

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, SEPTEMBER 14, 2020

1. CALL TO ORDER: The meeting was called to order at 6:07 PM by Vice Chairperson Airoldi. Present were Commissioners Scheer and Valentini, along with General Manager McDonald, Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Commissioners Choquette and Cusack were absent.

2. AGENDA ORDER: There were no requests to hear agenda items out of order.

3. PUBLIC COMMENTS: None

4. CONSENT CALENDAR: The following consent item was approved unanimously (jv/as):

a. Approve Minutes of July 6, 2020.

5. COVID-19 IMPACT: Mr. McDonald reported since March, the COVID-19 pandemic has impacted both the revenue and expenses incurred at the Community Center and the Pool. The following is a profit and loss summary from April 1 to September 8:

Operating Revenue is Down	74.82%	-\$132,560
Operating Expense is Lower	15.52%	\$22,138
<u>Payroll Expense is Lower</u>	<u>37.92%</u>	<u>\$57,645</u>
Total Net (excluding non-op and capital grants)		-\$52,777

He said recovering rental refunds is very slim because loss of revenue is not a recoverable expense.

6.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. McDonald reported the advance on property tax is \$61,702.22. Mr. Wilson said in 2008 staff used \$8,000 to purchase Memorial Hall and the Board approved to transfer the money from the Maintenance Department to the Recreation Department and it still has not happened.

6.b. DAVID BOTTA'S PAD FOR BENCH: Mr. Wilson said he will get together with Commissioner Valentini and discuss the wording on the plaque for David Botta's bench and bring it back to the Commission next month for approval.

7. DISTRICT BOARD ACTIONS: Mr. McDonald reported the purchase of the Hosselkus Chapel has been completed.

8. REPORT OF DEPT. MANAGER: Mr. Wilson reported the pool stayed open an extra week due to the heat wave. He said staff did a great job disinfecting, doing temperature checks and lightning strikes. Commissioner Airoldi thanked Mr. Wilson for doing this. Commissioner Scheer asked Mr. Wilson if

there were any problems at the park on Labor Day. Mr. Wilson said even though the Recreation Commission recommended closing the picnic tables in Alexander Park the District Board decided to keep it open.

9. COMMISSIONERS: No reports.

10. FUTURE AGENDA ITEMS:

11. COMMISSIONER COMMENTS: Dale McDonald let the Commission know he is leaving the District and has a new job in San Rafael. He said his last day is September 27. Anne Scheer thanked Dale for all his hard work. Anne also thanked Ron Wilson and Susan Witschi for doing a great job during the pool season and the pandemic.

12. ADJOURNMENT: The meeting was adjourned at 6:49 PM until October 5, 2020.

Respectfully submitted,

Susan Witschi

Susan Witschi
September 16, 2020