

PORT COSTA SANITARY COMMISSION

Regular Business Meeting
AGENDA FOR WEDNESDAY, FEBRUARY 14, 2018

TIME: 7:00 PM
PLACE: Port Costa School, 1 Plaza Del Hambre, Port Costa

The Port Costa Sanitary Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Board is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. PUBLIC HEARING:
5. REPORT OF DISTRICT COUNSEL:
6. ADMINISTRATIVE:
 - a. Consider report on actions taken by the District Board.
 - b. Receive Monthly Self-Monitoring Reports for November 2017, December 2017, and Annual Self-Monitoring Report for 2017.
 - c. Consider Committee Appointments.
7. BUDGET AND FINANCE:
 - a. Consider monthly Summary Worksheet from December and January, receive Proposed Budget Schedule for FY 18/19, and staff report on other financial matters.
 - b. Receive Standards for Water Consumption and Costa Factor worksheet, Commercial Property Water Usage calculations, and Sewer Use Charge (SUC) Revenue Detail with placeholder SUC increase to meet anticipated expenses for FY 18/19 and form recommendations to staff.
 - c. Receive Preliminary Port Costa Sanitary Department Budget for FY 18/19 and form recommendations to staff.
8. WASTEWATER:
 - a. Approve Port Costa Sanitary Department Action Plan for 2018.
 - b. Receive annual Sanitary Sewer Overflow (SSO) report.

9. REPORT OF DEPARTMENT MANAGER: (These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Operations, maintenance and capital improvements.
 - b. Governmental matters.
 - c. Announcements and discussion.
10. REPORTS FROM COMMISSIONERS: (These items are typically for exchange of information only. No action will be taken at this time.)
 - a. Budget & Finance Committee – Members Mann and Surges
 - b. Wastewater Committee – Members Mann and Guarnieri
 - c. Ad Hoc Committees: Member Cusack
 - d. Inter-agency Meetings:
11. CONSENT CALENDAR: Consideration of a motion to approve the following items:
 - a. Approve Minutes of January 17, 2018.
 - b. Receive Status Report on outstanding issues.
 - c. Receive letter to Ali Heidari, owner, 3 Canyon Lake Drive APN 368-147-006.
12. FUTURE AGENDA ITEMS:
 - Report on condition of plumbing at plant.
 - Railroad crossing to treatment plant.
 - Condition of Constant Level Gate
13. COMMENTS FROM COMMISSIONERS:
14. ADJOURNMENT to March 14, 2018.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
 Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

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In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California, 94525.