

# CROCKETT RECREATION COMMISSION

## **Regular Business Meeting** AGENDA FOR MONDAY, OCTOBER 2, 2023

TIME: 6:00 PM  
PLACE: Crockett Community Center, 850 Pomona Avenue, Crockett

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*The Crockett Recreation Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
*(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)*
4. CONSENT CALENDAR: Consideration of a motion to approve the following item:
  - a. Approve Minutes for September 11, 2023.
5. RECREATION:
6. BUDGET AND FINANCE:
  - a. Receive Recreation transmittals and credit card statements.
7. ADMINISTRATIVE:
  - a. Update on Proposition 68 project.
8. REPORT OF DEPARTMENT MANAGER:  
*(This item is typically for exchange of information only. No action will be taken at this time.)*
9. REPORTS FROM COMMISSIONERS:  
*(This item is typically for exchange of information only. No action will be taken at this time.)*
10. FUTURE AGENDA ITEMS:
11. COMMENTS FROM COMMISSIONERS:
12. ADJOURNMENT to November 6, 2023.

# CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

## For Review

P.O. Box 578 – Crockett, CA 94525

Telephone (510) 787-2992

Fax (510) 787-2459

e-mail: [districtsecretary@town.crockett.ca.us](mailto:districtsecretary@town.crockett.ca.us)

website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

### MINUTES OF REGULAR MEETING, SEPTEMBER 11, 2023

1. CALL TO ORDER: The meeting was called to order at 6:06 PM by Chair Cusack. Present were Commissioners Airoidi, Choquette, Martinez and Valentini. Staff present included General Manager Murdock, Administrative Services Manager Goodman, and District Secretary Rivas.
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENT ON NON-AGENDA ITEMS: Mary Wais introduced the new district secretary, Sonia Rivas.
4. CONSENT CALENDAR: The following consent items were approved unanimously (\_\_\_/\_\_\_):
  - a. Approve Minutes of \_\_\_\_\_, 2021.
  - b. Receive Report from Facilities Manager.
5. RECREATION: None.
- 6 BUDGET AND FINANCE: Ms. Goodman reported that the budget was approved and posted on the website and advised the Commissioners that they will be involved in the budgeting process in the upcoming cycle. There are currently two members on the Recreation sub-committee: Cusack and Valentini. The District Secretary will email a copy of to all commissioners. The previous person in charge of preparing the budget skipped all the committees and commissions and presented the budget directly to the Board.
  - 6.a. CONSIDER INCREASING RENTAL RATES AT THE COMMUNITY CENTER: Recreation Manager Ron Wilson presented a proposal on increasing rental rates. Supporting documents to support the increases were attached and included the communities of Pleasant Hill, Walnut Creek, Albany, Concord and Hercules. Motion to accept rate changes with the addition of a resident/non-resident rate for the use of the commercial kitchen use in the Community Center. (TC 1<sup>st</sup>, LC 2<sup>nd</sup>, Approved 5/0)  
  
Commissioner Martinez would like to see more classes for seniors. Mr. Wilson is open to proposals for such classes.
  - 6.b. CONSIDER INCREASING PROPERTY VALUES FOR INSURANCE PURPOSES AT THE COMMUNITY CENTER: Recreation Manager Wilson presented the need for increasing insurance rates for the community center. Motion to increase the valuation of the Recreation/Community Building to \$4 million; increase real property to \$600,000; increase personal property to \$500,000; and increase liability to \$5 million. (TC 1<sup>st</sup>, DM 2<sup>nd</sup>; Approved 5/0)

7.a. ADMINISTRATIVE: Mr. Wilson postponed his report for the next meeting.

8. REPORT OF DEPARTMENT MANAGER: Mr. Wilson requested that his report be postponed to the next meeting.

9. REPORTS FROM COMMISSIONERS: Commissioner Martinez reported that Ad Hoc team consisting of John, Ron and Diana to allow Crockett and Port Costa non-profit organizations to post community event banners for non-reoccurring events no sooner than 2 weeks prior to the event and must be removed within 24 hours after the event. Recurring annual and semi-events may be posted no sooner than 4 weeks prior to the event and removed within 24 hours. Local campaign banners are not allowed. Only soft banners are allowed. Recommendation was made to bring to the Board to adopt these rules. All approved - 5/0.

10. FUTURE AGENDA ITEMS: None.

11. COMMISSIONER COMMENTS: None.

12. ADJOURNMENT: The meeting was adjourned at 7:00 PM until October 2, 2023.

Respectfully submitted,

Sonia Rivas  
District Secretary  
October 2, 2023

CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District

Auditor's Date: \_\_\_\_\_ Fund: 324100 Account : 0830

| Date                                 | Name                          | Memo                          | Credit           | Num         |
|--------------------------------------|-------------------------------|-------------------------------|------------------|-------------|
| FUND 3241 - RECREATION<br>09/07/2023 | CONTRA COSTA COUNTY TREASURER | Netchex Payroll - 8/16 - 8/31 | 13,062.60        | 32410144660 |
| Total FUND 3241 - RECREATION         |                               |                               | 13,062.60        |             |
| TOTAL                                |                               |                               | <u>13,062.60</u> |             |



6.a

CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District

Auditor's Date: \_\_\_\_\_ Fund: 324100 Account : 0830

| Date                          | Name                          | Memo | Credit          | Num        |
|-------------------------------|-------------------------------|------|-----------------|------------|
| <b>FUND 3241 - RECREATION</b> |                               |      |                 |            |
| 09/19/2023                    | CONTRA COSTA COUNTY TREASURER |      | 9,207.60        | 3241014693 |
| Total FUND 3241 - RECREATION  |                               |      | 9,207.60        |            |
| <b>TOTAL</b>                  |                               |      | <b>9,207.60</b> |            |



**CROCKETT COMMUNITY SERVICES DISTRICT**  
**Crockett Community Services District**

Auditor's Date: \_\_\_\_\_ Fund: 324100 Account : 0830

| Date                          | Name                                | Memo                                  | Credit           | Num        |
|-------------------------------|-------------------------------------|---------------------------------------|------------------|------------|
| <b>FUND 3241 - RECREATION</b> |                                     |                                       |                  |            |
| 09/20/2023                    | CalPERS Public Employees Retire...  | INV# 100000017276750                  | 1,332.74         | 3241014661 |
| 09/22/2023                    | Campbell Business Solutions         | INV# 5029                             | 9.70             | 3241014662 |
| 09/22/2023                    | Campbell Business Solutions         | INV# 5287                             | 38.79            | 3241014663 |
| 09/22/2023                    | ARMOR LOCKSMITH SERVICES            | INV# 57580                            | 255.00           | 3241014664 |
| 09/22/2023                    | Sierra Chemical Company             | INV# 147904                           | 711.23           | 3241014665 |
| 09/22/2023                    | Sierra Chemical Company             | INV# 147278                           | 1,396.35         | 3241014666 |
| 09/22/2023                    | UNIVERSAL BUILDING SERVICES         | INV# 517852                           | 288.00           | 3241014667 |
| 09/22/2023                    | UNIVERSAL BUILDING SERVICES         | INV# 517853                           | 144.00           | 3241014668 |
| 09/22/2023                    | Adrian Zavala                       | Refund 8/19/2023                      | 700.00           | 3241014669 |
| 09/22/2023                    | DOLORES M. MORALES                  | DM August 2023 Mileage Reimbursement  | 22.27            | 3241014670 |
| 09/22/2023                    | East Bay Municipal Utility District | ACCT# 30385100001 / Date - 9/11/2023  | 663.64           | 3241014671 |
| 09/22/2023                    | East Bay Municipal Utility District | ACCT# 30385200001 / Date - 9/11/2023  | 3,730.14         | 3241014672 |
| 09/22/2023                    | G & C Refrigeration Inc.            | INV# 7180                             | 369.37           | 3241014673 |
| 09/22/2023                    | LESLIE'S POOL SUPPLIES              | INV# 00137-01-092406                  | 765.46           | 3241014674 |
| 09/22/2023                    | LESLIE'S POOL SUPPLIES              | INV# 00137-01-093807                  | 120.62           | 3241014675 |
| 09/22/2023                    | National Aquatic Services, Inc.     | INV# 23-827                           | 1,047.65         | 3241014676 |
| 09/22/2023                    | PG&E                                | ACCT# 2501517473-0 / Date - 8/29/2023 | 1,067.37         | 3241014677 |
| 09/22/2023                    | RONALD D. WILSON                    | Mileage - August 2023                 | 130.35           | 3241014678 |
| 09/22/2023                    | Sierra Chemical Company             | INV# 147630                           | 2,102.49         | 3241014679 |
| 09/22/2023                    | Studio 144 Architects               | INV# 8                                | 8,347.52         | 3241014680 |
| 09/22/2023                    | TERRACARE ASSOCIATES                | INV# CD50330783                       | 200.00           | 3241014681 |
| 09/22/2023                    | TERRACARE ASSOCIATES                | INV# CD50332777                       | 1,032.00         | 3241014682 |
| 09/22/2023                    | TERRACARE ASSOCIATES                | INV# CD50332778                       | 958.00           | 3241014683 |
| 09/22/2023                    | TERRACARE ASSOCIATES                | INV# CD50332779                       | 315.00           | 3241014684 |
| 09/22/2023                    | TERRACARE ASSOCIATES                | INV# CD50327945                       | 1,261.00         | 3241014685 |
| 09/22/2023                    | The Real Yellow Pages               | ACCT# 800431701 / Date - 8/4/2023     | 63.35            | 3241014686 |
| 09/22/2023                    | UNIVERSAL BUILDING SERVICES         | INV# 517028                           | 288.00           | 3241014687 |
| 09/22/2023                    | UNIVERSAL BUILDING SERVICES         | INV# 517027                           | 288.00           | 3241014688 |
| 09/22/2023                    | UNIVERSAL BUILDING SERVICES         | INV# 517508                           | 1,128.00         | 3241014689 |
| 09/22/2023                    | G&J Seiberlich & Co LLP             | INV# 78122                            | 2,227.50         | 3241014690 |
| 09/22/2023                    | Offsite Business Management         | INV# 273                              | 223.20           | 3241014691 |
| 09/22/2023                    | STATE COMPENSATION INSURA...        | INV# 1001642799                       | 1,607.75         | 3241014692 |
| Total FUND 3241 - RECREATION  |                                     |                                       | 32,834.49        |            |
| <b>TOTAL</b>                  |                                     |                                       | <b>32,834.49</b> |            |



