

CROCKETT RECREATION COMMISSION

Regular Business Meeting
AGENDA FOR MONDAY, SEPTEMBER 14, 2020

TIME: 6:00 PM

PLACE: **** TELECONFERENCE - SEE BELOW ****

IMPORANT NOTICE REGARDING COVID -19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in *Executive Order 33-20* and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via tele conference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

Agenda packet can be accessed at <https://www.town.crockett.ca.us/2020-09-14-recreation-commission-meeting>. *Public comments by phone and chat (online only) will be available during the teleconference.*

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at (669) 900-9128. Enter the Meeting ID# 842 738 244 followed by the pound (#) key. More phone numbers can be found on Zoom's website by visiting Zoom Support and searching for local dial in numbers if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/842738244> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Login through the Zoom mobile app on a smartphone and enter Meeting ID# 842 738 244.

The Crockett Recreation Commission is an agent of the Crockett Community Services District.

1. CALL TO ORDER – ROLL CALL
2. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER
3. PUBLIC COMMENTS ON NON-AGENDA ITEMS:
(The Commission is prohibited from discussing items not on this agenda. Matters brought up that are not on the agenda may be referred to staff for action or calendared on a future agenda.)
4. CONSENT CALENDAR: Consideration of a motion to approve the following item:
 - a. Approve Minutes of July 6, 2020.
5. RECREATION:

Continuing impact COVID-19 is having on recreation department, discuss and form recommendations.

6. BUDGET AND FINANCE:
 - a. Consider monthly Summary Worksheet and staff report on financial matters.
 - b. Consider pad for David Botta's bench.
7. ADMINISTRATIVE:

Receive report on actions taken by the District Board.
8. REPORT OF DEPARTMENT MANAGER: (This item is typically for exchange of information only. No action will be taken at this time.)
9. REPORTS FROM COMMISSIONERS: (This item is typically for exchange of information only. No action will be taken at this time.)
10. FUTURE AGENDA ITEMS:
11. COMMENTS FROM COMMISSIONERS:
12. ADJOURNMENT to October 5, 2020.

You will find the Minutes of this meeting posted on our website at www.town.crockett.ca.us
Visit our website for more information on meetings and activities of the Crockett Community Services District and the towns of Crockett and Port Costa on the picturesque Carquinez Strait of the San Francisco Bay.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or if you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the General Manager at (510) 787-2992. Notification of at least 48 hours prior to the meeting or time when services are needed will assist District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the Crockett Community Services District Office in Crockett. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The office address is 850 Pomona Street, Crockett, California 94525.

CROCKETT RECREATION COMMISSION

of the Crockett Community Services District

850 Pomona Avenue - Crockett, CA 94525
Telephone (510) 787-2414
Fax (510) 787-3049
e-mail: recreation@town.crockett.ca.us
website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, JULY 6, 2020

1. CALL TO ORDER: The meeting was called to order at 6:04 PM by Chairperson Cusack. Present were Commissioners Scheer and Valentini, along with Department Manager Wilson and Facilities Manager/Asst. Secretary Witschi. Also present was Sanitary Commissioner Wais. Commissioners Airoidi and Choquette were absent.
2. AGENDA ORDER: There were no requests to hear agenda items out of order.
3. PUBLIC COMMENTS: None
4. CONSENT CALENDAR: The following consent items were approved unanimously (jv/as):
 - a. Approve Minutes of June 1, 2020.
 - b. Receive Status Report on outstanding items.
 - c. Receive Recreation Pool/Park Appointment list for 2020.
5. COVID-19 IMPACT ON RECREATION DEPARTMENT: Mr. Wilson reported the County re-opened the park and families and members of the same household are allowed to use the picnic tables. He said the play structures remain closed to the public. Over the weekend there were two big parties. One had over 100 people and the other one had about 70 people. He said one of the parties had a smoker and it was blowing smoke into the pool area. The pool manager had asked the event to move the smoker and they began to yell at the manager. Commissioner Scheer asked if the park has to be open to the public. Mr. Wilson said no. A motion to close the picnic areas in Alexander Park carried unanimously (as/jv).
6. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. Wilson reported a cash balance of \$81K and \$429K in investments.
7. DISTRICT BOARD ACTIONS: None
8. REPORT OF DEPT. MANAGER: No further report.
9. COMMISSIONERS: No reports.
10. FUTURE AGENDA ITEMS:
11. COMMISSIONER COMMENTS: Commissioner Cusack said his thoughts are with Jim and Louise Choquette.

12. ADJOURNMENT: The meeting was adjourned at 6:54 PM until August 3, 2020.

Respectfully submitted,


Susan Witschi

Susan Witschi
July 9, 2020

CROCKETT RECREATION DEPARTMENT

of the Crockett Community Services District

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TO: Commissioners
FROM: General Manager 
SUBJECT: Profit & Loss Previous Year-Over-Year Comparison – April 1 to Sept 8
DATE: September 8, 2020

Since March, the COVID-19 pandemic has impacted both the Recreation Department's revenue and expenses incurred at the Crockett Community Center and at the Crockett Pool. A Profit & Loss Report comparing the year-over-year period from April 1 to September 8 has been generated. The summary of these results is below:

Operating Revenue is down	74.82%	or	-\$132,560
Operating Expense is lower but only	15.52%	or	\$22,138
<u>Payroll Expense is also lower</u>	<u>37.92%</u>	<u>or</u>	<u>\$57,645</u>
Total Net (excluding non-op and capital grants)			- \$52,777

Direct COVID-19 related expenses total \$25,754, the majority of which are for community center rental refunds of \$18,340. There is a possibility that a FEMA Public Assistance (PA) grant may be available for recovery of some the losses but the largest of these, the rental refunds, may not qualify. Staff or consultant must research FEMA eligibility and report through FEMA and CalOES website.

