

# PORT COSTA SANITARY COMMISSION

## MINUTES OF REGULAR MEETING, July 11, 2018

1. CALL TO ORDER: The meeting was called to order at 7:00 pm by Chairperson Surges. Present were Commissioners Beauchemin, Cusack, Mann, and Scheer along with Dept. Manager Barnhill.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None.
5. REPORT OF DISTRICT COUNSEL: No report.
- 6.a. DISTRICT BOARD ACTIONS: Mr. Barnhill reported that Board adopted the Port Costa Sewer Use Charge (SUC) for FY 18/19. The Board appointed Ms. Scheer to the Ad-Hoc Committee for Strategic Planning.
- 6.b. SELF-MONITORING REPORT: Mr. Barnhill presented the Self-Monitoring Report cover letter for May 2018. The electronic Self Monitoring Report (eSMR) was certified and submitted through the California Integrated Water Quality System (CIWQS). There were no exceedences in May.
7. FINANCIAL REPORT: The Commission received the monthly Summary Worksheets ending June 12. There were no questions.
8. WASTEWATER: None
- 9.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that no Sanitary Sewer Overflows (SSO's) occurred in June. Mr. Mann asked if the alarm system is working. Mr. Barnhill said the system is working to the best of his knowledge and he has not heard report of any issues from Valley Operators. Mr. Barnhill said the alarm autodialer system, which calls the operators if an alarm activates, had previously been connected to phone landlines at the septic tank. The alarms originating from the wastewater treatment plant (WWTP) were transmitted via RF transmitter to the autodialer at the septic tank. Mr. Barnhill said a cellular device was installed at the WWTP, the autodialer was physically relocated to the WWTP, to abandon the land phone landline, this was accomplished in 2016. The RF transmitter antenna was disabled. To clarify, Mr. Barnhill asked if Mr. Mann's question pertained to the security cameras emplaced at the WWTP. Mr. Mann asked if we have security cameras, Ms. Scheer confirmed that the Commission had previously authorized their installation. Mr. Mann asked what area the cameras record. Mr. Barnhill described the areas that the cameras record. Mr. Mann said that security cameras are susceptible to vandalism and theft. Mr. Barnhill offered to remove the cameras if the Commission wishes. There was no further discussion.
- 9.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None
- 9.c. STAFF ANNOUNCEMENTS: None

10.a. BUDGET & FINANCE COMMITTEE REPORT: None

10.b. WASTEWATER COMMITTEE REPORT: None

10.c. INTER-AGENCY MEETINGS: None

11. CONSENT CALENDAR: The consent item was approved unanimously (jm/rb):

a. Approve Minutes of June 13, 2018.

12. FUTURE AGENDA ITEM:

NPDES Permit Reissuance.

13. COMMISSIONER COMMENTS: Ms. Scheer said that six residents of Port Costa attended the District Board meeting on June 27. Ms. Scheer said that a resident commented that they were unaware there had been an opening for a seat on the Port Costa Commission. There were also comments that they didn't know there was a Sewer Use Charge increase and a question, why isn't there a reserve fund. Ms. Scheer asked how the agendas are posted. Mr. Mann said he posts the agendas on the bulletin board near the post office. Ms. Scheer asked if the agendas can be posted at the school bulletin board as well. Ms. Scheer asked if the agenda can be posted inside the Post Office, all members confirmed that the Post Office will not allow items to be posted within their office.

14. ADJOURNMENT: The meeting was adjourned at 7:25 pm until August 8, 2018.

Respectfully submitted,

James Barnhill

James Barnhill  
July 16, 2018