CROCKETT COMMUNITY SERVICES DISTRICT  
Crockett Community Services District

Auditor's Date: \_\_\_\_\_ Fund: 324100 Account: 0830

| Date                          | Name            | Memo                     | Credit           | Num        |
|-------------------------------|-----------------|--------------------------|------------------|------------|
| <b>FUND 3241 - RECREATION</b> |                 |                          |                  |            |
| 09/21/2023                    | Lourdes Sanchez | Deposit Refund 7/29/2023 | 700.00           | 3241014694 |
| 09/21/2023                    | U S. BANK       | Various 4127134555573937 | 22,983.47        | 3241014695 |
| Total FUND 3241 - RECREATION  |                 |                          | 23,683.47        |            |
| <b>TOTAL</b>                  |                 |                          | <b>23,683.47</b> |            |





P.O. BOX 6343  
FARGO ND 58125-6343



ACCOUNT NUMBER [REDACTED]  
STATEMENT DATE 08-22-2023  
AMOUNT DUE \$35,624.74  
NEW BALANCE \$35,624.74  
PAYMENT DUE ON RECEIPT



000000724 01 SP 106481819289388 S

CROCKETT COMMUNITY  
ATTN ACCOUNTS PAYABLE  
PO BOX 578  
CROCKETT CA 94525-0578

AMOUNT ENCLOSED  
\$

Please make check payable to U.S. Bank

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428



Please tear payment coupon at perforation.

| CORPORATE ACCOUNT SUMMARY |                  |                             |               |                   |                      |         |           |             |  |
|---------------------------|------------------|-----------------------------|---------------|-------------------|----------------------|---------|-----------|-------------|--|
| CROCKETT COMMUNITY        | Previous Balance | Purchases And Other Charges | Cash Advances | Cash Advance Fees | Late Payment Charges | Credits | Payments  | New Balance |  |
| [REDACTED]                | 28,854.42        | 19,464.39                   | 0.00          | 0.00              | 0.00                 | 83.51   | 12,610.56 | 35,624.74   |  |

| CORPORATE ACCOUNT ACTIVITY |           |                         |                             |                          |  |
|----------------------------|-----------|-------------------------|-----------------------------|--------------------------|--|
| CROCKETT COMMUNITY         |           |                         |                             | TOTAL CORPORATE ACTIVITY |  |
| 50                         |           |                         |                             | \$12,610.56 CR           |  |
| Post Date                  | Tran Date | Reference Number        | Transaction Description     | Amount                   |  |
| 08-07                      | 08-06     | 74798263219000000000028 | PAYMENT - THANK YOU 00000 C | 12,610.56 PY             |  |

| NEW ACTIVITY     |           |                         |  |          |                |
|------------------|-----------|-------------------------|--|----------|----------------|
| JAMES G BARNHILL |           | CREDITS                 | PURCHASES                                | CASH ADV | TOTAL ACTIVITY |
| 0715             |           | \$0.00                  | \$1,328.48                               | \$0.00   | \$1,328.48     |
| Post Date        | Tran Date | Reference Number        | Transaction Description                  | Amount   |                |
| 07-28            | 07-27     | 24164073268105825065903 | STAPLES DIRECT 800-3333330 MA            | 358.49   |                |
| 08-02            | 08-01     | 24692163213105259393998 | VZWRLSS*APOCC VISB 800-922-0204 FL       | 44.20    |                |
| 08-08            | 08-07     | 24692163219100728352653 | IN *MCCAMPBELL ANALYTICAL 925-2529262 CA | 452.00   |                |
| 08-15            | 08-14     | 24692163226106428363149 | AMZN MKTP US*TO96NOM40 AMZN.COM/BILL WA  | 10.82    |                |
| 08-15            | 08-14     | 24692163226106477403838 | AMZN MKTP US*TO6ZF21Y1 AMZN.COM/BILL WA  | 233.52   |                |

| CUSTOMER SERVICE CALL  | ACCOUNT NUMBER |                 | ACCOUNT SUMMARY           |           |
|--|----------------|-----------------|---------------------------|-----------|
|  | 800-344-5696   | [REDACTED]      | PREVIOUS BALANCE          | 28,854.42 |
| SEND BILLING INQUIRIES TO:<br>U.S. Bank National Association<br>C/O U.S. Bancorp Purchasing Card Program<br>P.O. Box: 6335<br>Fargo, ND 58125-6335 | STATEMENT DATE | DISPUTED AMOUNT | PURCHASES & OTHER CHARGES | 19,464.39 |
|  | 08/22/23       | 00              | CASH ADVANCES             | 00        |
| AMOUNT DUE   | 35,624.74      |                 | CASH ADVANCE FEES         | 00        |
|  |                |                 | LATE PAYMENT CHARGES      | 00        |
|  |                |                 | CREDITS                   | 83.51     |
|  |                |                 | PAYMENTS                  | 12,610.56 |
|  |                |                 | ACCOUNT BALANCE           | 35,624.74 |



Company Name: CROCKETT COMMUNITY

Corporate Account Number: [REDACTED]

Statement Date: 08-22-2023

**NEW ACTIVITY**

| Post Date | Tran Date | Reference Number        | Transaction Description                 | Amount |
|-----------|-----------|-------------------------|---|--------|
| 08-16     | 08-15     | 24692163227106959133415 | AMZN MKTP US*TO9581U32 AMZN.COM/BILL WA | 44.45  |
| 08-17     | 08-16     | 24492163228000039608937 | DKFSOLUTIONSGROUP.COM HTTPWWW.DKFS CA   | 185.00 |

**SUSAN G WITSCHI**      CREDITS      PURCHASES      CASH ADV      TOTAL ACTIVITY  
[REDACTED] 179      \$0.00      \$291.52      \$0.00      \$291.52

| Post Date | Tran Date | Reference Number        | Transaction Description                 | Amount |
|-----------|-----------|-------------------------|---|--------|
| 07-25     | 07-24     | 24204293205316661647741 | ADOBE INC 800-8336687 CA                | 19.99  |
| 07-25     | 07-24     | 24692163205109250780393 | AMZN MKTP US*T69FF2V50 AMZN.COM/BILL WA | 95.29  |
| 07-26     | 07-25     | 24231683212837000036905 | SMART AND FINAL 723 FAIRFIELD CA        | 21.66  |
| 07-28     | 07-27     | 24492163209207320200068 | COCOCOUNTY EH&HM DEPT 925-646-4690 CA   | 45.00  |
| 07-31     | 07-30     | 24692163211104155318516 | LOWES #01143* VACAVILLE CA              | 43.03  |
| 08-09     | 08-09     | 24692163221101720787736 | AMZN MKTP US*TA91H7Q00 AMZN.COM/BILL WA | 42.28  |
| 08-15     | 08-13     | 24427333226710008118079 | J & L MARKET CROCKETT CA                | 24.27  |