The General O&M Fund began July 1, 2020 with a balance of \$66,680. Unless the Community Center is once again allowed to open for events, it is anticipated that funds from the Capital Reserve Fund, will need to be reallocated to the General O&M Fund in January 2021.

Previous year-over-year comparison reports can be run monthly to track the growing impact of the shutdown. The mid-year budget report, to be presented in January 2021, will give a clearer financial picture of the Recreation Department. There are enough reserves to fund the recreation department though this fiscal year, but it may be prudent to consider postponing any unfunded capital projects and plan for possible cuts in service in the months ahead.

CROCKETT COMMUNITY SERVICES DISTRICT
Profit & Loss Prev Year Comparison
April 1 through September 8, 2020

	Apr 1 - Sep 8, 20	Apr 1 - Sep 8, 19	\$ Change	% Change
Ordinary Income/Expense				
Income				
3241i · FUND 3241 REC. Income***				
4000 · OPERATING REVENUE				
4180 · COST RECOVERY (OP)				
4180.1 · Recovered from C/D deposits	264.00	2,679.39	-2,415.39	-90.15%
4180.3 · Other recovery	323.71	978.82	-655.11	-66.93%
Total 4180 · COST RECOVERY (OP)	587.71	3,658.21	-3,070.50	-83.93%
4200 · Community Center Rentals	6,790.00	66,930.00	-60,140.00	-89.86%
4201 · Center rents - senior nutrition	1,200.00	2,000.00	-800.00	-40.0%
4202 · Center rents - outside classes	0.00	600.00	-600.00	-100.0%
4203 · Center - clean/damage DEPOSITS	1,200.00	19,240.00	-18,040.00	-93.76%
4205 · Aquatics rents	2,232.00	8,878.00	-6,646.00	-74.86%
4206 · Concessions	5,208.27	10,743.28	-5,535.01	-51.52%
4750 · Security services	1,372.00	5,093.00	-3,721.00	-73.06%
4780 · Cleaning services	480.00	2,928.00	-2,448.00	-83.61%
4860 · Swim admission fees	15,867.35	30,196.36	-14,329.01	-47.45%
4861 · Aquatics season passes	3,816.90	10,647.20	-6,830.30	-64.15%
4874 · Aquatics Programs	0.00	120.00	-120.00	-100.0%
4876 · Swim lessons	126.00	13,455.50	-13,329.50	-99.06%
4879 · Tennis/restroom keys	28.00	400.00	-372.00	-93.0%
4880 · Other sales	2.00	203.00	-201.00	-99.02%
4881 · Cash over	11.55	304.00	-292.45	-96.2%
4882 · Parking fines	398.51	849.64	-451.13	-53.1%
4885 · Donations (operations)	0.00	250.00	-250.00	-100.0%
4886 · Donations (restricted)				
4886.1 · Capital replacements	0.00	684.58	-684.58	-100.0%
4886 · Donations (restricted) - Other	5,300.00	0.00	5,300.00	100.0%
Total 4886 · Donations (restricted)	5,300.00	684.58	4,615.42	674.2%
Total 4000 · OPERATING REVENUE	44,620.29	177,180.77	-132,560.48	-74.82%
4800 · NON-OPERATING REVENUE				
4801 · Property Tax transfer from 3240	27,836.06	28,000.00	-163.94	-0.59%
4802 · Recreation Tax	0.00	0.00	0.00	0.0%
4803 · Investment interest	3,243.45	5,302.39	-2,058.94	-38.83%
4850 · Cost Recovery Non-Op	307.76	65.22	242.54	371.88%
4891 · Non-profit grants (restricted)				
4891.3 · Capital projects	0.00	17,653.00	-17,653.00	-100.0%
Total 4891 · Non-profit grants (restricted)	0.00	17,653.00	-17,653.00	-100.0%
4899 · Other Non-Operating Income	1,695.39	961.36	734.03	76.35%
Total 4800 · NON-OPERATING REVENUE	33,082.66	51,981.97	-18,899.31	-36.36%
Total 3241i · FUND 3241 REC. Income***	77,702.95	229,162.74	-151,459.79	-66.09%
Total Income	77,702.95	229,162.74	-151,459.79	-66.09%
Gross Profit	77,702.95	229,162.74	-151,459.79	-66.09%
Expense				

CROCKETT COMMUNITY SERVICES DISTRICT
Profit & Loss Prev Year Comparison
April 1 through September 8, 2020

