

# CROCKETT RECREATION COMMISSION

Regular Business Meeting  
AGENDA FOR MONDAY, APRIL 4, 2022

TIME: 6:00 PM

PLACE: \*\* TELECONFERENCE - SEE BELOW \*\*

## IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in *Executive Order 33-20* and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via tele conference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

## HOW TO OBSERVE THE MEETING:

**Telephone:** Listen to the meeting live by calling Zoom at (669) 900-9128.

Enter the Meeting ID# 849 0577 5103 followed by the pound (#) key.

More phone numbers can be found on Zoom's website at: <https://us02web.zoom.us/j/84905775103>

**Computer:** Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/84905775103> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

**Mobile:** Login through the Zoom mobile app on a smartphone and enter Meeting ID# 849 0577 5103.

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*The Crockett Recreation Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
*(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.).*
4. CONSENT CALENDAR: Consideration of a motion to approve the following item:
  - a. Approve Minutes of March 7, 2022.
5. RECREATION:
6. BUDGET AND FINANCE:

Sstaff report on financial matters.

7. ADMINISTRATIVE:
  - a. Receive report on actions taken by the District Board.
  - b. Consider Announcement of Vacancy on the Recreation Commission.
8. REPORT OF DEPARTMENT MANAGER: (This item is typically for exchange of information only. No action will be taken at this time.)
9. REPORTS FROM COMMISSIONERS: (This item is typically for exchange of information only. No action will be taken at this time.)
10. FUTURE AGENDA ITEMS:
11. COMMENTS FROM COMMISSIONERS:
12. ADJOURNMENT to May 2, 2022.

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us](http://www.town.crockett.ca.us)  
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.*

# CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: recreation@town.crockett.ca.us

website: www.town.crockett.ca.us

## MINUTES OF REGULAR MEETING, MARCH 7, 2022

1. CALL TO ORDER: The meeting was called to order at 6:11 PM by Chairperson Cusack. Present were Commissioners Airoidi and Valentini, along with General Manager Murdock, Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Commissioner Choquette was absent.

2. AGENDA ORDER: There were no requests to hear agenda items out of order.

3. PUBLIC COMMENTS: None

4. CONSENT CALENDAR: The following consent item was approved unanimously (jv/ja):  
a. Approve Minutes of February 7, 2022.

5. RECREATION: None

6.a. FINANCIAL REPORT: Mr. Wilson reported the worksheet in the packet is from January and there is no updated financial worksheet.

6.b. MID-YEAR BUDGET REPORT: No report.

7.a. DISTRICT BOARD ACTIONS: No report.

7.b. ANNOUNCEMENT OF VACANCY: The Announcement of Vacancy will be reposted for 30 days.

8. REPORT OF DEPT. MANAGER: Mr. Wilson reported the Bocce League had a work party on Sunday, February 27 and replaced all the boards in the bocce ball courts at the Community Center. He said the Bocce League received a microgrant from the Crockett Community Foundation to help pay to replace the boards. Mr. Wilson reported he sent out five Requests for Proposals to resurfacing companies and he has heard back from three so far. He has completed the scope of work and can meet with these companies to go over what is needed. He met with the contractor for the Wall and Stairs project and the contractor overestimated the cost of the project because he included taking out the entire fence and reinstalling and painting the fence. Mr. Wilson said he is still waiting for an updated bid. He ordered new outdoor metering showers for the pool and they will be installed before summer to reduce water usage.

9. COMMISSIONERS: None

10. FUTURE AGENDA ITEMS:

11. COMMISSIONER COMMENTS: None

12. ADJOURNMENT: The meeting was adjourned at 6:51 PM until April 4, 2022.

Respectfully submitted,

Susan Witschi

Susan Witschi  
March 10, 2022