

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525
Telephone (510) 787-2992
Fax (510) 787-2459
e-mail: manager@town.crockett.ca.us
website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, JULY 14, 2021

1. CALL TO ORDER: The meeting was called to order at 7:07 PM by Vice-Chairperson Cusack. Present were Commissioners Klaiber and Scheer, along with Dept. Manager Barnhill, District Engineer Murdock and Administrative Services Manager Gunkelman. Commissioners List and Surges were absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. SELF-MONITORING REPORT: Mr. Barnhill reported no exceedances in May and no SSO's in June.
- 5.b. DISTRICT BOARD ACTIONS: Mr. Gunkelman reported that the Board accepted the resignation from Jon Wolthuis. The Appropriations Limit was approved.
6. FINANCIAL REPORT: The monthly statement of Department finances was examined by the Commission. Ms. Scheer asked where funds are placed for investment. Mr. Gunkelman reported funds to be invested are transferred into LAIF investment funds.
7. WASTEWATER: Mr. Barnhill reported the Contingency and Spill Prevention Plan was accepted by the Water Board. The Water Board submitted a positive letter of receipt. Mr. Barnhill said he reviews, edits, and submits the plans to the Water Board annually. He requested that the Commissioners review the plans and contact him directly to provide editing oversight for further improvement for next year's submission.
- 8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that he is seeking proposals to install an overflow bypass pipe from the last manhole in the collection system to the septic tank. He hopes to deliver proposals at the next meeting.
- 8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None
- 8.c. STAFF ANNOUNCEMENTS: None
9. REPORTS FROM COMMISSIONERS: None
10. CONSENT CALENDAR: The consent items were approved unanimously (as/kk):
 - a. Approve Minutes of June 9, 2021.
 - b. Receive Hazardous Materials Program Inspection report.

11. FUTURE AGENDA ITEMS:

12. COMMISSIONER COMMENTS: None

13. ADJOURNMENT: The meeting was adjourned at 7:45 PM until August 11, 2021.

Respectfully submitted,

James Barnhill

James Barnhill
August 5, 2021