

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: recreation@town.crockett.ca.us

website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, JANUARY 7, 2019

1. CALL TO ORDER: The meeting was called to order at 6:00 PM by Chairperson Cusack. Present were Commissioners Botta, Choquette, Eskildsen and Valentini, along with General Manager McDonald, Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Commissioner Airoidi was absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. CONSENT CALENDAR: The following consent items were approved unanimously (ve/jv):
 - a. Approve Minutes of December 3, 2018.
 - b. Receive Report from Facilities Manager.
 - c. Receive Status Report on outstanding issues.
- 5.a. ANNOUNCEMENT OF VACANCY: A motion to approve Announcement of Vacancy to apply for a seat on the Crockett Recreation Commission carried unanimously (db/jv). Staff will post on the bulletin boards and on the website.
- 5.b. SOLUTIONS FOR SUMMER USE TRASH: This item was continued to next month.
- 5.c. WATERFRONT LEASE: Mr. McDonald reported California State Lands Commission (SLC) has terminated the lease with Crockett Marine Services, Inc. (CMS). Sewer service has been suspended and the Crockett Sanitary Department is waiting for SLC to vacate the Nantucket restaurant. Is there interest to preserve waterfront access. This item will be revisited in two months after action by SLC is complete.
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. McDonald reported a fund balance of \$506K.
- 6.b. MID-YEAR BUDGET REPORT: Mr. McDonald presented the mid-year budget report. He said the operating revenue for the Community Center cost center is \$25K lower than what was expected for this time of the year. He said Friday rentals are down from prior years. An increase in pre-event setup on Friday may be limiting back-to-back Friday/Saturday events. Expenses are over budget by a total of \$11K. Mr. McDonald reported the Aquatics cost center is right where it is anticipated to be for this time of year. The park cost center budget is anticipated to be right on target throughout the remainder of the year. Unless additional revenue from increased rentals of the Community Center materialize the Recreation budget may have to be revised. Commissioner Eskildsen asked if the dead trees in the park are being addressed. She knew of one branch that broke in the park.
- 7.a. DISTRICT BOARD ACTIONS: Mr. McDonald reported on the actions taken by the District Board in December. He said Kent Peterson has been appointed President and Michael Kirker has been appointed Vice-President. The Board approved the Recreation tax for 2019.

7.b. COMMITTEE APPOINTMENTS: Commissioners Botta, Cusack and Valentini will remain on the Recreation Budget & Finance Committee.

8. REPORT OF DEPT. MANAGER: Mr. Wilson reported we recently had an inspection by the Fire Department and working to resolve some of the problems. The annual service on the heaters at the pool has been completed. The Health Department did an inspection of the kitchen on January 3.

9. COMMISSIONERS: Ms. Choquette thanked Ron Wilson for a wonderful year.

10. FUTURE AGENDA ITEMS:

- Consider report from Ad-Hoc Committee on solutions for Alexander Park summer use trash that is accumulated (Feb.).
- Draft FY 19/20 budget (Feb.).
- Consider termination of waterfront lease and impact on waterfront access and recreation, form recommendations.

11. COMMISSIONER COMMENTS: No reports.

12. ADJOURNMENT: The meeting was adjourned at 6:50 PM until February 4, 2019.

Respectfully submitted,

Susan Witschi
January 11, 2019