	Apr 1 - Sep 8, 20	Apr 1 - Sep 8, 19	\$ Change	% Change
3241e · FUND 3241 REC. Expense***				
5050 · UNIFORMS	0.00	2,350.28	-2,350.28	-100.0%
5060 · TELEPHONE / INTERNET				
5061 · Telephone	364.76	324.53	40.23	12.4%
5060 · TELEPHONE / INTERNET - Other	2,076.21	2,000.37	75.84	3.79%
Total 5060 · TELEPHONE / INTERNET	2,440.97	2,324.90	116.07	4.99%
5070 · SOFTWARE SUBSCRIPTIONS	1,718.35	1,179.66	538.69	45.67%
5100 · INSURANCE				
5101 · Property insurance	2,890.29	2,087.12	803.17	38.48%
5102 · Liability insurance	0.00	759.39	-759.39	-100.0%
5103 · Employee bond	176.41	225.40	-48.99	-21.74%
Total 5100 · INSURANCE	3,066.70	3,071.91	-5.21	-0.17%
5130 · MAINTENANCE				
5131 · Building maint. supplies	116.52	729.29	-612.77	-84.02%
5132 · Building maint. services	3,157.00	1,648.05	1,508.95	91.56%
5133 · Bldg. repair supplies & hdwe	784.69	874.18	-89.49	-10.24%
5134 · Bldg. repair services	640.00	791.45	-151.45	-19.14%
5135 · Janitorial supplies	545.69	2,310.13	-1,764.44	-76.38%
5136 · Janitorial services	1,143.33	9,138.19	-7,994.86	-87.49%
5140 · Landscape supplies	223.07	532.79	-309.72	-58.13%
5141 · Landscape services	13,155.00	19,124.00	-5,969.00	-31.21%
5142 · Lighting services	115.23	0.00	115.23	100.0%
5144 · Tennis supplies	54.40	47.63	6.77	14.21%
5145 · Pool chemical supplies	5,894.04	10,906.31	-5,012.27	-45.96%
5146 · Pool maint. supplies	119.78	1,628.01	-1,508.23	-92.64%
5147 · Pool maint. services	413.29	0.00	413.29	100.0%
5148 · Pool repair services	788.00	2,425.21	-1,637.21	-67.51%
Total 5130 · MAINTENANCE	27,150.04	50,155.24	-23,005.20	-45.87%
5150 · MEMBERSHIPS	200.00	235.00	-35.00	-14.89%
5160 · PROGRAM SUPPLIES				
5160.7 · Summer Concerts	256.00	230.00	26.00	11.3%
5160.9 · Other programs	82.41	609.78	-527.37	-86.49%
Total 5160 · PROGRAM SUPPLIES	338.41	839.78	-501.37	-59.7%
5165 · OTHER OPERATING				
5165.5 · Capital Replacements	10,333.83	749.11	9,584.72	1,279.48%
5165.61 · Comm. center - Rental refunds	0.00	210.00	-210.00	-100.0%
5165.62 · Comm. center -Deposit transfers	264.00	2,679.39	-2,415.39	-90.15%
5165.63 · Comm. center - Deposit refunds	4,336.00	20,520.61	-16,184.61	-78.87%
5165.7 · Security Alarm / CCTV	468.00	444.00	24.00	5.41%
5165.8 · Cash under	8.95	36.00	-27.05	-75.14%
5165.9 · Recoverable costs	567.14	408.50	158.64	38.84%
5165.9e · Other Operating Costs	225.20	515.25	-290.05	-56.29%
Total 5165 · OTHER OPERATING	16,203.12	25,562.86	-9,359.74	-36.62%
5166 · OTHER OP COVID-19				

CROCKETT COMMUNITY SERVICES DISTRICT
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5166.4 · National Paid Leave EE	252.00	0.00	252.00	100.0%
5166.1 · Furlough Health & LTD Benefits	5,074.89	0.00	5,074.89	100.0%
5166.2 · Disinfectants & supplies	1,982.32	0.00	1,982.32	100.0%
5166.3 · Rental refunds COVID-19	18,340.00	0.00	18,340.00	100.0%
5166 · OTHER OP COVID-19 - Other	104.36	0.00	104.36	100.0%
Total 5166 · OTHER OP COVID-19	25,753.57	0.00	25,753.57	100.0%
5170 · OFFICE				
5171 · Postal	15.15	14.85	0.30	2.02%
5172 · Supplies	456.49	1,955.69	-1,499.20	-76.66%
5173 · Furnishings& Equipment	144.01	565.95	-421.94	-74.55%
5174 · Visa transaction fees	296.37	873.83	-577.46	-66.08%
Total 5170 · OFFICE	912.02	3,410.32	-2,498.30	-73.26%
5180 · PROF. SVCS.				
5181 · Attorney	7,294.78	2,905.60	4,389.18	151.06%
5182 · Auditor	1,428.49	139.59	1,288.90	923.35%
5183 · Security guards	0.00	3,527.82	-3,527.82	-100.0%
5186 · Consultants	279.68	892.59	-612.91	-68.67%
Total 5180 · PROF. SVCS.	9,002.95	7,465.60	1,537.35	20.59%
5190 · PRINT/PUBLISH/LEGAL NOTICES	154.52	378.08	-223.56	-59.13%
5230 · TRAINING & CERTIFICATION	1,434.75	3,782.40	-2,347.65	-62.07%
5240 · COST OF GOODS SOLD				
5241 · Food concession supplies	2,969.16	5,946.96	-2,977.80	-50.07%
5242 · Promotional goods	0.00	223.20	-223.20	-100.0%
Total 5240 · COST OF GOODS SOLD	2,969.16	6,170.16	-3,201.00	-51.88%
5250 · VEHICLE/TRAVEL REIMBURSEMENT	686.47	1,108.09	-421.62	-38.05%
5260 · UTILITIES				
5261 · Electricity	13,519.94	18,800.86	-5,280.92	-28.09%
5262 · Natural gas	4,162.43	6,533.97	-2,371.54	-36.3%
5263 · Water	9,319.42	7,010.67	2,308.75	32.93%
Total 5260 · UTILITIES	27,001.79	32,345.50	-5,343.71	-16.52%
5340 · COUNTY & STATE CHARGES	1,476.06	1,846.92	-370.86	-20.08%
5400 · NON-OPERATING EXPENSES	0.00	420.00	-420.00	-100.0%
Total 3241e · FUND 3241 REC. Expense***	120,508.88	142,646.70	-22,137.82	-15.52%
6560 · PAYROLL EXPENSES ***				
6561 · Vacation Expense	0.00	-533.65	533.65	100.0%
6560.5 · 1959 Survivor Ben Pool CalPERS	115.20	225.60	-110.40	-48.94%
6560.4 · LTD & STD Private Insurance	0.00	345.95	-345.95	-100.0%
6560.3 · Workers Comp Surcharges	287.05	305.21	-18.16	-5.95%
6560.2 · CalPERS Unfunded Liability	3,241.36	5,493.58	-2,252.22	-41.0%
5010 · REC. DEPT. MANAGER O&M				
10.1rw · Payroll - Wilson	14,871.00	11,432.00	3,439.00	30.08%
10.2rw · Benefits - Wilson	1,612.47	1,247.35	365.12	29.27%
Total 5010 · REC. DEPT. MANAGER O&M	16,483.47	12,679.35	3,804.12	30.0%
5011ds · REC - DIST. SECY- Wage/Benefits				

