

# CROCKETT COMMUNITY SERVICES DISTRICT

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## MINUTES OF THE REGULAR MEETING, MAY 24, 2023

1. CALL TO ORDER - ROLL CALL 7:04 pm. Directors present: Nick Spinner, Luigi Barassi (President), John MacKenzie, Jena Goodman(vice President) Kent Peterson absent. Also present were Mary Wais, Tom Cusak, Ron Wilson, Staff: Gaunt Murdock, James Barnhill, Vaughn Gunkleman.
2. PUBLIC COMMENTS ON NON-AGENDA ITEMS: Mary Wais announced There would be a town wide meeting concerning possible installation of Automated License Plate Readers in Crockett on 6-5-2023 at Community Center.
3. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS: *(These items are typically for exchange of information only. No action will be taken at this time.)*

Mr Wilson reported that \$32000 was raised for Walk of Honor. Said he was still having problems with kids in park. Mr Barnhill reported that the SSMP update was done and would be submitted to state. He reported that work was also done by Consulting Engineer Vivian Hausen. Mr Murdock reported that a landscaper had been hired to maintain the grounds of the District Office at 1 Rolph Park Dr. It was reported that bricks would soon be moved from the grounds of the pump station.
4. CONSENT CALENDAR: Approval of the below items:

*Spinner 1<sup>st</sup>, John MacKenzie 2<sup>nd</sup>, unanimous approval, (Peterson absent)*

  - a. Approve Minutes of CCSD Board meeting on April 26, 2023.
  - b. Receive Minutes of CVSan meeting April 19,2023, Police Liaison Committee meeting April 3 2023, and Crockett Recreation Comission meeting April 3
  - ~~c. Approve payment of District bills. ( Removed from consent calendar)~~
5. ADMINISTRATIVE:
  - a. Update on status of Sanitary Sewer Management Plan, Mr Barnhill reported that the SSMP update was done

6. BUDGET AND FINANCE: Mr Gunkleman reported that summary worksheets were not yet available. Gunkleman also reported that Budget had been discussed in Budget & Finance meeting that recent Monday.

7. REPORTS FROM BOARD MEMBERS AND COMMITTEES:

Reporting for the Personnel Committee Mr Cusack reported they agreed on needed changes to District Secretary application. He also reported 1 application received, said the plan to post the position for 2 more weeks. There was a discussion of how many hours of work per week the position should entail. President Barassi said he had envisioned the position requiring 10 hours/week, that it would address admin to do with meetings agendas etc.

Mr MacKenzie reported upcoming townwide Pt Costa yard sale.

8. ADJOURNMENT at 7:51 pm until June 28 2023

9. FUTURE AGENDA ITEMS Accept Budget