**RONALD D WILSON**      CREDITS      PURCHASES      CASH ADV      TOTAL ACTIVITY  
[REDACTED] 742      \$63.52      \$9,075.34      \$0.00      \$9,011.82

| Post Date | Tran Date | Reference Number         | Transaction Description                    | Amount   |
|-----------|-----------|--------------------------|--|----------|
| 07-28     | 07-26     | 74943013208010191323101  | THE HOME DEPOT #1044 HERCULES CA           | 63.52 CR |
| 07-31     | 07-30     | 24231683212837000059058  | SMART AND FINAL 447 PLEASANT HILL CA       | 7.63     |
| 07-31     | 07-30     | 24231683212837000059082  | SMART AND FINAL 447 PLEASANT HILL CA       | 94.32    |
| 08-01     | 08-01     | 24692163213105129809009  | AMZN MKTP US*TH4TW8Q32 AMZN.COM/BILL WA    | 106.56   |
| 08-01     | 07-30     | 24943013212010190412060  | THE HOME DEPOT #1044 HERCULES CA           | 107.17   |
| 08-02     | 08-01     | 24492163213717788413619  | IC* INSTACART 888-246-7822 CA              | 99.32    |
| 08-02     | 08-01     | 24492163213719771637030  | IC* INSTACART 888-246-7822 CA              | 221.82   |
| 08-02     | 07-31     | 24943013213010183177422  | HOMEDEPOT.COM 800-430-3376 GA              | 96.34    |
| 08-03     | 08-02     | 24055233215812429505068  | AT&T BILL PAYMENT 800-331-0500 TX          | 258.53   |
| 08-03     | 08-01     | 24113433215600168645674  | THE WEBSTAUANT STORE INC 717-392-7472 PA   | 320.35   |
| 08-03     | 08-01     | 24445003214300558496529  | OPC*CONTRA COSTA PERMITS 925-855-5000 CA   | 2,176.00 |
| 08-03     | 08-01     | 24445003214300658496602  | OPC MSC*SERVICE FEE 024 800-487-4567 NE    | 54.40    |
| 08-04     | 08-03     | 24231683216796605820510  | CHEFSTORE 7510 CONCORD CA                  | 185.83   |
| 08-04     | 08-03     | 24692163215106944661755  | AMZN MKTP US*TH6GL1611 AMZN.COM/BILL WA    | 48.47    |
| 08-07     | 08-03     | 24231683216400213000058  | BENIHANA CONCORD CONCORD CA                | 145.32   |
| 08-07     | 08-05     | 24231683218837001207254  | SAFEWAY #2874 HERCULES CA                  | 21.98    |
| 08-07     | 08-06     | 24231683219796066066675  | CHEFSTORE 7510 CONCORD CA                  | 56.76    |
| 08-08     | 08-07     | 24492163219743761115850  | IC* INSTACART 888-246-7822 CA              | 271.90   |
| 08-09     | 08-08     | 24231683221837000070047  | SMART AND FINAL 568 SAN PABLO CA           | 164.96   |
| 08-09     | 08-08     | 24445003221400212625778  | SAMS CLUB #6612 CONCORD CA                 | 207.14   |
| 08-09     | 08-08     | 24755423220272209315001  | PRIMO WATER 800-7285508 FL                 | 255.82   |
| 08-10     | 08-09     | 24231683222796539878214  | CHEFSTORE 7510 CONCORD CA                  | 62.94    |
| 08-14     | 08-11     | 24231683224837001103521  | SAFEWAY #2874 HERCULES CA                  | 147.55   |
| 08-14     | 08-12     | 24231683225796980418145  | CHEFSTORE 7510 CONCORD CA                  | 142.78   |
| 08-14     | 08-12     | 24231683225837000091148  | SMART AND FINAL 447 PLEASANT HILL CA       | 104.55   |
| 08-14     | 08-12     | 24492163224713408006617  | THE EVENT HELPER, INC. 530-477-6521 CA     | 274.00   |
| 08-14     | 08-11     | 246921632231035660283782 | SQ *MERCY & THE HEARTBEAT GOSQ.COM CA      | 1,289.00 |
| 08-14     | 08-11     | 24692163223104039309778  | SQ *LUCIA'S CRAFT SANDWIC CROCKETT CA      | 94.66    |
| 08-14     | 08-12     | 24692163224104917701137  | TMOBILE*PREPAID WEB 877-778-2106 WA        | 10.38    |
| 08-14     | 08-10     | 2494303223010187120343   | THE HOME DEPOT #1044 HERCULES CA           | 30.37    |
| 08-14     | 08-11     | 2494303224010187147949   | THE HOME DEPOT #1044 HERCULES CA           | 26.02    |
| 08-15     | 08-14     | 24431063227083707251799  | AMAZON.COM*TO6FH6M00 AMZN AMZN.COM/BILL WA | 88.20    |
| 08-15     | 08-15     | 24692163227106603308884  | AMZN MKTP US*TO5L47H2 AMZN.COM/BILL WA     | 93.48    |
| 08-15     | 08-15     | 24692163227106679481318  | AMZN MKTP US*TO9AH8P11 AMZN.COM/BILL WA    | 38.86    |
| 08-16     | 08-15     | 24431063227083744840745  | AMAZON.COM*TO1R89XD1 AMZN AMZN.COM/BILL WA | 27.18    |



|                                      |
|--------------------------------------|
| Company Name: CROCKETT COMMUNITY     |
| Corporate Account Number: ██████████ |
| Statement Date: 08-22-2023           |

**NEW ACTIVITY**

| Post Date | Tran Date | Reference Number        | Transaction Description                 | Amount   |
|-----------|-----------|-------------------------|---|----------|
| 08-17     | 08-16     | 24399003228295056005700 | BEST BUY 00001388 PINOLE CA             | 1,332.59 |
| 08-17     | 08-16     | 24692163228107678798685 | AMZN MKTP US*TXQNI2C52 AMZN.COM/BILL WA | 201.97   |
| 08-18     | 08-17     | 24122593229017073405744 | POOL SUPPLY UNLIMITED 688-836-6025 TX   | 120.12   |
| 08-21     | 08-18     | 24231683231837001014257 | SAFEWAY #2874 HERCULES CA               | 56.45    |
| 08-21     | 08-17     | 24943013230010191187651 | THE HOME DEPOT #1044 HERCULES CA        | 33.62    |

|   |                           |                                |                           |                                     |
|---|---------------------------|--------------------------------|---------------------------|-------------------------------------|
| <b>GAUNT A MURDOCK</b><br>██████████-65 | <b>CREDITS</b><br>\$19.99 | <b>PURCHASES</b><br>\$8,769.05 | <b>CASH ADV</b><br>\$0.00 | <b>TOTAL ACTIVITY</b><br>\$8,749.06 |
|---|---------------------------|--------------------------------|---------------------------|-------------------------------------|

| Post Date | Tran Date | Reference Number        | Transaction Description                  | Amount   |
|-----------|-----------|-------------------------|--|----------|
| 07-25     | 07-24     | 24492151205745546651816 | IC* INSTACART 888-246-7922 CA            | 365.00   |
| 07-27     | 07-26     | 24692161207100556934725 | COSTCO *BUS DELIV 823 510-259-6600 CA    | 713.02   |
| 07-31     | 07-27     | 24251383209030054239332 | EL SOBRANTE FEED AND PET RICHMOND CA     | 41.31    |
| 07-31     | 07-30     | 24492151211713432870090 | ADOBE *ACROPRO SUBS 408-536-6000 CA      | 19.99    |
| 07-31     | 07-27     | 24943013209010191228239 | THE HOME DEPOT #1044 HERCULES CA         | 32.67    |
| 08-02     | 08-01     | 24204293213002657179762 | GOOGLE *GSUITE TOWN CROCK 650-2530000 CA | 42.00    |
| 08-03     | 08-02     | 24137463215001543227545 | USPS PO 0519140315 CROCKETT CA           | 13.74    |
| 08-03     | 08-02     | 24492161214000042583800 | CAMPBELLBUSINESS WWW.CAMPBELLB CA        | 1,087.49 |
| 08-03     | 08-01     | 24943013214010192295214 | THE HOME DEPOT #1044 HERCULES CA         | 45.84    |
| 08-07     | 08-05     | 2405523218812414956927  | ATT* BILL PAYMENT 800-331-0500 TX        | 161.94   |
| 08-07     | 08-06     | 24492153218719611069084 | ADOBE *ACROPRO SUBS 408-536-6000 CA      | 47.98    |
| 08-07     | 08-04     | 24692163216108353899388 | EBMUD-REMITCTR/IVR 866-403-2683 CA       | 245.40   |
| 08-08     | 08-07     | 2405523220812464438889  | ATT*BILL PAYMENT 800-331-0500 TX         | 27.57    |
| 08-08     | 08-07     | 2405523220812464589608  | ATT*BILL PAYMENT 800-331-0500 TX         | 380.01   |
| 08-09     | 08-09     | 74492153221745944621275 | ADOBE INC. 4085366000 CA                 | 19.99 CR |
| 08-09     | 08-08     | 24492153220745926442514 | ADOBE INC. 408-536-6000 CA               | 19.99    |
| 08-09     | 08-09     | 24492153221745932388197 | ADOBE *ADOBE 408-536-6000 CA             | 119.88   |
| 08-16     | 08-15     | 24692163227107256003731 | ATT*BUS PHONE PMT 800-750-2355 TX        | 222.59   |
| 08-21     | 08-18     | 24692163230104689397025 | PG&E/EZ-PAY 800-743-5000 CA              | 5,182.63 |

|                          |             |
|--------------------------|-------------|
| Department: 00000 Total: | \$19,380.88 |
| Division: 00000 Total:   | \$19,380.88 |

| PC San - 3425 | fund code: | CVSan - 3426 | fund code: | Rec - 3241 | fund code: | Notes: |
|---------------|------------|--------------|------------|------------|------------|--------|
|---------------|------------|--------------|------------|------------|------------|--------|

