

CROCKETT COMMUNITY SERVICES DISTRICT

Regular Business Meeting
AGENDA FOR WEDNESDAY, MAY 25, 2022

TIME: 7:00 PM
PLACE: 850 Pomona Avenue, Crockett

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. REPORTS FROM COMMISSIONERS:
(This item is typically for exchange of information only. No action will be taken at this time.)
5. PUBLIC HEARING:
6. CONSENT CALENDAR: Consideration of a motion to approve the following items:
(Items are subject to removal from Consent Calendar by request of any Board Member or on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
 - a. Approve payment of District bills.
 - b. Receive Minutes of Commissions and Committees.
 - c. Approve District's Annual Newsletter
 - d. Receive final reimbursement payment for Sewer Use Charge assessed at 1334 Wanda Street.
7. ADMINISTRATIVE:
 - a. Consider consent Items removed from Consent Calendar.
 - b. Set date for public hearing on proposed budget, possible rate increase(s), and on method of collection.
 - c. Accept Sewer Use Charge Study reports, FY 2022/23, for Crockett and Port Costa and consider approval of Prop. 218 notices for Crockett and Port Costa of proposed rate increases for sewer service.
 - d. Consider Resolution No. 21/22-22 Ordering Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order.
8. BUDGET AND FINANCE:
 - a. Consider monthly Summary Worksheets and Investment Reports and staff report on financial matters.

- b. Consider Resolution No. 21/22-23 a Resolution of the Crockett Community Services District Levying an Annual Recreation Special Tax for Fiscal Year 2022/23 in the amount of \$110 on all residential parcels within the District.
 - c. Receive 10-month budget report/proposed budget for FY 2022/23.
9. MANAGERS' REPORTS: (These items are typically for exchange of information only. No action will be taken at this time.)
- a. Recreation Department.
 - b. Maintenance Department.
 - c. Port Costa Sanitary Department.
 - d. Crockett Sanitary Department.
 - e. Governmental matters.
 - f. Announcements and discussion.
10. REPORTS FROM BOARD MEMBERS:
(These items are typically for exchange of information only. No action will be taken at this time.)
- a. Personnel Committee – Members Barassi, Bartlebaugh, Cusack, Wilson
 - b. Budget & Finance Committee – Members Peterson and Mackenzie
 - c. Ad Hoc Committees:
 - d. Inter-agency meetings:
11. FUTURE AGENDA ITEMS:
- Public hearing on rates and method of collection (July).
 - Adopt budget for FY 2022/23 (July).
 - Adopt purchasing procedures and spending limits.
 - Adopt ADA compliance plan.
 - Annual long-term strategy workshop.
 - Revise District code.
 - Adopt housekeeping resolution.
 - Adopt local claims ordinance.
 - Adopt CEQA objectives, criteria and procedure.
12. BOARD COMMENTS:
13. ADJOURNMENT to June 22, 2022

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
 Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.