

SPECIAL JOINT MEETING OF THE CROCKETT RECREATION COMMISSION AND LIGHTING & LANDSCAPING COMMISSION

of the Crockett Community Services District

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MINUTES OF THE SPECIAL JOINT MEETING OF THE CROCKETT RECREATION COMMISSION AND LIGHTING & LANDSCAPING COMMISSION MEETING ON MARCH 30, 2026.

1. CALL TO ORDER – ROLL CALL (REC): Meeting was called to order at 6:05 PM. Commissioners Airolti, Choquette, and Cusack were present. Commissioner Leuba was absent (excused).
2. CALL TO ORDER – ROLL CALL (L&L): Commissioners Fisk, Garbis, Gomez, Mitzel, and Pennell were present. General Manager Goodman and CVSAN Commissioner Wais were present.
3. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER: None.
4. PUBLIC COMMENTS ON NON-AGENDA ITEMS
5. CONSENT CALENDAR: Warrant date range was corrected to reflect February dates. A motion to approve Board Actions and Recreation-related items passed. (Choquette 1st, Airolti 2nd, 3/0, 1 absent). A motion to approve Board Actions and Maintenance-related items passed. (Pennell 1st, Mitzel 2nd, 5/0).
 - a. Receive report on Actions Taken by the Board (February 25 and March 25).
 - b. Receive REC Warrant Transmittals (February).
 - c. Receive L&L Warrant Transmittals (February).
 - d. Receive Cash Account Balances (March).
 - e. Receive LAIF balances report.
6. ITEMS PULLED FROM CONSENT CALENDAR: None.
7. ADMINISTRATIVE:
 - a. UPDATE ON RECREATION BALLOT MEASURE EFFORTS: GM Goodman reported that the Recreation Ad Hoc committee opted to defer a ballot measure raising Recreation taxes until the next regular election cycle in two years. A combination of a low number of poll responses, limited manpower to run a campaign, and the estimated campaign costs (about \$15,000) was overwhelming. A government-led initiative requires a 2/3 vote, whereas a community-led effort requires a simple majority (50% plus one)

RDM Maria explained the recreation department's financial challenges and the need for increased funding. Recreation has been operating under a 2012 tax measure that only generates \$136,800 annually. Operations rely heavily on the enterprise function of the department, such as community center rentals, pool passes, and grants. Discussion on the potential impact of not passing the tax increase and the need for better community outreach

- b. UPDATE ON COUNTY'S COMMUNITY BENEFIT AGREEMENT AND STAFF'S EFFORTS TO REQUEST GRANTS: GM Goodman explained the Community Benefits Agreement (CBA) between Phillips 66 and the local community, which provides funds for offsetting negative impacts from the Rodeo Renewal project. The minimum grant ask is \$50,000, and interested applicants must attend an upcoming bidders conference in person or virtually to apply for CBA funds. The GM is working with the two sanitary departments to apply for grants. Recreation is considering the potential use of CBA funds for Memorial Hall and recreation projects, including replacing tennis courts and new play structures

The Let's Dig payment dated February 9 for \$36,508 included multiple projects with a significant portion of grant funds from the Crockett Community Foundation (CCF). The work included the removal of trees, pathway repair (corrected from parkway), and sprinkler repair.

A short discussion ensued on the need for structural repairs at Memorial Hall and the potential for community events. There is significant interest from the public in restoring the structure due to the importance of Memorial Hall and its historical significance. Commissioner Gomez expressed interest in applying for grant funds to trim public trees. There was concern that the project may not meet the minimum threshold of \$50,000. The tree trimming concept did not receive formal support from the Commissioners.

- c. RECEIVE AND DISCUSS ORDINANCE FOR MEASURE L: SCOPE OF WORK: Attention was brought to section three in the ordinance, which explains the use of L and L funds for maintenance and landscaping, including the need for reimbursement from property owners for certain projects. Recently, a tree that belonged to an HOA fell and blocked a highly used sidewalk. The ordinance allows the District to remove obstructions from the public right of way. In this example, the District will request reimbursement from the HOA. The Maintenance line item in accounting was created before L&L was created and holds funds for multiple sub-accounts. These subaccounts are coded and tracked accordingly internally through QuickBooks. Memorial Hall lawn mower service is being paid for by Recreation.
- d. DISCUSS A MERGER OF RECREATION AND LIGHTING & LANDSCAPE, ORGANIZATION OF THE COMMISSION, AND AGENDA STRUCTURE: The Board President has proposed the idea of merging the Recreation and Lighting and Landscaping commissions to streamline operations and improve efficiency. The agenda was prepared so that Commissioners would get a full sense of a merged commission. A discussion ensued on the potential benefits and challenges of a joint meeting. A consensus was reached that merged meetings could be valuable with structure. A final suggestion was to have quarterly joint meetings and maintain individual meetings.

8. BUDGET AND FINANCE:

- a. UPDATE ON FINANCIAL MATTERS: The second installment of use charges and tax from the county is expected to hit the accounts mid-April. A letter of engagement has been signed with David Farnsworth, CPA, to move forward with the fiscal year 23 audit. The District has experienced challenges over the last few years and efforts, and there is a need for better documentation and administrative work. Findings from the last audit included issues with credit card management and missing billings. Steps have been taken to address these issues and improve financial management.

9. DEPARTMENT MANAGER REPORT:
 - a. RECREATION MANAGER'S REPORT: Report by RDM Maia presented. An Easter Egg hunt was held the previous Sunday. The event was successful and filled with kids and families. Staff will be applying for a micro-grant to offer an introductory American Mahjong class to Crockett. This was generated from the community's interest in programming for older populations. Recreational programs have diminished significantly since COVID. Recreation has not generated enough traction to generate income for programs and has been relying on grants.
 - b. MAINTENANCE MONTHLY REPORT: None.
10. REPORTS/COMMENTS FROM COMMISSIONERS:
 - a. REC: BALLOT MEASURE AD HOC: CHOQUETTE, LEUBA (CHAIR), SPINNER: None.
 - b. COMMISSION'S THOUGHTS ON THE JOINT AGENDA MEETING. Commissioners expressed concern about the length of joint meetings and their impact on volunteer commissioners. Limiting speaking turns was suggested to help manage time. Recreation Chair Cusack suggested that each commission attend the other's meeting to learn more about their areas of oversight
11. FUTURE AGENDA ITEMS: None.
 - a. L&L: Discuss the distribution of responsibilities between L&L and the Crockett Public Services as they pertain to maintenance needs.
 - b. L&L: Update on CIA's modified maintenance plan for the Plaza.
 - c. L&L: Weed abatement/maintenance plan.
12. ADJOURNMENT: The meeting was adjourned at 7:45 pm by Recreation Chair Cusack and L&L Chair Pannell.

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