PORT COSTA SANITARY COMMISSION (PCSAN)

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, AUGUST 4, 2026.

1. CALL TO ORDER - ROLL CALL: Chair Surges called the meeting to order at 6:04 PM. Commissioners Cusack, Klaiber, List and Scheer were present. No Commissioners were absent. Staff present included GM Goodman and Sanitary Department Manager (SDM) Barnhill.
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER: None.
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS: None.
4. CONSENT CALENDAR: Item g pulled for discussion; Items a – f approved. (Scheer 1st, Cusack 2nd, 5/0)
    a. Approve PCSAN Minutes of June 2.
    b. Receive Actions Taken by the Board (June 24 and July 22).
    c. Receive the Self-Monitoring Report cover letters.
    d. Receive warrant transmittals (June and July).
    e. Receive Cash and LAIF Account Balances.
    f. Receive resignation of William Lee Vance.
    g. Receive Resolution 26/27- 04 Reappoint PCSAN Commissioners Cusack, Klaiber, List, Scheer, and Surges.
5. CONSIDER ITEMS REMOVED FROM THE CONSENT CALENDAR:

    4g. RESOLUTION 26/27- 04 REAPPOINT PCSAN COMMISSIONERS: Item was pulled from the agenda as requested by the Commissioners, who questioned why all Commissioners were up for reappointment the same year. In previous years, the reappointment of Commissioners was every other year. GM Goodman stated that the resolution was already approved by the Board, but she will look into the schedule of future reappointments.
6. ADMINISTRATIVE:
    a. DISCUSS CC-TV: SDM Barnhill reported that whereas Port Costa has had some smoke detection services completed on our lines, no official CC-TV of the lines has been completed. Staff would like to do each segment of the system, so the entire line is CC-TV'd every 10 years, with one or two segments completed every year.
    b. REPORT ON NEW LOGIC CONTROLLER FOR TREATMENT PLANT: As reported in previous meetings by Staff, there exist two proposals for the work; one from Telstar and the other from NSU. The item was put to vote and was approved by the Commissioners (Klaiber 1st, Cusack 2nd, 4/1, Scheer No)
    c. UPDATE ON SAND BED WEEDING: SDM Barnhill reported that he is having difficulty with NSU and their ability to weed the sand beds (it was noted that their contract expires in August 2027). As it stands now, sand bed #1 is clear, NSU is currently working on bed #2, and they hope to have #3 completed by this winter.

7. GRANTS COMMITTEE

   a. UPDATE ON COMMUNITY BENEFITS AGREEMENT (CBA) GRANT APPLICATION: The two grants were discussed with the County CBA Panel on July 23 in Rodeo, with Chair Surges and Commissioners List and Scheer in attendance. A separate meeting will be held after all submitted CBA grant proposals are reviewed and results tabulated. Recommendations for funding will be presented to Supervisor Scales-Preston, after which she will send her recommendations to the full Board of Supervisors for a final vote. The next Board of Supervisors meetings are September 8 and 11, at 9:00 AM. Both meetings are public and will be available via a Zoom link.

   b. COMMITTEE UPDATE: None.

8. BUDGET AND FINANCE

   a. UPDATE ON DISTRICT FINANCIAL MATTERS: The 2026/2027 budget has been approved by the CCSD Board. GM Goodman will provide any printed budgets requested from the Commissioners. She also expressed her interest in commissioning a financial study/projection report for the entirety of the CCSD. Each department would be responsible for contributing to the cost of the report. This item will be discussed at a future meeting.

9. REPORT OF DEPARTMENT MANAGER:

   a. OPERATIONS, MAINTENANCE, AND CAPITAL IMPROVEMENTS: SDM Barnhill reported that 2 utility poles have been replaced in line with our septic tank.

   b. GOVERNMENTAL MATTERS: The Regional Water Quality Control Board has completed a review of dischargers' compliance with RWQCB regulations. The resulting report identified deficiencies, issues, errors, missing information, and potential discrepancies in reporting duties. Due to the exceptional work by SDM Barnhill, CCSD has been identified and recognized as an Early Actor, an agency that is currently compliant with its total inorganic nitrogen final effluent limit. It should be noted that this designation was assigned to very few of the 40+ agencies under the RWQCB's purview.

   c. ANNOUNCEMENTS AND DISCUSSION: None.

10. REPORTS / COMMENTS FROM COMMISSIONERS: None.

11. FUTURE AGENDA ITEMS:

    a. Replacement of a line segment on Prospect (P-01-06 and P-01-03).

    b. Feasibility Study for Canyon Lake Drive sewer line replacement.

    c. Income survey to determine if Port Costa qualifies as a disadvantaged community.

    d. Discuss sludge removal from Septic Tank

12. ADJOURNMENT: The meeting was adjourned at 6:45 PM until September 8, 2026.

Respectfully submitted,
Anne Scheer, PCSAN Commissioner