

# CROCKETT RECREATION COMMISSION

---

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: [recreation@town.crockett.ca.us](mailto:recreation@town.crockett.ca.us)

website: [www.town.crockett.ca.us](http://www.town.crockett.ca.us)

## MINUTES OF REGULAR MEETING, JUNE 1, 2020

1. CALL TO ORDER: The meeting was called to order at 6:11 PM by Chairperson Cusack. Present were Commissioners Airoldi and Valentini, along with General Manager McDonald, Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Commissioners Choquette and Scheer were absent. Also present was Sanitary Commissioner Wais.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. CONSENT CALENDAR: The following consent item was approved unanimously (jv/ja):
  - a. Approve Minutes of May 4, 2020.
5. IMPACT OF COVID-19: Mr. Wilson reported the Recreation Department lost \$40K in revenue in May. He said June booking events have been rescheduled to next year. Commissioner Cusack asked staff if they are experiencing any problems at the park. Mr. Wilson said everyone has been very good and staying out of the park.
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. McDonald reported a fund balance of \$512K and a cash balance of \$81K.
- 6.b. 10-MONTH BUDGET REPORT AND PRELIMINARY FY 2020/21: Mr. McDonald reported Event Supervisor Morales has been furloughed at least until September. He said medical benefits are still being paid. Historically, the pool is subsidized and receives the largest share of the Recreation Special Parcel Tax. The preliminary budget assumes the pool opening early to mid-July. The retaining wall along Pomona and replacement stairs at the corner of Rolph and Pomona will be treated as capital improvement under the parks cost center. Mr. McDonald reported he is transferring \$100K from capital projects to the O&M General Fund.
7. DISTRICT BOARD ACTIONS: Mr. McDonald reported on the actions taken by the District Board in May. He said the Board approved the Recreation Special Tax. The Board selected David Farnsworth, CPA to do the annual audit for FY 2019/20. Authorized staff to purchase the Hosselkus Chapel. Mr. Wilson said in 2008 staff used \$8,000 to purchase Memorial Hall and the Board approved to transfer the money from the Maintenance Department to the Recreation Department.
8. REPORT OF DEPT. MANAGER: Mr. Wilson reported the he is trying to get the pool ready to open when the County releases a notice. He met with the assistant pool manager last Wednesday and went over requirements and duties. Has a written plan for re-opening the pool and keeping patrons and staff safe, along with requirements for face coverings and gloves.
9. COMMISSIONERS: No reports.

10. FUTURE AGENDA ITEMS:

11. COMMISSIONER COMMENTS: No reports.

12. ADJOURNMENT: The meeting was adjourned at 6:41 PM until July 6, 2020.

Respectfully submitted,

Susan Witschi  
June 2, 2020