

CROCKETT COMMUNITY SERVICES DISTRICT

Special Business Meeting AGENDA FOR WEDNESDAY, APRIL 1, 2020

TIME: 7:00 PM

PLACE: ** TELECONFERENCE - SEE BELOW **

IMPORANT NOTICE REGARDING COVID -19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in *Executive Order 33-20* and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via tele conference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

Agenda packet can be accessed at <https://www.town.crockett.ca.us/2020-04-01-board-ccsd-special-board-meeting-7-00-pm>. Public comments by phone and chat (online only) will be available during the teleconference.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at (669) 900-9128. Enter the Meeting ID# 950 230 736 followed by the pound (#) key. More phone numbers can be found on Zoom's website by visiting Zoom Support and searching for local dial in numbers if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/950230736> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Login through the Zoom mobile app on a smartphone and enter Meeting ID# 950 230 736.

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1. CALL TO ORDER – ROLL CALL
 2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
 3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
 4. ADMINISTRATIVE:
 - a. Adopt Urgency Ordinance No. 20-1 authorizing increased authority of the General Manager during the local emergency caused by the COVID-19 pandemic and waiving prohibition of recording of meetings.
 - b. Adopt Resolution No. 19/20-18 designating an alternate regular meeting location and authorizing the Crockett Community Center for possible use as an “alternate care site”.

- c. Adopt policy to provide District employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19 as required by The Families First Coronavirus Response Act (FFCRA or Act) through December 31, 2020.
- d. Authorize staff execute contract amendment with Regional Governmental Services (RGS) to assist with FEMA COVID-19 Disaster Recovery, including documenting losses incurred to manage District's COVID-19 incident, and coordinate with Contra Costa County Office of Emergency Services as required to seek reimbursement via FEMA grants.
- e. Receive report from Strategic Planning Ad Hoc Committee on issues facing the District.
- f. Receive report on management structure, status reports of previously ordered actions, and consider forming ad hoc committee to discuss workload and distribution of the General Manager/staff and the District as a whole.

5. REPORTS FROM BOARD MEMBERS:

(These items are typically for exchange of information only. No action will be taken at this time.)

- a. Inter-agency meetings.
- b. Board comments.

6. FUTURE AGENDA ITEMS:

7. ADJOURNMENT to April 22, 2020

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.