

PORT COSTA SANITARY COMMISSION

MINUTES OF REGULAR MEETING, June 13, 2018

1. CALL TO ORDER: The meeting was called to order at 7:00 pm by Chairperson Surges. Present were Commissioners Beauchemin, Cusack, and Mann along with General Manager McDonald, and Dept. Manager Barnhill. Commissioner Scheer arrived at 7:03 pm.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: A member of the public asked why the public hearing for Sewer Use Charge increase is held in Crockett at the Community Center. He said that public hearings regarding Port Costa should be held in Port Costa.
4. PUBLIC HEARING: None.
5. REPORT OF DISTRICT COUNSEL: No report.
- 6.a. DISTRICT BOARD ACTIONS: None.
- 6.b. SELF-MONITORING REPORT: Mr. Barnhill presented the Self-Monitoring Report cover letter for April 2018. The electronic Self Monitoring Report (eSMR) was certified and submitted through the California Integrated Water Quality System (CIWQS). There were no exceedences in April.
- 6.c. DISCUSS STATUS OF NPDES PERMIT REISSUANCE: Mr. Barnhill reported that the Report of Waste Discharge (ROWD) packet was submitted to William Burrell at the Regional Water Quality Control Board (RWQCB) prior to the June 3 deadline. He mentioned that Mr. Burrell said that the packet looked good at first glance. Mr. Barnhill said that Mr. Burrell will inspect the Wastewater Treatment Plant on Thursday June 14.
- 6.d. DISCUSS 136 CANYON LAKE DRIVE (APN 368-132-002): Mr. Barnhill reported that SUC has been paid annually with records back to 2010. He said that the sewer lateral was installed under permit in 2013 but was not connected to the building at that time. The lateral was connected later in June 2017 with inspection. Ms. Scheer asked what triggers the lateral compliance program. Mr. McDonald said lateral compliance is triggered when a property is sold, when new construction occurs, and when two or more lateral sewer overflows occur within a year.
- 6.e. DISCUSS DISTRICT'S AD-HOC COMMITTEE FOR STRATEGIC PLANNING: Mr. McDonald reported that the District Board seeks individuals to comprise a newly proposed ad-hoc committee. The purpose of the ad-hoc committee is long-term strategic planning pertaining to the District as a whole. Mr. McDonald asked members of the Port Costa Sanitary Commission contact Mr. McDonald if any of them are interested in serving. Mr. McDonald said that the District Board President, Mr. Barassi, will appoint members to the committee.
- 6.f. RECEIVE NOTICE OF COMPLETION OF MAILING SUC INCREASE: Mr. McDonald reported that notices for Sewer Use Charge (SUC) increase had been mailed prior to May 7, 2018, more than 45 days prior to the hearing date of June 27, 2018, in compliance with Prop.

218. Mr. McDonald said that that a substantial amount of notices were returned to sender by the United States Postal Service. Mr. Barassi volunteered to hand deliver the returned notices to the recipients. Mr. McDonald recommended that property owners contact Contra Costa County Assessor's office to update their addresses.

7.a. FINANCIAL REPORT: The Commission received the monthly Summary Worksheets ending June 12. There were no questions.

7.b. RECEIVE 11-MONTH BUDGET REPORT AND PROPOSED FY 2018/19 BUDGET: Mr. McDonald presented the 11-month budget report, there is no budget deficit projected. There is no need to adopt a revised FY 2017/18 budget. Mr. McDonald presented the proposed FY 2018/19. A member of the public expressed concern regarding the condition of the septic tank, he wondered if the collection system and the septic tank may be leaking. Mr. McDonald said that failing joints in sewer lines allow inflow of water, but, due to path of least resistance, the wastewater and any other water which may have entered the pipe will follow the path of the pipe and remain underground unless there is a backup causing pressure.

7.c. DISCUSS PLUMBING PIPE REFURBISHMENT RESERVE: Mr. Barnhill said the operators recommend maintaining the Plumbing Pipe Refurbishment Reserve, the piping condition assessment is pending.

8.a. DISCUSS SURVEY OF SEWER MAIN, NORTH SIDE OF CANYON LAKE DRIVE: Mr. Barnhill reported that a CCTV survey by L.R. Paulsell Consulting, to locate the sewer main line located on the North side of Canyon Lake Drive may include heavy cleaning prior to camera work, if so, the survey will take an estimated day and a half at approximately \$225 per hour.

8.b. RECEIVE DRAFT ORDINANCE NO. 18-3: The members received the draft Ordinance No. 18-3 setting sewer use charges for FY 18/19 for review. There were no questions or recommended changes.

9.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that no Sanitary Sewer Overflows (SSO's) occurred in May. He said that Bay Area Air Quality Management District (BAAQMD) visited the settling tank, wet well, and sand filter beds. The technician detected explosive vapor at a hatch on the settling tank. BAAQMD advised that the carbon filters at the settling tank are likely saturated. A yellow substance on the concrete indicates the presence of Hydrogen Sulfide gas (H₂S). We are waiting on BAAQMD permit process and their input or directives if any.

9.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

9.c. STAFF ANNOUNCEMENTS: None

10.a. BUDGET & FINANCE COMMITTEE REPORT: None

10.b. WASTEWATER COMMITTEE REPORT: None

10.c. INTER-AGENCY MEETINGS: None

11. CONSENT CALENDAR: The consent item was approved unanimously (as/tc):

a. Approve Minutes of May 16, 2018.

12. FUTURE AGENDA ITEMS:

NPDES Permit Reissuance.

13. COMMISSIONER COMMENTS: None

14. ADJOURNMENT: The meeting was adjourned at 7:58 pm until July 11, 2018.

Respectfully submitted,

James Barnhill

James Barnhill
June 28, 2018