Crockett Community Services District

PORT COSTA SANITARY COMMISSION

AGENDA FOR TUESDAY, NOVEMBER 4, 2025

TIME: 6:00 PM - REGULAR MEETING
LOCATION: Port Costa School, 1 Plaza Del Hambre, Port Costa, CA

P.O. Box 578, Crockett, CA 94525 | www.town.crockett.ca.us | (510) 787-2992
districtsecretary@town.crockett.ca.us | Meetings **are recorded for accuracy of minutes.**

The Port Costa Sanitary Commission (PCSAN) is an agent of the Crockett Community Services District.

1. CALL TO ORDER - ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS
   (The Committee is prohibited from discussing items not on this agenda. Matters not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: *Consideration of a motion to approve the following items.*
   (Items are subject to removal from the Consent Calendar by request of any Board Member on request for discussion or by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)
   a. Approve PCSAN Minutes of September 2, 2025.
   b. Receive Actions Taken by the Board for September 23 and October 22, 2025.
   c. Receive the Self-Monitoring Report cover letter for August and September 2025.
   d. Receive warrant transmittals (August, September, and October 2025).
5. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR.
6. ADMINISTRATIVE:
   a. Discuss and approve the repair of a line segment on Prospect (P-01-06 and P-01-03)
   b. Discuss the meeting schedule for 2026.
   c. Update from Grant Committee.
   d. Discuss the role of PCSAN.
   e. Discuss public meetings without District representation present.
7. BUDGET AND FINANCE:
   a. Discuss PCSAN quarterly budget report for Q1 (July – September) for Fiscal Year 2025/26.
8. REPORT OF DEPARTMENT MANAGER:
   (These items are typically for exchanging information only. No action will be taken at this time.)
   a. Operations, maintenance, and capital improvements.
   b. Governmental matters.
   c. Announcements and discussion.
9. REPORTS/COMMENTS FROM COMMISSIONERS:
   (These items are typically for the exchange of information only. No action will be taken at this time.)
10. FUTURE AGENDA ITEMS
11. ADJOURNMENT: until December 2, 2025.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us/meetings. Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda or the agenda packet in an appropriate alternative format, please contact the District Secretary at (510) 787-2992. Notification at least 48 hours before the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Per California Government Code Section 54957.5, any writing or document that is a public record related to an open session agenda item and is distributed less than 72 hours before a regular meeting will be made available for public inspection. The Board has designated the District's website, located at www.town.crockett.ea.us/meetings, as the place for making those public records available for inspection. The documents may also be obtained by calling the District Secretary at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the meeting location, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.