

PORT COSTA SANITARY COMMISSION

of the Crockett Community Services District

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MINUTES OF REGULAR MEETING, AUGUST 10, 2022

1. CALL TO ORDER: The meeting was called to order at 7:07 PM by. Present were Commissioners List, Klaiber, and Scheer, along with Dept. Manager Barnhill and District Engineer Murdock. Commissioner Cusack arrived at 7:16 PM. Commissioner List Chaired the meeting. Commissioner Surges was absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. PUBLIC HEARING: None
- 5.a. DISTRICT BOARD ACTIONS: Mr. Barnhill reported that the District Board approved the Port Costa Commission recommendation for a Sewer Use Charge increase of \$100 for 2022/2023. He said there were minor edits to the Sewer Use Charge report, acronyms were removed. Mrs. Scheer asked if the public attended the District Board meeting. Mr. Murdock said that public did not attend the Sewer Use Charge portion of the District Board meeting. Mr. Murdock mentioned that there are expected vacancies on the District Board.
- 5.b. SELF-MONITORING REPORT: Mr. Barnhill reported no exceedances in April and June and there were no SSO's in July.
6. FINANCIAL REPORT: Mr. Barnhill reported on the Monthly Summary Worksheet. He said the expense on the first page for \$3,156.16 (check # 1543) was a Recreation Department expenditure using a Port Costa Sanitary Department check. He said the three expenses on the second page, \$1,418.75, \$138.38, and \$1,868.42 (check #'s 1619, 1620, 1621) are shared expenses with the Recreation Department using Port Costa Sanitary Department Checks. Port Costa Sanitary Department will cover a share of those costs, he said he will update the Commission on the amount Port Costa Sanitary Department is responsible for. The Recreation Department has received new checks and should not have to use Port Costa checks going forward. He said the expense for \$1,300.00 (check # 1622) is for regular hydro jet maintenance of the sewer collection system. He said it is to clean the public sewer lines to help prevent clogging and backups. He said the expense for \$639.00 (check # 1544) was primarily for laboratory, plus incidentals.
7. WASTEWATER: Mr. Barnhill said the contract rate has increased from \$4,400 to \$4,600 per month. The Commission discussed the contract. Weeding of the property and the sand beds was discussed. Mr. Barnhill said that Exhibit A says that contracted operators are responsible

Commissioners: Tom Cusack, Karren Klaiber, Tom List, Anne Scheer, Joe Surges

for weeding the sand filter beds and the treatment plant grounds. Mr. Barnhill said that he has had many discussions about weeding of the beds with Valley Operators. He said he included a statement from the Operation and Maintenance manual in his renewal email to Valley Operators that says weed growth in the sand can cause algae growth. He said he included the “weed growth” statement in the previous contract renewal email, years ago. A motion to recommend acceptance of the Services Agreement Between Crockett Community Services District and Valley Operators, LLC was unanimous (kk/as)

8.a. STAFF REPORT ON OPERATIONS: Mr. Barnhill reported that a new automatic transfer switch (ATS) was installed on the treatment plant emergency generator. He said the original ATS that came with the genset was an indoor rated ATS and was not suitable for outdoor use at all. He said the original ATS is mothballed and could be utilized in the future in an indoor environment. Mr. Barnhill reported that the debris layer (scum) in the septic tank is isolated to chamber #1 and was assessed to be 8” deep. He said the scum will likely be pumped in September or October. He said that sludge has been detected in the tank up to 24” and the first 16” or so is compact. He said it is time to begin considering cutting access hatches into the tank roof to allow for sludge removal. He said the primary risk is Hydrogen Sulfide gas H₂S which is explosive and poisonous and advises that a contractor perform the work.

8.b. STAFF REPORT ON GOVERNMENTAL MATTERS: Mr. Barnhill said that he began spending time working on the NPDES Discharge Permit renewal process. He said the first deadline is in March 2023. He said he asked Larry Walker Associates to provide an estimate for service to identify shortcomings, required actions, and regulatory changes to efficiently submit for renewal. The first deadline for submission is a report on wastewater discharge. The report will include all laboratory data collected over four years. The data will not be completely collected until approximately January 2023.

8.c. STAFF ANNOUNCEMENTS: None

9. REPORTS FROM COMMISSIONERS: None

10. CONSENT CALENDAR: The consent item was approved unanimously (as/kk):
a. Approve Minutes of May 16 and July 13, 2022.

11. FUTURE AGENDA ITEMS: None

12. COMMISSIONER COMMENTS:

13. ADJOURNMENT: The meeting was adjourned at 8:04 PM until September 7, 2022.

Respectfully submitted,

James Barnhill
August 11, 2022

Commissioners: Tom Cusack, Karren Klaiber, Tom List, Anne Scheer, Joe Surges