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11.1rec · Payroll - Witschi	2,455.56	783.16	1,672.40	213.55%
11.2rec · Benefits - Witschi	459.95	96.51	363.44	376.58%
Total 5011ds · REC - DIST. SECY- Wage/Benefits	2,915.51	879.67	2,035.84	231.43%
5011fm · REC - FAC. MGR. - Wage/Benefits				
11.7rec · O&M Salary - Fac. Mgr.	11,914.99	14,164.06	-2,249.07	-15.88%
11.8rec · O&M Benefits - Fac. Mgr.	5,120.61	2,156.06	2,964.55	137.5%
Total 5011fm · REC - FAC. MGR. - Wage/Benefits	17,035.60	16,320.12	715.48	4.38%
5011gm · REC - GEN. MGR- Wage/Benefits				
11.3rec · Payroll - McDonald	9,011.35	9,007.99	3.36	0.04%
11.4rec · Benefits - McDonald	1,240.68	1,123.28	117.40	10.45%
11.5rec · Payroll - Asst Mgr	0.00	7.36	-7.36	-100.0%
11.6rec · Benefits - Asst Mgr	0.00	0.87	-0.87	-100.0%
Total 5011gm · REC - GEN. MGR- Wage/Benefits	10,252.03	10,139.50	112.53	1.11%
5013 · REC- EVENT SUPERVISOR-Comm. Ctr				
13.1dm · Payroll - Morales	780.82	10,112.86	-9,332.04	-92.28%
13.2b · Benefits - Morales	382.15	2,076.88	-1,694.73	-81.6%
13.3kc · Payroll - Clemons	263.18	4,489.81	-4,226.63	-94.14%
13.4kc · Benefits - Clemons	51.98	991.35	-939.37	-94.76%
Total 5013 · REC- EVENT SUPERVISOR-Comm. Ctr	1,478.13	17,670.90	-16,192.77	-91.64%
5019 · REC - Park & Pool Wages/Benfts				
19.2 · Payroll - Park & Pool	29,733.40	53,558.53	-23,825.13	-44.48%
19.2b · Benefits - Park & Pool	4,222.35	7,825.00	-3,602.65	-46.04%
Total 5019 · REC - Park & Pool Wages/Benfts	33,955.75	61,383.53	-27,427.78	-44.68%
6560 · PAYROLL EXPENSES *** - Other	8,609.70	27,109.34	-18,499.64	-68.24%
Total 6560 · PAYROLL EXPENSES ***	94,373.80	152,019.10	-57,645.30	-37.92%
Total Expense	214,882.68	294,665.80	-79,783.12	-27.08%
Net Ordinary Income	-137,179.73	-65,503.06	-71,676.67	-109.43%
Other Income/Expense				
Other Expense				
7005 Depreciation Expense	0.00	116,739.00	-116,739.00	-100.0%
7007 · Net Pension Expenses	0.00	-3,563.93	3,563.93	100.0%
Total Other Expense	0.00	113,175.07	-113,175.07	-100.0%
Net Other Income	0.00	-113,175.07	113,175.07	100.0%
Net Income	-137,179.73	-178,678.13	41,498.40	23.23%

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MONTHLY SUMMARY WORKSHEET

PREPARED FOR BOARD. MTG 8-26-20

LATEST FUND REPORT: 8-12-20

OPERATING FUND 3241

CASH CARRIED FORWARD: \$69,551.95

INVESTED BALANCE: \$425,179.03

Trns to cash (\$70,000.00)

ACTIVITY:

Interst 4th qtr \$1,487.40

NET INVESTED: \$356,666.43

CHECKS AND PAYMENTS

Warrants 8735-8842 * (\$108,140.60)

\$49,522.82 c/d deposits

Wells Fargo CC Fees (\$32.32)

\$307,143.61 avail. funds

Payroll recovery (\$4,314.59)

Investment fees (\$26.00)

FUND BALANCE: \$407,229.10

* Includes \$8,544 in COVID19 refunds

*** Below held in cash account ***

DEPOSITS AND CREDITS

Trns from Investment: \$70,000.00

C/D BEGINNING BALANCE: \$47,122.82

c/d deposit receipts \$0.00

Comm Center Booking \$400.00

c/d deposit refunds \$2,400.00

Senior Nutrition rent \$1,200.00

Trnsfr recovery \$0.00

NET C/D ENDING BALANCE: \$49,522.82

Aquatics rents \$2,232.00

CAP / RESTRICTED BAL: \$4,439.60

Concessions \$3,184.02

Donations \$ -

Swim admission fees \$9,546.80

No activity \$ -

Aquatics season pass \$2,077.00

NET CAPITAL REPL. BAL: \$4,439.60

Pool lessons \$126.00

Tennis keys \$20.00

POLICE LIAISON BALANCE: \$7,874.64

Cash over (pool) \$16.55

Parking revenue \$67.38

Payroll/Expenses (\$9.16)

Parking fines \$67.38

NET PLC ENDING BALANCE: \$7,932.86

Payroll recov CV-PC \$2,506.30

Graffiti recovery \$105.00

C&H Donation (restric) \$500.00

State Fund Dividend \$1,543.18

CASH BALANCE: \$50,562.67

ADV ON TAXES : \$0.00

No activity \$0.00

NET ADV ON TAXES: \$0.00

PETTY CASH BALANCE: \$60.00

TAXES held in 3240: \$ 61,702.22

CO.charges in 3240: \$ -

ACCRUED CREDIT: \$ 8,000.00

PY due from MAINT Dept.

