

# CROCKETT RECREATION COMMISSION

Regular Business Meeting  
AGENDA FOR MONDAY, APRIL 3, 2023

TIME: 6:00 PM  
PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

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*The Crockett Recreation Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: Consideration of a motion to approve the following item:
  - a. Approve Minutes of February 6, 2023
5. RECREATION:
6. BUDGET AND FINANCE:  
  
Consider monthly Summary Worksheet and staff report on financial matters.
7. ADMINISTRATIVE:  
  
Receive report on actions taken by the District Board.
8. REPORT OF DEPARTMENT MANAGER: (This item is typically for exchange of information only. No action will be taken at this time.)
9. REPORTS FROM COMMISSIONERS: (This item is typically for exchange of information only. No action will be taken at this time.)
10. FUTURE AGENDA ITEM:  
Consider continuation of Recreation Special Tax (May).
11. COMMENTS FROM COMMISSIONERS:
12. ADJOURNMENT to May 1, 2023.

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us](http://www.town.crockett.ca.us)  
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

# CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

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website: www.town.crockett.ca.us

## MINUTES OF REGULAR MEETING, FEBRUARY 6, 2023

1. CALL TO ORDER: The meeting was called to order at 6:00 PM by Chairperson Cusack. Present were Commissioners Airoidi, Choquette and Valentini, along with Department Manager Wilson.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. CONSENT CALENDAR: The following consent items were approved unanimously (lc/ja):
  - a. Approve Minutes of January 9, 2023.
5. RECREATION: None
6. BUDGET & FINANCE: None
- 7.a. DISTRICT BOARD ACTIONS: None
- 7.b. VACANCY ON THE COMMISSION: The Commission recommended appointing Diana Martinez to the Crockett Recreation Commission.
8. REPORT OF DEPT. MANAGER: Mr. Wilson reported the Pool Replaster job has been completed. He said the pool has to be brushed twice a day for two weeks and the pool cannot be used for 28 days. The John Swett High School Swim Team use of the pool will be delayed until the February 21. He said with the increased costs of chemicals, parts and maintenance, admission prices may have to be raised at the pool. He is doing a comparison of prices at other pools. However, raising prices does not mean an increase in revenue. Mr. Wilson reported he has a meeting with the Architects on March 8.
9. COMMISSIONERS: None
10. FUTURE AGENDA ITEMS:
11. COMMISSIONER COMMENTS: None
12. ADJOURNMENT: The meeting was adjourned at 6:40 PM until March 6, 2023.

Respectfully submitted,

*Susan Witschi*

Susan Witschi  
February 27, 2023

# CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

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MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD MTG: 3-22-23 LATEST FUND REPORT: 3-13-23

OPERATING FUND 3241		
CASH CARRIED FORWARD:	\$ 245,141.05	INVESTED BALANCE: \$180,749.60
ACTIVITY:		LAIF deposit 2/27/23 \$30,000.00
<u>CHECKS AND PAYMENTS</u>		NET INVESTED: \$210,749.60
Warrants (9964-9988)	(\$36,229.48)	\$50,222.82 c/d deposits
Wells Fargo Fees	(\$127.43)	\$160,526.78 avail. funds
LAIF deposit 2/27/23	(\$30,000.00)	FUND BALANCE: \$ 477,014.74
<u>DEPOSITS AND CREDITS</u>		*** Below held in cash account ***
Comm Center Bookings, Security & C/D & Pool Deposits & Bathroom keys & Tennis Court keys	\$29,591.00	C/D BEGINNING BALANCE: \$50,222.82
C/D deposit refund	(\$1,400.00)	c/d deposit receipts \$0.00
Other returns / deposit	\$0.00	c/d deposit refunds \$0.00
		Transfr recovery \$0.00
		NET C/D ENDING BALANCE \$50,222.82
		CAP / RESTRICTED BAL: \$4,639.60
		Donations \$0.00
		NET CAPITAL REPL. BAL: \$4,639.60
		POLICE LIAISON BALANCE \$8,171.84
		Parking revenue \$0.00
		Payroll/Expenses \$0.00
		NET PLC ENDING BALANCE \$8,171.84
CASH BALANCE:	\$ 206,975.14	XMAS LIGHT BEG BALANCE \$496.57
ADV ON TAXES :	\$59,290.00	No activity \$0.00
No Activity		XMAS LIGHT END BALANCE \$496.57
NET ADV ON TAXES:	\$59,290.00	CERT ACTIVITY: None \$0.00
		CERT Ending Balance: \$0.00
		PETTY CASH BALANCE: \$60.00
		TAXES held in 3240: (\$23,751.26)
		CO.charges in 3240: \$ -
		Due from PCSAN: \$2,123.06

Commissioners: Jeff Airoldi, Louise Choquette, Tom Cusack, Diana Martinez, John Valentini