

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, JUNE 16, 2020

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Chairperson Surges. Present were Commissioners Cusack and Scheer, along with General Manager McDonald, Dept. Manager Barnhill and Assistant District Secretary Witschi. Commissioner List was absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. DISTRICT BOARD ACTIONS: Mr. McDonald reported on the actions taken by the District Board in May. He said the Board approved purchase of the Hosselkus Chapel, pending dry wall and asbestos work quotes. He said the CEQA exemption paperwork has been filed.
- 5.b. SELF-MONITORING REPORT: Mr. Barnhill reported no exceedances during April.
- 5.c. VACANCY ON COMMISSION: Commissioner Surges said he spoke with Karen Klaiber, alternate on the Port Costa Sanitary Commission, and she is very interested in filling the vacant seat on the commission. Commissioner Scheer and Commissioner Cusack agreed that Karen Klaiber should fill the position since she has shown interest. Staff will add this to the District Board June agenda.
- 5.d. BUDGET & FINANCE COMMITTEE VACANCY: The commission decided to disband the committee and that way all commissioners can be involved on decisions.
- 5.e. DRAFT SEWER USE CHARGE ORDINANCE: Mr. McDonald reported one change to the ordinance. He added extra language on page 3 to Accessory Dwelling, "each accessory dwelling unit shall pay a flat charge per year in the amount set forth in Exhibit "A" for a single accessory dwelling unit." Commissioner Scheer asked what is a junior unit. Mr. McDonald said it is a unit less than 500 square feet.
- 5.f. MANAGEMENT OBJECTIVES: Commissioner Surges said we should dedicate a special meeting to set priorities brought up in Mr. Barnhill's letter as well as other issues facing the department, ideally it would be a round-table in-person meeting.
- 6.a. FINANCIAL REPORT: The monthly statement of Department finances was examined by the Commission. Mr. McDonald reported \$222.54 in interest for the third quarter.
- 6.b. PROPOSED BUDGET: Mr. McDonald reported very little has changed on the budget. He said you do not have to adopt a revised budget. There is enough money to carry out for six months.
7. WASTEWATER: None

8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported pump #3 needs to be replaced and the cost is \$650. The delivery fee from Sierra Chemicals has gone from \$50 to \$100. He will try to work with the Recreation Department so they can split the cost.

8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: None

8.c. STAFF ANNOUNCEMENTS: None

9.a. BUDGET & FINANCE COMMITTEE REPORT: None

9.b. INTER-AGENCY MEETINGS: None

10. CONSENT CALENDAR: The consent item was approved unanimously (tc/as):

a. Approve Minutes of May 13, 2020.

11. FUTURE AGENDA ITEMS:

12. COMMISSIONER COMMENTS: None

13. ADJOURNMENT: The meeting was adjourned at 7:35 PM until August 12, 2020.

Respectfully submitted,

Susan Witschi

Susan Witschi
June 17, 2020