179.25 3425 414.42  
 22.1 3425 419.6  
 452 3425 419.56.7  
 5.41 3425 411.42  
 116.76 3425 411.42  
 22.23 3425 411.42

179.25 3426 414  
 22.1 3426 41  
 5.41 3426 414.94  
 116.76 3426 414.94  
 22.23 3426 414.94  
 185 3426 414.95.9

19.99 3241.507  
 95.29 3241.5135  
 21.66 3241.5241  
 45 3241.5160.7  
 43.03 3241.5144  
 42.28 3241.5146 office supply, check coding, no sig's on stamp  
 24.27 3241.5160.7  
 63.52 3241.5146  
 7.63 3241.5141  
 64.92 3241.5141  
 106.56 3241.5146  
 107.17 3241.5135  
 99.31 3241.5142  
 221.82 3241.5141  
 96.34 3241.5135  
 258.53 3241.5060  
 100.35 3241.5241  
 21.70 3241.5351  
 54.1 3241.5351  
 185.81 3241.5160.7  
 48.47 3241.5135  
 145.34 3241.5165.9e  
 21.88 3241.5241  
 54.26 3241.5241  
 271.9 3241.5241  
 164.96 3241.5241 3241.5241 - 103.97, 3241.5160.7 - 60.99 SP,IT  
 201.24 3241.5160.7  
 255.82 3241.5241  
 12.94 3241.5160.7  
 117.59 3241.5160.7  
 142.78 3241.5241  
 104.55 3241.5241  
 274 3241.5160.7  
 1180 3241.5160.7  
 14.65 3241.5160.7  
 10.38 3241.507  
 90.27 3241.5140  
 20.02 3241.5140  
 88.2 3241.5135  
 33.48 3241.5146  
 10.04 3241.5135  
 27.18 3241.5144 NO RCPT  
 1312.99 3241.5172  
 201.97 3241.5172  
 120.12 3241.5146  
 54.45 3241.5241  
 13.62 3241.5147

1883 3425 417.7  
 8.17 3425 417.5  
 376 3425 417.54.8

125.41 3426 414.94  
 28.04 3426 414.94  
 619.22 3426 414.95.7  
 245.4 3426 414.75  
 161.91 3426 414.90  
 41.31 3426 410.95.2  
 32.67 3426 410.95.3  
 13.74 3426 410.95.1  
 45.84 3426 410.70.4  
 245.4 3426 414.75.w  
 27.57 3426 414.90.5  
 380.01 3426 414.90  
 5182.61 3426 414.75e  
 222.59 3426 5165.7

43.81 3241.507  
 9.79 3241.507  
 398.67 3241.5186

674 3425 417.7  
 5.17 3425 417.7

45.38 3426 414.94  
 28.04 3426 414.94  
 54.6 3426 414.74  
 3491.84 3426 410.90.1  
 213.58 3426 414.75

15.85 3241.507  
 9.79 3241.507

220.67 uncoded amounts coding pending  
 10118.9 uncoded amounts coding pending  
 2735.61 uncoded amounts coding pending  
 12983.47

|               |                 |                 |              |                    |
|---------------|-----------------|-----------------|--------------|--------------------|
| 901.06        | 11741.92        | 22983.47        | Total amount | Actual on bill Aug |
| <b>901.06</b> | <b>11741.92</b> | <b>22983.47</b> |              | <b>35624.74</b>    |

**FY 2023-24 CROCKETT RECREATION DEPARTMENT ADOPTED BUDGET (7/26/23) - FUND 3241**

|   | <u>FY 2022-23<br/>Approved</u> | <u>FY 2022-23 Year-<br/>End (Estimated)</u> | <u>FY 2023-24<br/>Approved</u> |
|---|--------------------------------|---|--------------------------------|
| <b>O&amp;M Expenses - combined cost centers</b> |                                |   |                                |
| Uniforms  | \$ 2,200                       | \$ 2,422                                    | \$ 1,700                       |
| Telephone / Internet                            | \$ 5,289                       | \$ 2,504                                    | \$ 5,120                       |
| Insurance                                       | \$                             | \$ 26,158                                   | \$ 22,467                      |
| Elections                                       | \$ 0                           | \$ 0  | \$ 0                           |
| Maintenance                                     | \$ 94,890                      | \$ 111,184                                  | \$ 109,407                     |
| Memberships                                     | \$ 360                         | \$ 75                                       | \$ 1,585                       |
| Program Supplies                                | \$ 14,375                      | \$ 2,071                                    | \$ 4,100                       |
| Other Operating (includes repayments to PCSAN   | \$ 223,924                     | \$ 175,412                                  | \$ 95,690                      |
| Office  | \$ 5,804                       | \$ 4,806                                    | \$ 6,047                       |
| Professional Services                           | \$ 17,918                      | \$ 16,832                                   | \$ 13,300                      |
| Adverising (add in legal notices from each)     | \$ 1,294                       | \$ 711                                      | \$ 840                         |
| Training & Certification                        | \$ 8,170                       | \$ 2,700                                    | \$ 3,000                       |
| Cost of Goods Sold                              | \$ 5,196                       | \$ 1,779                                    | \$ 6,775                       |
| Vehicle Travel Reimbursement                    | \$ 2,357                       | \$ 2,046                                    | \$ 2,150                       |
| Utilities                                       | \$ 61,153                      | \$ 68,913                                   | \$ 75,429                      |
| County Charges (add in parks, )                 | \$ 4,550                       | \$ 4,911                                    | \$ 5,288                       |
| Salaries and Benefits                           | \$ 232,387                     | \$ 235,309                                  | \$ 244,920                     |
| Credit Card Purchases                           | \$                             | \$ 40,148                                   | \$                             |
| <b>Total O&amp;M Expenses</b>                   | <b>\$ 679,866</b>              | <b>\$ 697,980</b>                           | <b>\$ 597,819</b>              |
| <b>Fixed Assets</b>                             |                                |   |                                |
| Capital Projects Allocation                     | \$ 310,000                     | \$ 160,087                                  | \$ 385,000                     |
| <b>Total Fixed Assets</b>                       | <b>\$ 310,000</b>              | <b>160,087</b>                              | <b>385,000</b>                 |
| Contingency Reserve *                           | \$ 71,074                      | 0   | \$ 59,782                      |
| Non-Operating expense / interfund trsfrs        | \$ 0                           | \$ 5,000                                    | \$ 5,000                       |
| Interfund G/L non-operating adjust.             |                                | \$ 0  |                                |
| <b>Total Expenditures</b>                       | <b>\$ 1,060,940</b>            | <b>\$ 863,067</b>                           | <b>\$ 1,047,601</b>            |
| <b>TOTAL APPROPRIATIONS</b>                     | <b>\$ 1,091,814</b>            | <b>\$ 863,067</b>                           | <b>\$ 1,047,601</b>            |
| <b>TOTAL REVENUES **</b>                        |                                |   |                                |
| <b>Operating Revenue</b>                        | <b>\$ 378,933</b>              | <b>\$ 345,549</b>                           | <b>\$ 348,890</b>              |
| Cost recovery                                   | \$ 8,489                       | \$ 8,963                                    | \$ 8,550                       |
| Community Center income                         | \$ 279,688                     | \$ 259,344                                  | \$ 260,700                     |
| Aquatics Center income                          | \$ 87,206                      | \$ 76,563                                   | \$ 76,350                      |
| Other income (park, keys, fines, etc.)          | \$ 1,550                       | \$ 479                                      | \$ 1,790                       |
| Donations (other)                               | \$ 2,000                       | \$ 200                                      | \$ 1,500                       |
| <b>Non-Operating Revenue</b>                    | <b>\$ 669,003</b>              | <b>\$ 364,170</b>                           | <b>\$ 544,929</b>              |
| Property Tax trsf from 3240                     | \$ 70,163                      | \$ 70,163                                   | \$ 70,655                      |
| Recreation Tax                                  | \$ 130,818                     | \$ 136,400                                  | \$ 136,400                     |
| Interest (non-op)                               | \$ 3,201                       | \$ 2,449                                    | \$ 2,694                       |
| Return-to-Source Co-gen grant                   | \$ 38,562                      | \$ 38,562                                   | \$ 46,680                      |
| Other non-profit grants                         | \$ 422,560                     | \$ 111,046                                  | \$ 283,000                     |
| Non-operating income                            | \$ 3,700                       | \$ 5,550                                    | \$ 5,500                       |

