

# CROCKETT SANITARY COMMISSION

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of the Crockett Community Services District

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## MINUTES OF REGULAR MEETING, FEBRUARY 16, 2022

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Chairperson Wais. Present were Commissioners Adams, Manzione and Trask, along with General Manager Murdock, Administrative Services Manager Gunkelman and Assistant District Secretary Witschi. Asst. Dept. Manager Barnhill was absent.
2. AGENDA ORDER: There were no requests to change the agenda order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
5. CONSENT CALENDAR: The consent item was approved unanimously (mm/ha):
  - a. Approve Minutes of January 19, 2022
6. DISTRICT BOARD ACTIONS: Mr. Murdock reported on the actions taken by the District Board in January. He said the District Board approved pay raises for Mr. Barnhill and Ms. Witschi and approved the contract for Mr. Gunkelman. The Board approved the resolution to extend teleconferenced meetings.
- 7.a. ENFORCEMENT ACTIONS: None
- 7.b. STATUS OF PUMP STATION: Mr. Murdock reported there are a number of components that are bad, in addition to the MCC. He said there are also a number of pumps that have termed out and there was failure of the one of the grit pumps. The other grit pump needs an overhaul soon. He said two of the four main pumps that do the pumping to the treatment plant have lived beyond their expected lifespan and one of the newer ones is slightly damaged. The one that was overhauled in 2016 has some damage on the impeller. He said within the next year it will cost somewhere around \$100K to start replacing pumps, but he has not got any bids on this yet. .
- 8.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. Gunkelman reported the worksheet in the packet is the same one as last month. He said there will be an updated one next month.
- 8.b. MID-YEAR BUDGET REPORT: Mr. Gunkelman presented the mid-year budget report. He said the Budget & Finance Committee met last week. He said Commissioner Manzione commented on the \$250K for the MCC project, which is on this budget as possible revenue if the project goes through, so that money is set aside. He said the interest rate for the Local Agency Investment Fund (LAIF) is at 0.23%. He said insurance costs are not going to be as high as they were told with the 60% increase. He said there is some uncertainty regarding the C&H payments and capital replacements from last year. The office costs are now being split between departments. He is trying to consolidate the AT&T phone bills and water costs are going up. He said the big expense is iCOMM, which is the mapping software, at a cost of \$15K a year.

8.c. CALPERS PRESENTATION: Mr. Gunkelman said he wanted to discuss unfunded accrued liability, pre-funding and investing with CalPERS. He said basically the District would be paying for retirement of employees. He said there are other ways to invest and just avoid inflation and interest payments. Since the interest rate on the LAIF is so low, moving some money to CalPERS would be a positive direction with a higher interest rate. He said he will have more information on this in the next week that he can send out to the Commission.

9.a. STAFF REPORT ON OPERATIONS: Mr. Murdock updated the commission on the current projects. He said there is a sewer replacement on Emerson, 150 feet of six inch pipe by a pipeburst. He said there was a lateral sewer overflow at 309 West Street. He said there were several inches of sewage on the sidewalk. He said staff is working towards making the bathrooms at the District office ADA compliant.

9.b. STAFF REPORT ON GOVERNMENTAL MATTERS: Mr. Gunkelman reported on the Nantucket parking lot. He said a gate should be going up as soon as next week. He said the new plan is to put the gate up before you get down to the Creek versus down at the edge of the parking lot. He spoke with State Lands and they informed him that everything is going well with the lease and they won't be able to address it until April. He said that combining the two leases should not be a problem.

9.c. STAFF ANNOUNCEMENTS: None

10.a. WASTEWATER COMMITTEE REPORT: Mr. Murdock reported the Committee met and discussed putting together a form letter to reach out to realtors and new residents to Crockett informing them of the policy on laterals and lateral inspections. There was discussion of increasing lateral and capacity fees. There was discussion of a fee index with inflation and of water recycling. He said Commissioners Manzione and Trask are working on water recycling. They discussed a need to come up with the best pumps for new specs, along with pumps in District code. He said there is a need to do something about fats, oils and grease (FOG), as it is approaching restaurants and a need to enforce grease trap cleaning.

10.b. BUDGET & FINANCE COMMITTEE REPORT: The Budget & Finance Committee met on February 10.

10.c. INTER-AGENCY MEETINGS: None

11. FUTURE AGENDA ITEMS:

- Consider lateral inspection increase.
- Consider procedures for ADU applicants.
- Capacity Charge Accessory Dwelling Unit (ADU) Ordinance.
- Smoke testing review.

12. COMMISSIONER COMMENTS: None

13. ADJOURNMENT: The meeting was adjourned at 8:00 PM until March 16, 2022.

Respectfully submitted,

*Susan Witschi*

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March 4, 2022