

# CROCKETT SANITARY COMMISSION

Regular Business Meeting  
AGENDA FOR WEDNESDAY, MAY 18, 2022

TIME: 7:00 PM  
PLACE: Crockett Community Center, 850 Pomona Street, Crockett

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*The Crockett Sanitary Commission is an agent of the Crockett Community Services District.*

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:  
*(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared for a future date.)*
4. PUBLIC HEARING:
5. CONSENT CALENDAR: Consideration of a motion to approve the following item:  
*(Items are subject to removal from Consent Calendar by request of any Commissioner on request for discussion by a member of the public. Items removed from the Consent Calendar will be considered with the Administrative Items.)*
  - a. Approve Minutes of April 20, 2022.
6. WASTEWATER:
  - a. Consider report on enforcement actions.
  - b. Discuss MCC project and form recommendations.
  - c. Discuss contractor bond rates and policies.
7. BUDGET AND FINANCE:
  - a. Consider Monthly Summary Worksheet and staff report on financial matters.
  - b. Receive Sewer Use Charge Study Report for FY 2022/23 and recommend approval of Notice of Hearing on proposed increase in sewer use charge to properties in Crockett as required by Prop. 218 to the District Board.
  - c. Receive 10-month budget report /proposed budget for FY 2022/23 and form recommendations.
  - d. Approve transfer of \$32,000 to fund 3427 for JTP clarifier unit/capital costs.
  - e. Approve final reimbursement payment for Sewer Use Charge assessed at 1334 Wanda Street.
8. ADMINISTRATIVE:

- a. Consider report on actions taken by the District Board
  - b. Review annual newsletter.
9. REPORT OF DEPARTMENT MANAGER: *(These items are typically for exchange of information only. No action will be taken at this time.)*
- a. Operations, maintenance and capital improvements.
  - b. Governmental matters.
  - c. Announcements and discussion.
10. REPORTS FROM COMMISSIONERS: *(These items are typically for exchange of information only. No action will be taken at this time.)*
- a. Wastewater Committee – Members Manzione and Wais
  - b. Budget & Finance Committee – Member Adams
  - c. Inter-agency meetings:
11. FUTURE AGENDA ITEMS:
- Consider lateral inspection fee increase.
  - Consider procedures for ADU applicants.
  - Capacity Charge Accessory Dwelling Unit (ADU) Ordinance.
  - Smoke testing review.
12. COMMENTS FROM COMMISSIONERS:
13. ADJOURNMENT to June 15, 2022.

You will find the Minutes of this meeting posted on our website at [www.town.crockett.ca.us](http://www.town.crockett.ca.us) after they are adopted. Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California, 94525*