**CROCKETT RECREATION DEPARTMENT - COMMUNITY CENTER DETAIL  
DRAFT B (Adopted 7/26/23) FY 2023/2024**

|   | <u>Budgeted</u> | <u>11 Month</u> | <u>Estimated</u> | <u>Budgeted</u> |
|---|-----------------|-----------------|------------------|-----------------|
|   | <u>FY 22/23</u> | <u>FY 22/23</u> | <u>FY 22/23</u>  | <u>FY 23/24</u> |
| <b>RECREATION FUND 3241 - Ordinary Income/Expense</b> |                 |                 |                  |                 |
| <b>Income</b>   |                 |                 |                  |                 |
| <b>3241i · FUND 3241 REC. Income*****</b>             |                 |                 |                  |                 |
| <b>4000 · OPERATING REVENUE</b>                       |                 |                 |                  |                 |
| 4180 · Cost recovery - C/D deposits and other         | 3,000           | 3,500           | 8,300            | 8,000           |
| 4200 · Community Center Rentals                       | 211,961         | 130,400         | 220,400          | 200,000         |
| 4202 · Center rents - outside classes                 | 1,296           | 0               | 1,000            | 1,200           |
| 4203 · Center - clean/damage DEPOSITS                 | 43,000          | 2,100           | 26,100           | 40,000          |
| 4750 · Security services                              | 11,431          | 10,000          | 10,000           | 12,000          |
| 4780 · Cleaning services                              | 7,000           | 0               | 1,680            | 4,000           |
| 4870 & 4880 · Center programs & other sales           | 5,000           | 164             | 164              | 3,500           |
| 4885 · Donations (operations)                         | 1,500           | 0               | 0                | 300             |
| 4886 · Donations (restricted) Cap Proj. / Chldr.      | 500             | 0               | 100              | 500             |
| <b>Total 4000 · OPERATING REVENUE</b>                 | <b>284,688</b>  | <b>146,164</b>  | <b>267,744</b>   | <b>269,500</b>  |
| <b>4800 · NON-OPERATING REVENUE</b>                   |                 |                 |                  |                 |
| 4010 · Property Tax transfer from 3240                | 17,670          | 19,670          | 20,663           | 19,670          |
| 4802 · Recreation tax                                 | 1,244           | 1,000           | 1,042            | 1,042           |
| 4803 · Investment interest                            | 2,158           | 0               | 1,225            | 1,347           |
| 4850 · Cost Recovery (Non-op)                         | 500             | 35              | 35               | 500             |
| 4890 · Non-profit grants (operations)                 | 6,000           | 6,000           | 6,000            | 4,000           |
| 4891.1 · Non-profit grants (restricted) RTS           | 11,700          | 11,700          | 11,562           | 30,180          |
| 4891.3 · Grants: Capital Impr. (restricted)           | 6,000           | 0               | 0                | 0               |
| 4899 · Non-operating income                           | 3,000           | 550             | 550              | 0               |
| <b>Total 4800 · NON-OPERATING REVENUE</b>             | <b>48,273</b>   | <b>19,285</b>   | <b>20,414</b>    | <b>37,069</b>   |
| <b>Total 3241i · FUND 3241 REC. Income*****</b>       | <b>332,960</b>  | <b>165,449</b>  | <b>288,158</b>   | <b>306,569</b>  |
| <b>Total Income</b>                                   | <b>332,960</b>  | <b>165,449</b>  | <b>288,158</b>   | <b>306,569</b>  |
| <b>Expense</b>  |                 |                 |                  |                 |
| <b>3241e · FUND 3241 REC. Expense*****</b>            |                 |                 |                  |                 |
| 5050 · UNIFORMS                                       | 200             | 211             | 211              | 800             |
| 5060 · TELEPHONE / INTERNET / SOFTWARE                | 1,814           | 2,025           | 2,355            | 2,900           |
| <b>5100 · INSURANCE</b>                               |                 |                 |                  |                 |
| 5101 · Property insurance                             | 0               | 5,867           | 5,867            | 500             |
| 5102 · Liability insurance                            | 0               | 0               | 6,699            | 6,967           |
| 5103 · Employee bond                                  | 0               | 194             | 194              | 80              |
| <b>Total 5100 · INSURANCE</b>                         | <b>0</b>        | <b>6,061</b>    | <b>12,760</b>    | <b>7,547</b>    |
| <b>5130 · MAINTENANCE</b>                             |                 |                 |                  |                 |
| 5131 · Building maint. supplies                       | 1,400           | 33              | 33               | 716             |
| 5132 · Building maint. services                       | 1,940           | 10,830          | 10,830           | 5,300           |
| 5133 · Bldg. repair supplies & hdwe                   | 497             | 164             | 164              | 331             |
| 5134 · Bldg. repair services                          | 517             | 1,600           | 1,600            | 1,059           |
| 5135 · Janitorial supplies                            | 513             | 621             | 621              | 5,700           |
| 5136 · Janitorial services                            | 5,922           | 22,919          | 25,801           | 26,575          |
| 5137 & 5138 · Landscape Supplies & Services           | 6,523           | 16,034          | 17,066           | 11,824          |

**CROCKETT RECREATION DEPARTMENT - COMMUNITY CENTER DETAIL  
DRAFT B (Adopted 7/26/23) FY 2023/2024**

|   | <u>Budgeted</u> | <u>11 Month</u> | <u>Estimated</u> | <u>Budgeted</u> |
|---|-----------------|-----------------|------------------|-----------------|
|   | <u>FY 22/23</u> | <u>FY 22/23</u> | <u>FY 22/23</u>  | <u>FY 23/24</u> |
| <b>Total 5130 · MAINTENANCE</b>                     | 17,311          | 52,201          | 56,115           | 51,505          |
| 5150 · MEMBERSHIPS                                  | 240             | 0               | 45               | 60              |
| 5160 · PROGRAM SUPPLIES                             |                 |                 |                  |                 |
| 5160.2 · Programs (restricted)                      | 1,000           | 0               | 0                | 1,000           |
| 5160.9 · S. Concert &Other programs                 | 12,800          | 1,709           | 1,709            | 2,000           |
| <b>Total 5160 · PROGRAM SUPPLIES</b>                | 13,800          | 1,709           | 1,709            | 3,000           |
| 5165 · OTHER OPERATING                              |                 |                 |                  |                 |
| 5165.5 · Capital Replacements                       | 9,200           | 0               | 8,500            | 16,500          |
| 5165.61 · Comm. center - Rental refunds             | 1,500           | 14,140          | 17,955           | 15,000          |
| 5165.62 · Comm. center -Deposit transfers           | 3,000           | 3,000           | 6,600            | 6,000           |
| 5165.63 · Comm. center - Deposit refunds            | 36,545          | 12,440          | 33,020           | 36,000          |
| 5165.7 · Security Alarm/CCTV Comm Center            | 1,258           | 604             | 604              | 2,800           |
| 5165.9 · Recoverable costs                          | 1,000           | 0               | 230              | 615             |
| 5165.9e · Other Operating Costs                     | 1,500           | 2,525           | 2,525            | 500             |
| <b>Total 5165 · OTHER OPERATING</b>                 | 54,003          | 32,709          | 69,434           | 77,415          |
| 5170 · OFFICE                                       |                 |                 |                  |                 |
| 5171 · Postal                                       | 380             | 373             | 373              | 650             |
| 5172 · Supplies                                     | 2,000           | 223             | 223              | 675             |
| 5173 · Furnishings& Equipment                       | 500             | 0               | 0                | 1,000           |
| 5174 · Visa transaction fees                        | 1,100           | 2,400           | 2,646            | 1,100           |
| <b>Total 5170 · OFFICE</b>                          | 3,980           | 2,996           | 3,242            | 3,425           |
| 5183 · PROF. SVCS. - Security Guards                | 8,000           | 5,323           | 5,323            | 11,500          |
| 5191 · ADVERTISING                                  | 900             | 621             | 621              | 750             |
| 5230 · TRAINING & CERTIFICATION                     | 700             | 0               | 0                | 1,500           |
| 5250 · VEHICLE/TRAVEL REIMBURSEMENT                 | 740             | 190             | 190              | 400             |
| 5260 · UTILITIES                                    |                 |                 |                  |                 |
| 5261 · Electricity                                  | 12,783          | 7,658           | 7,658            | 7,887           |
| 5262 · Natural gas                                  | 3,064           | 2,871           | 2,871            | 2,957           |
| 5263 · Water  | 2,750           | 2,803           | 2,803            | 3,000           |
| <b>Total 5260 · UTILITIES</b>                       | 18,597          | 13,332          | 13,332           | 13,844          |
| 5340 · COUNTY CHARGES                               | 1,380           | 1,052           | 1,052            | 1,313           |
| <b>Total 3241e · FUND 3241 REC. Expense*****</b>    | 121,665         | 118,432         | 166,390          | 175,959         |
| 6560 · PAYROLL EXPENSES *****                       | 43,818          | 120,263         | 120,263          | 123,871         |
| <b>Total O&amp;M Expense</b>                        | 165,483         | 238,695         | 286,654          | 299,830         |
| Contingency Expense (10%)*                          | 16,548          | 0               | 0                | 29,983          |
| Interfund and non-operating adjustments             | 0               | 0               | 0                | 0               |
| 5400 · Other Non-Operating Expense                  | 0               | 0               | 0                | 0               |
| Capital Project Funding Allocation / Expense        | 44,300          | 0               | 25,000           | 0               |
| <b>TOTAL EXPENSE *</b>                              | 226,331         | 238,695         | 311,654          | 329,813         |
| Net Ordinary O&M Income                             | 158,478         | -73,796         | 954              | 6,738           |
| Net Including Contingency & Capital Income/Expenses | 106,630         | -73,246         | -23,496          | -23,245         |
| <b>Net Income</b>                                   | <b>106,630</b>  | <b>-73,246</b>  | <b>-23,496</b>   | <b>-23,245</b>  |