\\rec\bud&fin\wrksht.xls

Commissioners: Jeff Airolti, Louise Choquette, Tom Cusack, Anne Scheer, John Valentini

6.a.

7:25 AM

08/24/20

CROCKETT COMMUNITY SERVICES DISTRICT

Reconciliation Detail

FUND 3241 - RECREATION, Period Ending 08/12/2020

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							494,730.98
Cleared Transactions							
Checks and Payments - 112 Items							
Check	07/07/2020	8766	Planchon Roofing, Inc.	Siliconer roof coating on po...	X	-10,000.00	-10,000.00
Check	07/07/2020	8771	Raquel Santana-Piz...	Cancellation of event 8/22/2...	X	-4,794.00	-14,794.00
Liability ...	07/07/2020	8758	CalPERS Public Em...	Retir., 457, Unfunded Liab, ...	X	-4,380.26	-19,174.26
Check	07/07/2020	8757	MEYERS NAVE	Attorney May 2020	X	-3,987.55	-23,161.81
Paycheck	07/07/2020	8735	RONALD D. WILSON	Payroll June 2020	X	-2,569.83	-25,731.64
Paycheck	07/07/2020	8736	SUSAN G. WITSCHI	Payroll June 16-30	X	-2,224.74	-27,956.38
Check	07/07/2020	8765	PG&E	Electricity and Gas	X	-2,171.60	-30,127.98
Liability ...	07/07/2020	8759	SDRMA	Health Benefits Mem 5505	X	-1,636.08	-31,764.06
Check	07/07/2020	8764	NorCal Lifeguard Tr...	Lifeguard class for employee...	X	-1,375.00	-33,139.06
Liability ...	07/07/2020	8755	UNITED STATES T...	FedTax Liability	X	-1,034.68	-34,173.74
Check	07/07/2020	8763	LESLIE'S POOL SU...	Pool chemicals and supplies	X	-700.36	-34,874.10
Paycheck	07/07/2020	8749	MADISON A. KOZIER	Payroll June 16-30	X	-594.73	-35,468.83
Check	07/07/2020	8767	Sierra Chemical Co...	Sodium Hypochlorite delivery	X	-521.67	-35,990.50
Paycheck	07/07/2020	8751	PAIGE E. PAULSELL	Payroll June 16-30	X	-472.88	-36,463.38
Paycheck	07/07/2020	8741	CASSANDRA D. C...	Payroll June 16-30	X	-380.53	-36,843.91
Paycheck	07/07/2020	8746	JUSTIN T. CROW	Payroll June 16-30	X	-365.18	-37,209.09
Check	07/07/2020	8762	AT&T	Telephone AC 5107872414	X	-364.76	-37,573.85
Paycheck	07/07/2020	8754	ZOE H. LABINSKI	Payroll June 16-30	X	-354.26	-37,928.11
Paycheck	07/07/2020	8740	ASHER H. LABINSKI	Payroll June 16-30	X	-334.13	-38,262.24
Paycheck	07/07/2020	8737	TREVOR B. DEES	Payroll June 16-30	X	-309.97	-38,572.21
Check	07/07/2020	8760	Streamline	Web hosting 6-months Invoi...	X	-291.00	-38,863.21
Paycheck	07/07/2020	8744	HARIKESH SHRI-S...	Payroll June 16-30	X	-290.91	-39,154.12
Paycheck	07/07/2020	8750	MONICA A. MUNOZ	Payroll June 16-30	X	-290.91	-39,445.03
Paycheck	07/07/2020	8743	GABRIEL J. OSTI	Payroll June 16-30	X	-262.96	-39,707.99
Paycheck	07/07/2020	8745	JOCELYN M. OSTI	Payroll June 16-30	X	-232.03	-39,940.02
Paycheck	07/07/2020	8753	STELLA T.E. MANN...	Payroll June 16-30	X	-207.57	-40,147.59
Check	07/07/2020	8770	RONALD D. WILSON	Mileage reimbursement Jun...	X	-181.13	-40,328.72
Paycheck	07/07/2020	8748	MADLINE H. LEV...	Payroll June 16-30	X	-148.67	-40,477.39
Paycheck	07/07/2020	8752	SKYLER X. PASCH...	Payroll June 16-30	X	-122.36	-40,599.75
