

CROCKETT RECREATION COMMISSION

Regular Business Meeting
AGENDA FOR MONDAY, JULY 12, 2021

TIME: 6:00 PM

PLACE:

**** TELECONFERENCE - SEE BELOW ****

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in *Executive Order 33-20* and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via tele conference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

Agenda packet can be accessed at <https://www.town.crockett.ca.us/2021-4-5-recreation-commission-meeting>. *Public comments by phone and chat (online only) will be available during the teleconference.*

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at (669) 900-9128. Enter the Meeting ID# 814 2391 2518 followed by the pound (#) key. More phone numbers can be found on Zoom's website by visiting Zoom Support and searching for local dial in numbers if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/81423912518> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Login through the Zoom mobile app on a smartphone and enter Meeting ID# 814 2391 2518.

The Crockett Recreation Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: Consideration of a motion to approve the following item:
 - a. Approve Minutes of June 7, 2021.
5. RECREATION:
 - a. Discuss Concert at the Community Center on August 1.

b. Discuss David Botta's bench.

6. BUDGET AND FINANCE:

Consider monthly Summary Worksheet and staff report on financial matters.

7. ADMINISTRATIVE:

Receive report on actions taken by the District Board.

8. REPORT OF DEPARTMENT MANAGER: (This item is typically for exchange of information only. No action will be taken at this time.)

9. REPORTS FROM COMMISSIONERS: (This item is typically for exchange of information only. No action will be taken at this time.)

10. FUTURE AGENDA ITEMS:

11. COMMENTS FROM COMMISSIONERS:

12. ADJOURNMENT to August 2, 2021.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525
Telephone (510) 787-2414
Fax (510) 787-3049
e-mail: recreation@town.crockett.ca.us
website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, JUNE 7, 2021

1. CALL TO ORDER: The meeting was called to order at 6:00 PM by Chairperson Cusack. Present were Commissioners Airoidi, Scheer and Valentini, along with Department Manager Wilson and Administrative Services Manager Gunkelman. Asst. Secretary Witschi and Commissioner Choquette were absent.

2. AGENDA ORDER: There were no requests to hear agenda items out of order.

3. PUBLIC COMMENTS: None

4. CONSENT CALENDAR: The following consent item was approved unanimously (as/jv):
a. Approve Minutes of May 3, 2021.

5. RECREATION: None

6.a. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission.

6.b. 10-MONTH BUDGET REPORT: No report.

7. DISTRICT BOARD ACTIONS: Mr. Gunkelman reported on the actions taken by the District Board in May. He said the annual Recreation Special Tax was approved.

8. REPORT OF DEPT. MANAGER: Mr. Wilson reported the janitors started cleaning the Community Center on June 11 and will return to their normal schedule.

9. COMMISSIONERS: None

10. FUTURE AGENDA ITEMS:

11. COMMISSIONER COMMENTS: None

12. ADJOURNMENT: The meeting was adjourned at 6:48 PM until July 12, 2021.

Respectfully submitted,

VG/SW

Vaughn Gunkelman
June 8, 2021

CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525

Telephone (510) 787-2414

Fax (510) 787-3049

e-mail: recreation@town.crockett.ca.us

website: www.town.crockett.ca.us

MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD MTG:	6-23-21	LATEST FUND REPORT:	6-11-21

OPERATING FUND 3241			

CASH CARRIED FORWARD:	\$ 129,478.51	INVESTED BALANCE:	\$258,147.58
ACTIVITY:		Invest Interest	\$0.00
		Transfer to Invest	\$100,000.00
		NET INVESTED:	\$358,147.58
<u>CHECKS AND PAYMENTS</u>			
Warrants (9145-9195)	(\$32,440.46)	\$50,222.82	c/d deposits
Transfer to Invest	\$ (100,000.00)	\$307,924.76	avail. funds
Wells Fargo CC Fees			
Payroll recovery	\$0.00		
Invest Fees			
		FUND BALANCE:	\$402,015.27
		*** Below held in cash account ***	
<u>DEPOSITS AND CREDITS</u>		C/D BEGINNING BALANCE:	\$50,222.82
Comm Center Booking	\$1,882.00	c/d deposit receipts	\$0.00
Pool Deposit	\$6,372.64	c/d deposit refunds	\$0.00
Cost Recovery Bocce	-	Trnsfr recovery	\$0.00
Donations&Pool Rental	\$3,730.00	NET C/D ENDING BALANCE	\$50,222.82
Tennis keys	\$5.00		
Transfer from Invest	-	CAP / RESTRICTED BAL:	\$4,639.60
Cash Conversion	-	Donations	\$0.00
United Way Pass-thru	-		\$0.00
JSHS rent/CCF Grant	-	NET CAPITAL REPL. BAL:	\$4,639.60
Return-to-source	-		
Transfer from 3240	\$30,000.00	POLICE LIAISON BALANCE	\$8,253.92
Parking fines	-	Parking revenue	\$0.00
Payroll recov CV&PC	-	Payroll/Expenses	\$0.00
		NET PLC ENDING BALANCE	\$8,253.92
		XMAS LIGHT BEG BALANCE	\$496.57
		No activity	\$0.00
		XMAS LIGHT END BALANCE	\$496.57
		CERT ACTIVITY: None	\$0.00
CASH BALANCE:	\$39,027.69	CERT Ending Balance:	\$0.00
ADV ON TAXES :	\$4,840.00	PETTY CASH BALANCE:	\$60.00
Cash Conversion		TAXES held in 3240:	\$ 16,009.97
		CO.charges in 3240:	\$ -
NET ADV ON TAXES:	\$4,840.00		

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Commissioners: Jeff Alroldi, Louise Choquette, Tom Cusack, Anne Scheer, John Valentini