**CROCKETT RECREATION DEPARTMENT - AQUATICS DETAIL  
(Adopted 7/26/23) FY 2023/24**

|   | <u>Budgeted</u> | <u>11 Month</u> | <u>Estimated</u> | <u>Budgeted</u> |
|---|-----------------|-----------------|------------------|-----------------|
|   | <u>FY 22/23</u> | <u>FY 22/23</u> | <u>FY 22/23</u>  | <u>FY 23/24</u> |
| <b>RECREATION FUND 3241 - Ordinary Income/Expense</b> |                 |                 |                  |                 |
| <b>Income</b>   |                 |                 |                  |                 |
| 3241i · FUND 3241 REC. Income*****                    |                 |                 |                  |                 |
| 4000 · OPERATING REVENUE                              |                 |                 |                  |                 |
| 4180 · Cost recovery                                  | 26              | 215             | 615              | 400             |
| 4205 · Aquatics rents                                 | 21,000          | 1,197           | 20,197           | 21,000          |
| 4206 · Concessions                                    | 7,839           | 3,155           | 8,155            | 12,000          |
| 4860 · Swim admission fees                            | 27,000          | 17,580          | 33,580           | 24,000          |
| 4861 · Aquatics season passes                         | 8,000           | 1,523           | 14,523           | 9,000           |
| 4874 · Aquatics programs                              | 0               | 0               | 0                | 10,000          |
| 4876 · Swim lessons                                   | 5,116           | 0               | 0                | 0               |
| 4880 · Other sales-aquatics                           | 100             | 62              | 141              | 350             |
| 4881 · Cash over/under                                | 0               | -33             | -33              | 0               |
| 4885 · Donations (operations)                         | 100             | 0               | 100              | 100             |
| 4886 · Donations (restricted)                         | 200             | 0               | 0                | 1,000           |
| <b>Total 4000 · OPERATING REVENUE</b>                 | <b>69,380</b>   | <b>23,699</b>   | <b>77,278</b>    | <b>77,850</b>   |
| 4800 · NON-OPERATING REVENUE                          |                 |                 |                  |                 |
| 4802 · Recreation tax                                 | 38,473          | 44,258          | 44,258           | 44,258          |
| 4803 · Investment interest                            | 1,043           | 0               | 1,225            | 1,347           |
| 4850/4899 · Cost Recovery Non-op                      | 200             |                 |                  |                 |
| 4891.1 · Grants: RTS non-profit                       | 15,880          | 0               | 15,000           | 11,500          |
| 4891.3 · Grants: Capital Impr. (restricted)           | 178,000         | 105,046         | 105,046          | 175,000         |
| <b>Total 4800 · NON-OPERATING REVENUE</b>             | <b>233,596</b>  | <b>149,304</b>  | <b>165,529</b>   | <b>232,105</b>  |
| <b>Total 3241i · FUND 3241 REC. Income*****</b>       | <b>302,976</b>  | <b>173,003</b>  | <b>242,807</b>   | <b>309,955</b>  |
| <b>Total Income</b>                                   | <b>302,976</b>  | <b>173,003</b>  | <b>242,807</b>   | <b>309,955</b>  |
| <b>Expense</b>  |                 |                 |                  |                 |
| 3241e · FUND 3241 REC. Expense*****                   |                 |                 |                  |                 |
| 5050 · UNIFORMS                                       |                 |                 |                  |                 |
| 5050 · UNIFORMS                                       | 2,000           | 2,211           | 2,211            | 900             |
| 5060/5070 · TELEPHONE / INTERNET / SOFTWARE           |                 |                 |                  |                 |
| 5060/5070 · TELEPHONE / INTERNET / SOFTWARE           | 2,600           | 149             | 149              | 2,220           |
| 5100 · INSURANCE                                      |                 |                 |                  |                 |
| 5101c · Property insurance                            | 0               | 0               | 0                | 0               |
| 5102a · Liability insurance-aquatics                  | 0               | 6,699           | 6,699            | 6,900           |
| 5103c · Employee bond                                 | 110             | 0               | 0                | 90              |
| <b>Total 5100 · INSURANCE</b>                         | <b>110.00</b>   | <b>6,699</b>    | <b>6,699</b>     | <b>6,990</b>    |
| 5130 · MAINTENANCE                                    |                 |                 |                  |                 |
| 5131 & 5133 · Bldg. maint. & repair supplies hdw      | 1,200           | 1,410           | 1,410            | 1,522           |
| 5132 & 5134 · Bldg. maint. & repair services          | 5,000           | 4,687           | 4,687            | 5,062           |
| 5135 · Janitorial supplies                            | 500             | 87              | 87               | 94              |
| 5136 · Janitorial services                            | 200             | 0               | 0                | 0               |
| 5140 5141 5142 · Landscape & lighting                 | 500             | 518             | 518              | 559             |