Paycheck	07/07/2020	8738	ANDREW B. TAW	Payroll June 16-30	X	-122.36	-40,722.11
Liability ...	07/07/2020	8756	EMPLOYMENT DE...	EDD State Tax Liability	X	-120.15	-40,842.26
Check	07/07/2020	8761	Alhambra & Sierra S...	Concessions water	X	-120.10	-40,962.36
Paycheck	07/07/2020	8739	ARIEL I. FISCHER	Payroll June 16-30	X	-116.25	-41,078.61
Paycheck	07/07/2020	8747	LINDSAY A. BARR...	Payroll June 16-30	X	-116.25	-41,194.86
Paycheck	07/07/2020	8742	DAMIAN A. FISCHER	Payroll June 16-30	X	-67.30	-41,262.16
Check	07/07/2020	8769	MADISON A. KOZIER	Recoverable expenses June...	X	-26.41	-41,288.57
Check	07/07/2020	8768	TERMINIX	Pest control June shortfall ...	X	-15.00	-41,303.57
Transfer	07/08/2020			Payroll recovery June 2020	X	-1,582.36	-42,885.93
Check	07/15/2020			Service Charge	X	-26.00	-42,911.93
Check	07/20/2020	8800	SR Smith, LLC	Automatic Pool Reel Winder	X	-8,148.32	-51,060.25
Check	07/20/2020	8805	Hector Navarro	Cancellation of Sept 5 2020 ...	X	-4,200.00	-55,260.25
Check	07/20/2020	8806	U.S. BANK	Various	X	-3,068.47	-58,328.72
Check	07/20/2020	8802	William Doty Constr...	MPR Painting	X	-2,400.00	-60,728.72
Paycheck	07/20/2020	8790	SUSAN G. WITSCHI	Payroll July 1-15	X	-2,192.68	-62,921.40
Check	07/20/2020	8801	TERRACARE ASS...	Landscaping services	X	-2,171.00	-65,092.40
Check	07/20/2020	8795	EBMUD	Water	X	-1,652.46	-66,744.86
Check	07/20/2020	8804	Liliana Pintor	Cancellation of event for No...	X	-1,650.00	-68,394.86
Check	07/20/2020	8799	Sierra Chemical Co...	Chemicals	X	-1,144.08	-69,538.94
Check	07/20/2020	8793	CONTRA COSTA H...	HAZMAT A/N AR0036493; ...	X	-1,040.00	-70,578.94
Liability ...	07/20/2020	8791	STATE COMPENS...	Workers Comp	X	-925.18	-71,504.12
Check	07/20/2020	8797	LESLIE'S POOL SU...	Chemicals	X	-812.26	-72,316.38
Paycheck	07/20/2020	8784	MONICA A. MUNOZ	Payroll July 1-15	X	-639.37	-72,955.75
Paycheck	07/20/2020	8778	HARIKESH SHRI-S...	Payroll July 1-15	X	-483.83	-73,439.58
Paycheck	07/20/2020	8779	JOCELYN M. OSTI	Payroll July 1-15	X	-470.24	-73,909.82
Check	07/20/2020	8794	DENALECT ALARM...	Annual Alarm Charge	X	-468.00	-74,377.82
Check	07/20/2020	8796	KEL-AIRE HEATIN...	Annual HVAC Service	X	-465.00	-74,842.82
Paycheck	07/20/2020	8782	MADLINE H. LEV...	Payroll July 1-15	X	-461.80	-75,304.62
Paycheck	07/20/2020	8787	STELLA T.E. MANN...	Payroll July 1-15	X	-448.58	-75,753.20
Paycheck	07/20/2020	8789	TREVOR B. DEES	Payroll July 1-15	X	-427.01	-76,180.21
Paycheck	07/20/2020	8781	LINDSAY A. BARR...	Payroll July 1-15	X	-403.80	-76,584.01
Paycheck	07/20/2020	8786	SKYLER X. PASCH...	Payroll July 1-15	X	-400.75	-76,984.76
Paycheck	07/20/2020	8780	JUSTIN T. CROW	Payroll July 1-15	X	-378.35	-77,363.11
Paycheck	07/20/2020	8783	MADISON A. KOZIER	Payroll July 1-15	X	-369.40	-77,732.51
Paycheck	07/20/2020	8785	PAIGE E. PAULSELL	Payroll July 1-15	X	-368.47	-78,100.98
Check	07/20/2020	8792	CONTRA COSTA C...	LAFCO Appnt. FY 20-21 In...	X	-364.06	-78,465.04

