

# CROCKETT COMMUNITY SERVICES DISTRICT

## Regular Business Meeting

AGENDA FOR WEDNESDAY, SEPTEMBER 27, 2023

TIME: 7:00 PM

PLACE: 850 Pomona Street, Crockett

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1. CALL TO ORDER - ROLL CALL
  2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
  3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
*(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)*
  4. CLOSED SESSION:
    - a. Public Employee Performance Evaluation: General Manager, Pursuant to Government Code Section 54957, and provide feedback to District Board.
  5. OPEN SESSION:
    - a. Announcement of actions taken during closed session.
  6. PUBLIC HEARING:  
*(Public comments limited to two minutes for each person with full discussion limited to twenty minutes unless extended by Board President.)*
  7. MANAGERS' REPORTS/REPORTS FROM COMMISSIONERS:  
*(These items are typically for exchange of information only. No action will be taken at this time.)*
    - a. Recreation Department
    - b. District Secretary
    - c. Maintenance Department
    - d. Port Costa Sanitary Department
    - e. Crockett Sanitary Department
    - f. Lighting & Landscape Commission
    - g. Governmental matters
    - h. Announcements and discussion
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8. CONSENT CALENDAR: Consideration of a motion to approve the following items:  
*(Items are subject to removal from Consent Calendar by request of any Board Member on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)*
  - a. Approve Minutes of CCSD Board meeting on August 23, 2023.
  - b. Approve Minutes of CCSD Board special meeting on September 20, 2023.
  - c. Approve payment of District bills.
  - d. Receive Minutes of Commissions and Committees.
  - e. Accept resignation from Sylvia Melero from the Police Liaison Committee effective September 11, 2023.
  
9. ADMINISTRATIVE:
  - a. Consider consent items removed from Consent Calendar
  - b. Election of Vice-President
  - c. Consider application for Ms. Valerie Antoinette Leuba for CCSD Board vacancy.
  - d. Consider application for Ms. Diana Martinez for CCSD Board vacancy.
  - e. Discuss increasing insurance coverage for District properties.
  - f. Consider placing sewer repair projects out for bid.
  
10. BUDGET AND FINANCE:
  - a. Discuss financial matters related to the District.
  
11. REPORTS FROM BOARD MEMBERS ASND COMMITTEES:  
*(These items are typically for exchange of information only. No action will be taken at this lime.)*
  - a. Personnel Committee: Members Cusack (chair), Barassi, Spinner, Wais, and Wilson
  - b. Budget & Finance Committee: Members Mackenzie and Spinner
  - c. Police Liaison Committee: Members Currington (chair), Wais and Richey
  - d. Wastewater Committee: Member Manzione (chair)
  - e. Memorial Hall Advisory Committee: Members Wilson (chair) and Peterson
  - f. Ad Hoc committees
  - g. Inter-agency meetings
  
12. FUTURE AGENDA ITEMS/BOARD COMMENTS
  
13. ADJOURNMENT until October 27, 2023

#### **HOW TO SUBMIT PUBLIC COMMENTS:**

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us](http://www.town.crockett.ca.us) Visit our [website](#) for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the **meeting or time when services are needed will assist District staff in assuring that reasonable arrangements** can be made to provide accessibility to the meeting or service.

***In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available/or public inspection. The Board has designated the District's website located at <https://www.town.crockett.ca.us/meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.***