**CROCKETT RECREATION DEPARTMENT - AQUATICS DETAIL  
(Adopted 7/26/23) FY 2023/24**

|   | <u>Budgeted</u>   | <u>11 Month</u> | <u>Estimated</u> | <u>Budgeted</u> |
|---|-------------------|-----------------|------------------|-----------------|
|   | <u>FY 22/23</u>   | <u>FY 22/23</u> | <u>FY 22/23</u>  | <u>FY 23/24</u> |
| 5145 · Pool chemical supplies                         | 12,500            | 14,979          | 14,979           | 15,428          |
| 5146 · Pool maint. supplies                           | 5,000             | 5,596           | 5,596            | 5,298           |
| 5147 · Pool maint. services                           | 2,000             | 2,538           | 2,538            | 1,500           |
| <b>Total 5130 · MAINTENANCE</b>                       | <b>26,900</b>     | <b>29,814</b>   | <b>29,814</b>    | <b>29,464</b>   |
| <b>5150 · MEMBERSHIPS</b>                             | <b>120</b>        | <b>0</b>        | <b>0</b>         | <b>250</b>      |
| <b>5160.6 · PROGRAM SUPPLIES</b>                      | <b>575</b>        | <b>362</b>      | <b>362</b>       | <b>1,100</b>    |
| <b>5165 · OTHER OPERATING</b>                         |                   |                 |                  |                 |
| 5165.5 · Capital Replacements                         | -25,500           | 0               | 0                | 7,500           |
| 5165.7 · Security / CCTV monitoring                   | 2,600             | 0               | 0                | 3,000           |
| 5165.8 · Cash under                                   | 700               | 0               | 0                | 0               |
| 5165.9 · Recoverable and Other Oper. Costs            | 2,541             | 0               | 886              | 1,000           |
| <b>Total 5165 · OTHER OPERATING</b>                   | <b>-19,659.00</b> | <b>0</b>        | <b>886</b>       | <b>11,500</b>   |
| <b>5170 5171 5172 5173 5166 · OFFICE SUPPLIES EQ.</b> | <b>952</b>        | <b>362</b>      | <b>730</b>       | <b>1,000</b>    |
| 5174 · OFFICE - VISA transaction fees                 | 500               | 239             | 723              | 700             |
| 5191 · ADVERTISING                                    | 100               | 0               | 90               | 90              |
| 5230 · TRAINING & CERTIFICATION                       | 7,070             | 2,700           | 2,700            | 1,400           |
| <b>5240 · COST OF GOODS SOLD</b>                      |                   |                 |                  |                 |
| 5241 · Food concession supplies                       | 5,096             | 1,425           | 1,425            | 6,500           |
| 5242 · Promotional goods                              | 100               | 254             | 354              | 275             |
| <b>Total 5240 · COST OF GOODS SOLD</b>                | <b>5,196</b>      | <b>1,679</b>    | <b>1,779</b>     | <b>6,775</b>    |
| <b>5250 · VEHICLE/TRAVEL REIMBURSEMENT</b>            | <b>1,400</b>      | <b>1,259</b>    | <b>1,789</b>     | <b>1,600</b>    |
| <b>5260 · UTILITIES</b>                               |                   | 3,478           |                  |                 |
| 5261 · Electricity                                    | 18,492            | 25,438          | 26,938           | 29,094          |
| 5262 · Natural gas                                    | 5,583             | 8,923           | 10,423           | 10,000          |
| 5263 · Water  | 12,338            | 14,190          | 15,266           | 16,487          |
| <b>Total 5260 · UTILITIES</b>                         | <b>36,414</b>     | <b>52,030</b>   | <b>52,628</b>    | <b>55,581</b>   |
| <b>5340 · COUNTY CHARGES</b>                          | <b>1,120</b>      | <b>3,153</b>    | <b>3,153</b>     | <b>3,248</b>    |
| <b>Total 3241e · FUND 3241 REC. Expense*****</b>      | <b>65,397</b>     | <b>100,657</b>  | <b>103,713</b>   | <b>122,818</b>  |
| <b>Total 6560 · PAYROLL EXPENSES *****</b>            | <b>52,814</b>     | <b>40,788</b>   | <b>50,186</b>    | <b>52,284</b>   |
| <b>Total O&amp;M Expense</b>                          | <b>118,211</b>    | <b>141,445</b>  | <b>153,899</b>   | <b>175,102</b>  |
| Contingency Expense (10%)*                            | 10,529            | 0               | 0                | 17,511          |
| Other Non-Operating Expense                           | 0                 | 0               | 0                | 0               |
| Capital Project Funding Allocation/Expense            | 334,500           | 0               | 130,000          | 181,000         |
| <b>TOTAL EXPENSE *</b>                                | <b>463,240</b>    | <b>141,445</b>  | <b>283,899</b>   | <b>373,612</b>  |
| Net Ordinary O&M Profit/Loss                          | 6,765             | -73,488         | -16,138          | -40,147         |
| Net Including Contingency & Capital Income/Expenses   | -160,264          | 31,558          | -41,092          | -63,657         |
| <b>Net Income</b>                                     | <b>-160,264</b>   | <b>31,558</b>   | <b>-41,092</b>   | <b>-63,657</b>  |



**CROCKETT RECREATION DEPARTMENT - PARKS DETAIL**  
**Adopted (7/26/23) FY 2023/24**

|  | <u>Budgeted</u> | <u>11 Month</u> | <u>Estimated</u> | <u>Budgeted</u> |
|--|-----------------|-----------------|------------------|-----------------|
|  | <u>FY 22/23</u> | <u>FY 22/23</u> | <u>FY 22/23</u>  | <u>FY 23/24</u> |
| <b>RECREATION FUND 3241 - Ordinary Income/Expense</b>          |                 |                 |                  |                 |
| <b>Income</b>  |                 |                 |                  |                 |
| 3241i · FUND 3241 REC. Income*****                             |                 |                 |                  |                 |
| 4000 · OPERATING REVENUE                                       |                 |                 |                  |                 |
| 4180 · Cost recovery   | 150             | 0               | 0                | 100             |
| 4879 · Tennis/restroom keys                                    | 600             | 50              | 50               | 500             |
| 4885 · Donations (operations)                                  | 200             | 0               | 100              | 100             |
| 4886 · Donations (restricted)                                  | 200             |                 |                  |                 |
| <b>Total 4000 · OPERATING REVENUE</b>                          | <b>1,150</b>    | <b>50</b>       | <b>150</b>       | <b>700</b>      |
| 4800 · NON-OPERATING REVENUE                                   |                 |                 |                  |                 |
| 4802 · Recreation tax  | 46,600          | 46,600          | 46,600           | 46,600          |
| 4891.1 · Grants - RTS  | 12,013          | 0               | 12,000           | 5,000           |
| 4891.3 · Grants: Capital Impr. (restricted)                    | 81,000          | 0               | 0                | 104,000         |
| <b>Total 4800 · NON-OPERATING REVENUE</b>                      | <b>139,658</b>  | <b>46,600</b>   | <b>58,600</b>    | <b>155,600</b>  |
| <b>Total 3241i · FUND 3241 REC. Income*****</b>                | <b>140,808</b>  | <b>46,650</b>   | <b>58,750</b>    | <b>156,300</b>  |
| <b>Total Income</b>  | <b>140,808</b>  | <b>46,650</b>   | <b>58,750</b>    | <b>156,300</b>  |
| <b>Expense</b>   |                 |                 |                  |                 |
| 3241e · FUND 3241 REC. Expense*****                            |                 |                 |                  |                 |
| 5101 · INSURANCE Property insurance                            | 95              | 0               | 0                | 430             |
| 5102 · INSURANCE Liability insurance                           | 3,433           | 0               | 6,699            | 7,500           |
| 5130 · MAINTENANCE   |                 |                 |                  |                 |
| 5131-5134 · Building maint.                                    | 482             | 1,583           | 1,838            | 2,022           |
| 5135-5136 · Janitorial supplies and services                   | 121             | 36              | 36               | 1,720           |
| 5137-5138 · Landscape supplies and services                    | 12,082          | 23,297          | 23,297           | 24,496          |
| 5139-5144 · Lighting and tennis supplies                       | 168             | 43              | 83               | 200             |
| <b>Total 5130 · MAINTENANCE</b>                                | <b>12,853</b>   | <b>24,959</b>   | <b>25,254</b>    | <b>28,439</b>   |
| 5165 · OTHER OPERATING   |                 |                 |                  |                 |
| 5165.5 · Capital Replacements                                  | 4,000           | 4,145           | 4,145            | 5,000           |
| 5060 / 5165.9 / 5250 · Recov. / Other                          | 81              | 646             | 646              | 200             |
| <b>Total 5165 · OTHER OPERATING</b>                            | <b>4,080</b>    | <b>4,836</b>    | <b>4,791</b>     | <b>5,200</b>    |
| 5260 · UTILITIES -WATER  | 6,143           | 2,953           | 2,953            | 6,004           |
| 5340 · County & State Charges                                  | 3,482           |                 |                  |                 |
| <b>Total 3241e · FUND 3241 REC. Expense*****</b>               | <b>30,086</b>   | <b>32,749</b>   | <b>39,698</b>    | <b>47,573</b>   |
| 6560 · PAYROLL EXPENSES *****                                  | 8,900           | 7,091           | 7,091            | 7,800           |
| <b>Total O&amp;M Expense</b>                                   | <b>38,986</b>   | <b>39,839</b>   | <b>46,788</b>    | <b>55,373</b>   |
| Contingency Expense (10%) *                                    | 3,899           | 0               | 0                | 5,537           |
| 5290 · Non-Operating Expense                                   | 0               | 0               | 0                | 0               |
| Capital Project Funding Allocation / Expense                   | 107,000         | 5,087           | 5,087            | 204,000         |
| <b>TOTAL EXPENSE *</b>   | <b>149,885</b>  | <b>44,926</b>   | <b>51,875</b>    | <b>264,910</b>  |
| <b>Net Ordinary O&amp;M Income</b>                             | <b>20,823</b>   | <b>6,811</b>    | <b>11,962</b>    | <b>156,300</b>  |
| <b>Net Including Contingency &amp; Capital Income/Expenses</b> | <b>-9,076</b>   | <b>1,724</b>    | <b>6,875</b>     | <b>-108,610</b> |
| <b>Net Income</b>  | <b>-9,076</b>   | <b>1,724</b>    | <b>6,875</b>     | <b>-108,610</b> |