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CROCKETT COMMUNITY SERVICES DISTRICT

Reconciliation Detail

FUND 3241 - RECREATION, Period Ending 08/12/2020

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Paycheck	07/20/2020	8777	GABRIEL J. OSTI	Payroll July 1-15	X	-358.88	-78,823.92
Paycheck	07/20/2020	8773	ARIEL I. FISCHER	Payroll July 1-15	X	-345.68	-79,169.60
Check	07/20/2020	8798	PG&E	Gas & Electric	X	-333.94	-79,503.54
Paycheck	07/20/2020	8776	DAMIAN A. FISCHER	Payroll July 1-15	X	-324.27	-79,827.81
Paycheck	07/20/2020	8774	ASHER H. LABINSKI	Payroll July 1-15	X	-321.75	-80,149.56
Paycheck	07/20/2020	8772	ANDREW B. TAW	Payroll July 1-15	X	-296.73	-80,446.29
Paycheck	07/20/2020	8775	CASSANDRA D. C...	Payroll July 1-15	X	-278.43	-80,724.72
Paycheck	07/20/2020	8788	ZOE H. LABINSKI	Payroll July 1-15	X	-192.94	-80,917.66
Check	07/20/2020	8803	HARIKESH SHRI-S...	Staff Building	X	-95.15	-81,012.81
Transfer	07/21/2020			State Fund Dividend - All de...	X	-908.57	-81,921.38
Check	08/07/2020	8839	EBMUD	Water	X	-3,244.78	-85,166.16
Check	08/07/2020	8833	CSRMA	Property Insurance - 7/1/202...	X	-3,167.11	-88,333.27
Liability ...	08/07/2020	8828	UNITED STATES T...	FedTax Liability	X	-2,940.12	-91,273.39
Check	08/07/2020	8840	PG&E	Gs & Electricity 82...	X	-2,907.82	-94,181.21
Paycheck	08/07/2020	8807	RONALD D. WILSON	Payroll July 2020	X	-2,569.83	-96,751.04
Paycheck	08/07/2020	8825	SUSAN G. WITSCHI	Payroll July 16-31	X	-2,340.81	-99,091.85
Liability ...	08/07/2020	8831	SDRMA	Health Benefits Mem. #5505	X	-1,636.08	-100,727.93
Liability ...	08/07/2020	8827	CalPERS Public Em...	CalPERS Retir. & 457 Plan	X	-1,085.08	-101,813.01
Paycheck	08/07/2020	8814	HARIKESH SHRI-S...	Payroll July 16-31	X	-707.34	-102,520.35
Paycheck	08/07/2020	8821	PAIGE E. PAULSELL	Payroll July 16-31	X	-604.27	-103,124.62
Paycheck	08/07/2020	8809	ARIEL I. FISCHER	Payroll July 16-31	X	-564.11	-103,688.73
Paycheck	08/07/2020	8812	DAMIAN A. FISCHER	Payroll July 16-31	X	-564.11	-104,252.84
Paycheck	08/07/2020	8816	JUSTIN T. CROW	Payroll July 16-31	X	-539.14	-104,791.98
Paycheck	08/07/2020	8822	SKYLER X. PASCH...	Payroll July 16-31	X	-504.81	-105,296.79
Paycheck	08/07/2020	8820	MONICA A. MUNOZ	Payroll July 16-31	X	-446.05	-105,742.84
Paycheck	08/07/2020	8819	MADISON A. KOZIER	Payroll July 16-31	X	-408.20	-106,151.04
Check	08/07/2020	8835	AT&T	Telephone comm center an...	X	-372.41	-106,523.45
Paycheck	08/07/2020	8810	ASHER H. LABINSKI	Payroll July 16-31	X	-365.05	-106,888.50
Paycheck	08/07/2020	8811	CASSANDRA D. C...	Payroll July 16-31	X	-358.88	-107,247.38
Paycheck	08/07/2020	8823	STELLA T.E. MANN...	Payroll July 16-31	X	-354.86	-107,602.24
Liability ...	08/07/2020	8829	EMPLOYMENT DE...	EDD State Tax Liability	X	-350.70	-107,952.94
Paycheck	08/07/2020	8808	ANDREW B. TAW	Payroll July 16-31	X	-331.62	-108,284.56
Paycheck	08/07/2020	8824	ZOE H. LABINSKI	Payroll July 16-31	X	-303.65	-108,588.21
Paycheck	08/07/2020	8817	LINDSAY A. BARR...	Payroll July 16-31	X	-293.67	-108,881.88
Paycheck	08/07/2020	8818	MADELINE H. LEV...	Payroll July 16-31	X	-290.99	-109,172.87
Paycheck	08/07/2020	8826	TREVOR B. DEES	Payroll July 16-31	X	-278.34	-109,451.21
Paycheck	08/07/2020	8813	GABRIEL J. OSTI	Payroll July 16-31	X	-253.68	-109,704.89
Check	08/07/2020	8842	RONALD D. WILSON	Mileage Reimbursement - July	X	-222.53	-109,927.42
Paycheck	08/07/2020	8815	JOCELYN M. OSTI	Payroll July 16-31	X	-210.38	-110,137.80
Check	08/07/2020	8834	Alhambra & Sierra S...	Concessions water	X	-147.60	-110,285.40
Check	08/07/2020	8836	LESLIE'S POOL SU...	Waterline Scrubber/De Scal...	X	-142.40	-110,427.80
Check	08/07/2020	8837	LINCOLN AQUATICS	Pocket Mask / Hip Pack	X	-82.41	-110,510.21
Liability ...	08/07/2020	8830	LINCOLN FINANCI...	LTD Insurance CCSVD-BL-...	X	-69.19	-110,579.40
Check	08/07/2020	8841	Susan Witschi	Mileage Reimbursement - July	X	-42.55	-110,621.95
Check	08/07/2020	8832	MEYERS NAVE	General Advice	X	-20.58	-110,642.53
Check	08/07/2020	8838	TERMINIX	Pest Control	X	-15.00	-110,657.53
Transfer	08/11/2020			Payroll recovery July 2020	X	-2,000.46	-112,657.99
Total Checks and Payments						-112,657.99	-112,657.99

Deposits and Credits - 77 items

Deposit	07/01/2020			Pool Deposit #10	X	259.00	259.00
Deposit	07/02/2020			Pool Deposit #11	X	281.75	540.75
Deposit	07/07/2020			Pool Deposit #10 - cc	X	260.00	800.75
Deposit	07/07/2020			Pool Deposit #12	X	271.80	1,072.55
Deposit	07/07/2020			Pool Deposit #13	X	319.50	1,392.05
Deposit	07/07/2020			Pool Deposit #14	X	397.50	1,789.55
Deposit	07/07/2020			Pool Deposits #11-13 - cc	X	654.50	2,444.05
Transfer	07/08/2020			Payroll recovery PCSan to ...	X	109.21	2,553.26
Deposit	07/08/2020			Pool Deposit #14 - cc	X	400.00	2,953.26
Deposit	07/10/2020			Pool Deposit #15 - cc	X	117.25	3,070.51
Deposit	07/10/2020			Pool Deposit #17	X	159.50	3,230.01
Deposit	07/10/2020			Pool Deposit #15	X	172.00	3,402.01
Deposit	07/10/2020			Pool Deposit #16 - cc	X	174.50	3,576.51
Deposit	07/10/2020			Pool Deposit #16	X	297.75	3,874.26
Deposit	07/10/2020			Pool Deposit #18	X	399.50	4,273.76
Deposit	07/10/2020			DP811089	X	2,451.75	6,725.51
Deposit	07/10/2020			DP811088	X	2,632.00	9,357.51
Deposit	07/13/2020			Pool Deposit #19	X	276.50	9,634.01

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CROCKETT COMMUNITY SERVICES DISTRICT

