

Crockett Community Services District

AGENDA FOR WEDNESDAY, NOVEMBER 19, 2025 AMENDED

TIME: 6:30 PM – CLOSED SESSION

TIME: 7:00 PM - REGULAR MEETING

LOCATION: Crockett Community Center, 850 Pomona St., Crockett

P.O. Box 578, Crockett, CA 94525 | www.town.crockett.ca.us | (510) 787-2992
districtsecretary@town.crockett.ca.us | Meetings are recorded for accuracy of minutes.

CCSD services include Sanitary Services for Crockett & Post Costa, Recreation, and Maintenance.

1. CALL TO ORDER - ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. CLOSED SESSION:
 - a. Conference with Legal Counsel - anticipated litigation pursuant to paragraph (4) of subdivision (d) of California Government Code Section 54956.9.
4. OPEN SESSION: Announcement of actions taken during closed session.
5. PUBLIC COMMENTS ON NON-AGENDA ITEMS
(The Board is prohibited from discussing items not on this agenda. Matters not on the agenda may be referred to staff for action or calendared on a future agenda.)
6. PUBLIC HEARING: None.
(Public comments are limited to two minutes for each person, with full discussion limited to twenty minutes unless extended by the Board President.)
7. CONSENT CALENDAR: Consideration of a motion to approve the following items:
(Items are subject to removal from the Consent Calendar by request of any Board Member on request for discussion or by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve the minutes of the CCSD Board meeting on October 22.
 - b. Receive minutes of commissions and committees.
 - c. Approve payment of District Bills.
 - d. Receive Joint Use Agreement (JUA) extension through January 31, 2026.
8. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR
9. ADMINISTRATIVE:
 - a. Discuss and approve the quote for capital improvement air compressors for the Crockett Main Pump Station.
 - b. Discuss and approve the quote for capital improvement garage doors for 1 Rolph Park Drive Sanitary Department offices.
 - c. Discuss potential consolidation of and organizational changes at the District to streamline the governance of the District.
 - d. Consider dissolving the standing Personnel Committee and Budget & Finance Committee.
 - e. Create Ad Hoc General Manager Evaluation Committee to coordinate the annual performance evaluation of the General Manager.
 - f. Discuss a preliminary Meeting and Holiday schedule for 2026 and direct Staff.

10. BUDGET AND FINANCE:
 - a. Consider District District-wide quarterly budget report for Q1 (July – September) for Fiscal Year 2025/26.
 - b. Discuss financial matters related to the District.
11. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS: *(These items are typically for the exchange of information only. No action will be taken at this time.)*
 - a. General Manager / Maintenance Department / Lighting & Landscape Commission
 - b. District Secretary
 - c. Recreation Manager / Recreation Commission
 - d. Crockett and Port Costa Sanitary Department Manager / Crockett Sanitary Commission / Port Costa Sanitary Commission / CVSAN Wastewater Committee
 - e. Governmental matters
 - f. Announcements and discussion
12. REPORTS FROM BOARD MEMBERS, COMMITTEES, AND AD HOC: *(These items are typically for the exchange of information only. No action will be taken at this time.)*
 - a. Personnel Committee: Cusack (chair), Martinez, Spinner, Wais, Wesselmann
 - b. Budget & Finance Committee: Barassi and Mackenzie
 - c. Legal Negotiations Ad Hoc: Barassi, Mackenzie
 - d. Recreation Ad Hoc: Choquette, Goodman, Leuba, Maria, Spinner
 - e. Police Liaison Committee: Wais (vice-chair), Ritchey, Pennisi (chair), and Cantú Reyna
 - f. Inter-agency meetings.
13. FUTURE AGENDA ITEMS / BOARD COMMENTS
 - a. Ordinance to update District Code and add Lighting & Landscape Commission.
 - b. Revisit commission roles & authorities.
 - c. Organizational Chart
 - d. Records Retention
 - e. Dog Park
14. ADJOURNMENT: until December 17, 2025. This meeting is scheduled one week earlier than normal due to the Christmas holiday.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us/meetings. Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda or the agenda packet in an appropriate alternative format, please contact the District Secretary at (510) 787-2992. Notification at least 48 hours before the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Per California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item and is distributed less than 72 hours before a regular meeting will be made available for public inspection. The Board has designated the District's website, located at www.town.crockett.ca.us/meetings, as the place for making those public records available for inspection. The documents may also be obtained by calling the District Secretary at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the meeting location, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.