**CROCKETT RECREATION DEPARTMENT - ADMINISTRATION DETAIL**  
**Adopted (7/26/2023) FY 2023/24**

|  | <u>Budgeted</u>  | <u>11 Month</u>  | <u>Estimated</u> | <u>Budgeted</u>   |
|--|------------------|------------------|------------------|-------------------|
|  | <u>FY 22/23</u>  | <u>FY 22/23</u>  | <u>FY 22/23</u>  | <u>FY 23/24</u>   |
| <b>RECREATION FUND 3241 -Ordinary Income/Expense</b> |                  |                  |                  |                   |
| <b>Income</b>  |                  |                  |                  |                   |
| 3241i · FUND 3241 REC. Income*****                   |                  |                  |                  |                   |
| 4000 · OPERATING REVENUE                             |                  |                  |                  |                   |
| 4180 · Cost recovery                                 | 175.00           | 0.00             | 48.00            | 50.00             |
| <b>Total 4000 · OPERATING REVENUE</b>                | <b>175.00</b>    | <b>0.00</b>      | <b>48.00</b>     | <b>50.00</b>      |
| 4800 · NON-OPERATING REVENUE                         |                  |                  |                  |                   |
| 4010 · Property Tax transfer from 3240               | 49,500.00        | 48,500.00        | 49,500.00        | 50,985.48         |
| 4802 · Recreation tax                                | 44,500.00        | 44,500.00        | 44,500.00        | 44,500.00         |
| 4899 · Non-Operating Income / passthrough            | 0.00             | 0.00             | 5,000.00         | 5,000.00          |
| <b>Total 4800 · NON-OPERATING REVENUE</b>            | <b>94,000.00</b> | <b>93,000.00</b> | <b>99,000.00</b> | <b>100,485.48</b> |
| <b>Total 3241i · FUND 3241 REC. Income*****</b>      | <b>94,175.00</b> | <b>93,000.00</b> | <b>99,048.00</b> | <b>100,535.48</b> |
| <b>Total Income</b>                                  | <b>94,175.00</b> | <b>93,000.00</b> | <b>99,048.00</b> | <b>100,535.48</b> |
| <b>Expense</b>                                       |                  |                  |                  |                   |
| 3241e · FUND 3241 REC. Expense*****                  |                  |                  |                  |                   |
| 5120 · ELECTIONS                                     | 0.00             | 0.00             | 0.00             | 0.00              |
| 5150 · MEMBERSHIPS                                   | 874.62           | 30.00            | 30.00            | 1,275.00          |
| 5165 · OTHER OPERATING / RECOVERABLE                 | 850.00           | 0.00             | 0.00             | 1,500.00          |
| 5171/5172 · OFFICE POSTAL/OFFICE                     | 342.10           | 51.84            | 100.33           | 900.00            |
| 5180 · PROF. SVCS. (Attorney/Auditor/Consult.)       | 6,435.97         | 11,508.48        | 11,508.48        | 1,800.00          |
| 5190 · PUBLISH LEGAL NOTICES                         | 293.95           | 500.00           | 0.00             | 0.00              |
| 5230 · TRAINING & CERTIFICATION                      | 400.00           | 0.00             | 0.00             | 100.00            |
| 5250 · VEHICLE/TRAVEL REIMBURSEMENT                  | 216.78           | 0.00             | 66.00            | 150.00            |
| 5340 · COUNTY CHARGES                                | 2,050.00         | 545.82           | 705.82           | 727.26            |
| <b>Total 3241e · FUND 3241 REC. Expense*****</b>     | <b>11,463</b>    | <b>12,136</b>    | <b>12,411</b>    | <b>6,452</b>      |
| 6560 · PAYROLL EXPENSES *****                        |                  |                  |                  |                   |
| 5010.1 · REC. MGR- Wage/Benefits (RW)                | 0                | 31,427           | 46,589           | 48,919            |
| 5011.1 · DIST. SECY- Wage/Benefits (SW)              | 0                | 0                | 530              | 556               |
| 5011.3 · GEN. MGR- Wage/Benefits                     | 19,422           | 0                | 7,400            | 7,770             |
| 5011 · Hourly/Other - Wage/Benefits                  | 5,000            | 2,736            | 2,880            | 3,024             |
| 6560 · PAYROLL - Other (WC Premium etc.)             | 0                | 0                | 0                | 75                |
| <b>Total 6560 · PAYROLL EXPENSES *****</b>           | <b>24,422</b>    | <b>34,163</b>    | <b>57,399</b>    | <b>60,344</b>     |
| <b>Total O&amp;M Expense</b>                         | <b>35,886</b>    | <b>46,299</b>    | <b>69,809</b>    | <b>66,796</b>     |
| Contingency Expense ( 10%)*                          | 3,589            | 0                | 0                | 6,679             |
| 5400 · Non-Operating Expense / Passthrough           | 0                | 0                | 5,000            | 5,000             |
| Capital Project Funding Allocation                   | 0                | 0                | 0                | 0                 |
| <b>TOTAL EXPENSE *</b>                               | <b>39,474</b>    | <b>46,299</b>    | <b>74,809</b>    | <b>78,475</b>     |
| <b>Net Ordinary Income</b>                           | <b>54,701</b>    | <b>46,701</b>    | <b>24,239</b>    | <b>22,060</b>     |
| <b>Net Income</b>                                    | <b>54,701</b>    | <b>46,701</b>    | <b>24,239</b>    | <b>22,060</b>     |

## Capital Projects for FY 2023/24 - Adopted 7-26-23

|                                    | CAPITAL<br>IMPROVEMENT | CAPITAL<br>REPLACEMENT | GRANT<br>FUNDED | RTS<br>FUNDED | CAP<br>RESERVE<br>FUNDED | REC TAX<br>or Prop<br>68 or<br>Other<br>funded |
|------------------------------------|------------------------|------------------------|-----------------|---------------|--------------------------|--|
| <b>COMMUNITY CENTER</b>            |                        |                        |                 |               |                          |  |
| Repair bar floor                   |                        |                        |                 |               |                          |  |
| Replace Evaporitive Cooler         |                        |                        |                 |               |                          |  |
| Repair kitchen tiles               |                        |                        |                 |               |                          |  |
| Paint Janitor Room                 |                        |                        |                 |               |                          |  |
| Back Office/Ticket room flooring   |                        | \$3,000                |                 | \$3,000       |                          |  |
| Replacement Tables                 |                        | \$3,500                |                 | \$3,500       |                          |  |
| Replace fixtures in bathrooms      |                        |                        |                 |               |                          |  |
| Floor Strip & Varnish              |                        |                        |                 |               |                          |  |
| Upper window shades                |                        | \$10,000               |                 | \$10,000      |                          |  |
| New stage curtains                 |                        |                        |                 |               |                          |  |
| Various Misc. Cap. Repl. items     |                        |                        |                 |               |                          |  |
| TOTAL                              | \$0.00                 | \$16,500.00            |                 |               |                          |  |
| <b>AQUATICS CENTER</b>             |                        |                        |                 |               |                          |  |
| ADA Compliant Bathrooms (Prop68)   | \$155,000              |                        |                 |               |                          | \$155,000                                      |
| New metered outdoor showers        | \$6,000.00             |                        |                 |               | \$ 6,000                 |  |
| Deck chairs                        |                        | \$2,500                |                 | \$2,500       |                          |  |
| Auto flow control valve            |                        | \$5,000                | \$5,000         |               |                          |  |
| Pool Deck/bleacher seat improvment | \$20,000               |                        |                 |               |                          | 20000  |
| Various Cap. Repl. items           |                        |                        |                 |               |                          |  |
| TOTAL                              | \$181,000.00           | \$7,500.00             |                 |               |                          |  |
| <b>PARK, TENNIS, BOCCE</b>         |                        |                        |                 |               |                          |  |
| Retaining Wall (Pomona/Pool)       | \$50,000               |                        | \$50,000        |               |                          |  |
| Replace Stairs to Pomona           | \$50,000               |                        | \$50,000        |               |                          |  |
| Park Restroom Security Locks       |                        | \$5,000                |                 | \$ 5,000      |                          |  |
| Park Improvements/ADA access.      | \$104,000              |                        |                 |               |                          | \$104,000                                      |
| Hardwood Playground chips          |                        |                        |                 |               |                          |  |
| Replant park lawn                  |                        |                        |                 |               |                          |  |
| Various Cap. Repl. items           |                        |                        |                 |               |                          |  |
| TOTAL                              | \$204,000.00           | \$5,000.00             |                 |               |                          |  |