Reconciliation Detail

FUND 3241 - RECREATION, Period Ending 08/12/2020

Type	Date	Num	Name	Memo	Clr	Amount	Balance	
Deposit	07/13/2020			Pool Deposit #21	X	313.25	9,947.26	
Deposit	07/13/2020			Pool Deposit #17 & Rent - cc	X	366.00	10,313.26	
Deposit	07/13/2020			Pool Deposit #20	X	407.00	10,720.26	
Deposit	07/14/2020			Pool Deposits #18 & #19 - cc	X	386.68	11,106.94	
Deposit	07/15/2020			Pool Deposits #20 & #21 - cc	X	427.50	11,534.44	
Deposit	07/15/2020			Interest	X	1,487.40	13,021.84	
Deposit	07/17/2020			Pool Deposit #23 - cc	X	49.00	13,070.84	
Deposit	07/17/2020			Pool Deposit #22 - cc	X	68.50	13,139.34	
Deposit	07/17/2020			Pool Deposit #25	X	134.00	13,273.34	
Deposit	07/17/2020			Pool Deposit #22	X	140.00	13,413.34	
Deposit	07/17/2020			Pool Deposit #23	X	225.25	13,638.59	
Deposit	07/17/2020			Pool Deposit #24	X	255.50	13,894.09	
Deposit	07/17/2020			DP811455	X	500.00	14,394.09	
Deposit	07/20/2020			Pool Deposit #24 - cc	X	80.25	14,474.34	
Deposit	07/20/2020			Pool Deposit #26	X	164.25	14,638.59	
Deposit	07/20/2020			Pool Deposit #28	X	236.00	14,874.59	
Deposit	07/20/2020			Pool Deposit #27	X	254.25	15,128.84	
Transfer	07/21/2020			Payroll recovery July 1-15 P...	X	85.33	15,214.17	
Deposit	07/21/2020			Pool Deposits #25-27 - cc	X	370.75	15,584.92	
Transfer	07/21/2020			Payroll recovery July 1-15 C...	X	710.69	16,295.61	
Deposit	07/22/2020			Pool Deposit #28 - cc	X	66.50	16,362.11	
Deposit	07/24/2020			Pool Deposit #29	X	42.00	16,404.11	
Deposit	07/24/2020			Pool Deposit #30	X	102.00	16,506.11	
Deposit	07/24/2020			Pool Deposit #31	X	106.25	16,612.36	
Deposit	07/24/2020			Pool Deposit #30 - cc	X	135.00	16,747.36	
Deposit	07/24/2020			Pool Deposit #32	X	159.25	16,906.61	
Deposit	07/24/2020			DP811861	X	1,067.38	17,973.99	
Deposit	07/27/2020			Pool Deposit #31 - cc	X	61.00	18,034.99	
Deposit	07/27/2020			Pool Deposit #35	X	208.00	18,242.99	
Deposit	07/27/2020			Pool Deposit #34	X	269.50	18,512.49	
Deposit	07/28/2020			Pool Deposits #33 & #34 - cc	X	230.50	18,742.99	
Deposit	07/28/2020			Pool Deposit #33	X	292.25	19,035.24	
Deposit	07/29/2020			Pool Deposit #35 - cc	X	93.00	19,128.24	
Deposit	07/31/2020			Pool Deposit #37 - cc	X	80.00	19,208.24	
Deposit	07/31/2020			Pool Deposit #36 - cc	X	155.00	19,363.24	
Deposit	07/31/2020			Pool Deposit #36	X	157.00	19,520.24	
Deposit	07/31/2020			Pool Deposit #38	X	164.00	19,684.24	
Deposit	07/31/2020			Pool Deposit #39	X	212.75	19,896.99	
Deposit	07/31/2020			Pool Deposit #37	X	257.00	20,153.99	
Deposit	08/03/2020			Pool Deposit #38 - cc	X	68.25	20,222.24	
Deposit	08/03/2020			Pool Deposit #40	X	249.25	20,471.49	
Deposit	08/03/2020			Pool Deposit #41	X	278.55	20,750.04	
Deposit	08/03/2020			Pool Deposit #42	X	297.25	21,047.29	
Deposit	08/04/2020			Pool Deposits #39-41 - cc	X	407.50	21,454.79	
Deposit	08/05/2020			Pool Deposit #42 - cc	X	174.50	21,629.29	
Deposit	08/07/2020			Pool Deposit #43 - cc	X	131.00	21,760.29	
Deposit	08/07/2020			Pool Deposit #46	X	140.75	21,901.04	
Deposit	08/07/2020			Pool Deposit #44 - cc	X	153.00	22,054.04	
Deposit	08/07/2020			Pool Deposit #45	X	177.25	22,231.29	
Deposit	08/07/2020			Pool Deposit #43	X	233.50	22,464.79	
Deposit	08/07/2020			Pool Deposit #44	X	254.75	22,719.54	
Deposit	08/10/2020			Pool Deposit #45 - cc	X	72.00	22,791.54	
Deposit	08/10/2020			Pool Deposit #48	X	201.52	22,993.06	
Deposit	08/10/2020			Pool Deposit #47	X	243.75	23,236.81	
Deposit	08/10/2020			Pool Deposit #49	X	415.75	23,652.56	
Transfer	08/11/2020			Payroll recovery July 16-31	X	77.41	23,729.97	
Deposit	08/11/2020			Pool Deposits #46-48 - cc	X	426.75	24,156.72	
Transfer	08/11/2020			Payroll recovery July 16-31	X	791.89	24,948.61	
Deposit	08/12/2020			Pool Deposit #49 - cc	X	207.50	25,156.11	
Total Deposits and Credits							25,156.11	25,156.11
Total Cleared Transactions							-87,501.88	-87,501.88
Cleared Balance							-87,501.88	407,229.10
Register Balance as of 08/12/2020							-87,501.88	407,229.10