

# CROCKETT RECREATION COMMISSION

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of the Crockett Community Services District

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## MINUTES OF REGULAR MEETING, DECEMBER 7, 2020

1. CALL TO ORDER: The meeting was called to order at 6:00 PM by Chairperson Cusack. Present were Commissioners Scheer and Valentini, along with Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Also present was Director Kirker. Commissioners Airoldi and Choquette were absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. CONSENT CALENDAR: The following consent item was approved unanimously (jv/as):
  - a. Approve Minutes of November 2, 2020.
5. RECREATION: No Report.
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. Wilson reported a fund balance of \$467,183 and a cash balance of \$73,535.
- 6.b. ANNUAL REPORT ON RECREATION TAXES: Mr. Wilson reported an annual report on the use of special taxes is required how the Recreation Assessment was spent. He said the total direct cost of operating and maintaining the Crockett Community Center between January 1 and December 1 was \$184,761 which is over the \$136,140 collected in special taxes.
- 7.a. DISTRICT BOARD ACTIONS: Mr. Wilson reported on the actions taken by the District Board in November. He said the Board hired a District Engineer and an Administrative Services Manager and still working on hiring a part-time General Manager. Director Kirker said the Board would like to have a representative from each Commission attend the Board meeting each month to address any concerns and voice their opinions.
- 7.b. APPROVE MEETING SCHEDULE FOR 2021: A motion to approve the meeting schedule for 2021 carried by consensus.
- 7.c. ELECTION OF OFFICERS: A motion to appoint Tom Cusack as Chairperson and Jeff Airoldi as Vice-Chair carried unanimously (jv/as).
8. REPORT OF DEPT. MANAGER: Mr. Wilson reported there are new restrictions in effect by the County due to COVID-19. He said the playground in Alexander Park is closed until January 2, 2021. Mr. Wilson reported David Botta's bench is going to be delivered on Wednesday, December 9. He said the Christmas lights were put on the tree at Alexander Park on November 21. Mr. Wilson reported Ms. Witschi prepared a resolution for the Per Capita Grant program and it has been reviewed and signed by the District Board. He said we still need to come up with a project. It was agreed to meet at Alexander Park on December 14 at 1:00 pm to decide on a project.

9. COMMISSIONERS: No report.

10. FUTURE AGENDA ITEMS:

11. COMMISSIONER COMMENTS: No reports.

12. ADJOURNMENT: The meeting was adjourned at 6:34 PM until January 4, 2021.

Respectfully submitted,

*Susan Witschi*

Susan Witschi  
December 8, 2020