

# PORT COSTA SANITARY COMMISSION

## MINUTES OF REGULAR MEETING, NOVEMBER 7, 2018

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Chairperson Surges. Present were Commissioners Scheer, Mann, Beauchemin and Cusack, along with Dept. Manager Barnhill.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. DISTRICT BOARD ACTIONS: Mr. Barnhill reported on the actions taken by the Crockett Community Services District Board in October. He said the District Board motioned to approve
- 5.b. SELF-MONITORING REPORT: Mr. Barnhill presented the Self-Monitoring Report cover letters for August and September 2018. The electronic Self Monitoring Reports (eSMR) were certified and submitted through the California Integrated Water Quality System (CIWQS). There were no exceedences in August or September.
- 5.c. NPDES PERMIT: Mr. Barnhill reported that the NPDES Permit renewal is in the final stage. The Tentative Order has been publicized for public comment and is pending Regional Water Quality Control Board (RWQCB) consideration on December 12, 2018.
- 5.d. COURTESY NOTICE OF SANITARY SEWER EASEMENT ENCROACHMENT: Mr. Barnhill reported that the Port Costa Sanitary Department mailed Courtesy Notices to ten properties on the West side of Canyon Lake Drive. The notices informed the property owners that buildings are encroaching into the sewer easement. Mr. Barnhill said that several buildings are physically located over the sewer line, a condition which increases the risk for sewer main overflow directly into the buildings and will impede sewer repair or replacement. The attending member of the public said the drainage creek that runs behind the houses and under the sewer main line on the West side of Canyon Lake Drive is flowing even during dry weather and was concerned that the sewer could be the source. Mr. Barnhill recorded the report as a potential spill and said he would investigate. Mr. Barnhill said the location of the sewer main line is not ideal, since it runs in easement through properties and is located adjacent to the drainage. Ms. Scheer said she is pursuing potential grant under the Clean Water Act to assist Port Costa in relocating the sewer line away from the drainage.
- 6.a. FINANCIAL REPORT: The Commission received the monthly Summary Worksheet ending October 11. Mr. Mann asked what the amount of \$570.00 to Specialized Electrical was for. Mr. Barnhill said that it covered six months of security service.
- 6.b. 4-MONTH BUDGET REPORT: Mr. Barnhill reported that Port Costa is operating as expected per the budget with exceptions that sewer maintenance cost is higher due to

increased cleaning frequency and the NPDES Permit renewal process. He said the department is under budget thus far.

7.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that no Sanitary Sewer Overflows (SSO's) occurred in September. He said on September 25, Fats Oils and Grease (FOG) and grit was observed in the interceptor sewer line which runs between the septic tank and the wastewater treatment plant. He said that L.R. Paulsell Consulting plans to clean and inspect the line once shrubbery is cleared to allow equipment to access the manhole. The \$10,000 estimate to complete the cleaning and inspection is high due to the unknown condition of the line which has the potential to require highly variable amounts of work to be performed. Mr. Barnhill was directed to limit the work to \$10,000 and to request that the contractor notify him when they reach \$5,000.

7.b. SEPTIC TANK CLEANING: Mr. Barnhill said the septic tank is the source that has allowed FOG and grit to enter the interceptor sewer line. Mr. Barnhill said that neither FOG nor settleable materials should be able to exit the septic tank. By design, all materials should be contained by baffles, even if the tank is transferred to the interceptor via pump. Mr. Barnhill recommends that the septic tank be fully cleaned and the baffles be inspected, and repaired or replaced if necessary.

8.a. STAFF REPORT ON OPERATIONS: There were no questions regarding the Managers report.

8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

8.c. STAFF ANNOUNCEMENTS: None

9.a. BUDGET & FINANCE COMMITTEE REPORT: None

9.b. WASTEWATER COMMITTEE REPORT: None

9.c. INTER-AGENCY MEETINGS: None

10. CONSENT CALENDAR: The consent items were approved unanimously (jm/as):  
Approve Minutes of September 19, 2018.

11. FUTURE AGENDA ITEMS:

- Election of Officers.
- Status of NPDES Permit Reissuance.
- Status of septic tank
- Status of interceptor line cleaning.

12. COMMISSIONER COMMENTS: None

13. ADJOURNMENT: The meeting was adjourned at 7:45 PM until December 12, 2018.

Respectfully submitted,

James Barnhill  
November 28, 2018