

CROCKETT SANITARY COMMISSION

of the Crockett Community Services District

P.O. Box 578 - Crockett, CA 94525
Telephone (510) 787-2992
Fax (510) 787-2459
e-mail: manager@town.crockett.ca.us
website: www.town.crockett.ca.us

MINUTES OF REGULAR MEETING, APRIL 17, 2019

1. CALL TO ORDER: The meeting was called to order at 7:00 PM by Chairperson Wais. Present were Commissioners Adams, Bartlebaugh and Manzione, along with General Manager McDonald, Assistant Dept. Manager Barnhill and Asst. Secretary Witschi. Commissioner Wolthuis was absent.
2. AGENDA ORDER: There were no requests to change the agenda order.
3. PUBLIC COMMENTS: None
- 4.a. PUBLIC HEARING – 2 CROLONA HEIGHTS: Mr. McDonald reported the owner has not been in contact with staff. A motion to record the Notice of Violation with the County Recorder's Office and schedule a second hearing carried unanimously (mm/ha).
- 4.b. PUBLIC HEARING – 468 WINSLOW: Mr. McDonald reported the owner has contacted staff to let them know his address changed and did not received Notice of Violation notices of public hearing. A motion to continue for 30 days to allow owner time to provide video or schedule repair carried unanimously (sb/ha).
5. CONSENT CALENDAR: The consent items were approved unanimously (mm/ha):
 - a. Approve Minutes of March 20, 2019.
 - b. Receive Status Report on outstanding issues.
 - c. Receive letter of support of H.R. 1764 Extending NPDES Permit Terms.
 - d. Receive letter of opposition of SB 332 requiring reduction of wastewater discharge.
6. REPORT OF CONSULTING ENGINEER: No report
- 7.a. ENFORCEMENT ACTIONS: Mr. McDonald presented the report on recent enforcement actions. He said the owner of 468 Winslow contacted staff to let them know his address changed and did not received Notice of Violation notices of public hearing and staff held off recording the Notice of Violation.
- 7.b. CROCKETT MARINA PROPERTY: Mr. McDonald gave a verbal update on the Crockett Marina property. He said that he has been in touch with the County and they will be holding a hearing to consider supporting letter to State Lands Commission asking them to repair the building and to seek a new commercial tenant for 501 Port Street.
- 7.c. SELF-MONITORING REPORT AND PERMIT LIMIT EXCEEDANCE: Mr. McDonald said C&H reported in their February 2019 electronic Self-Monitoring Report (eSMR) for the Joint Treatment Plant (JTP) that there was a cyanide permit limit exceedance at location EFF-002, an effluent monitoring location, resulting in two violations for exceeding daily and monthly cyanide limits. C&H investigated where it might have occurred within the refinery and there was only one location, the carbon furnace, which would have only caused cyanide to occur if incomplete combustion occurred in the carbon furnace. C&H verified that the carbon furnace was out of service for more than a week prior to and

during the sampling time period and therefore there was no combustion going on. The District reviewed our potential list of cyanide sources and none were identified. There are no businesses in town that would generate cyanide. Rainfall totals were reviewed between February 1 and February 6, the period prior to exceedance, and just under 1-1/4 inches of rainfall was recorded. Commissioner Bartlebaugh asked where EFF-002 is located. Mr. McDonald said it is located at the JTP after all treatment processes and just before the entrance to the outfall.

7.d. MERCURY SAMPLING AND EFFLUENT LIMITATIONS: Mr. McDonald reported that during the review of the C&H Sugar 2018 Annual electronic Self-Monitoring Report (eSMR) presented to the Crockett Sanitary Commission on February 20 a question was raised regarding the mercury limits in the permit. He said the San Francisco Regional Water Quality Control Board (RWQCB) issued San Francisco Bay Mercury and PCBs Watershed Permit Order No. R2-2017-0041 as a group permit that applies to both municipal and industrial dischargers. The maximum daily effluent limit is 0.12.

7.e. ATHERTON-COOKE SEWER PROJECT: Mr. McDonald reported postponing going out to bid until next month to allow documents to be changed from HDPE to PVC pipe in the open trench areas of the project to help lower project costs. He is working with our engineer V.W. Housen and Cunha Engineering to upgrade the drawings and front-end specifications. A motion to authorize the Sanitary Department to advertise Atherton-Cooke Sewer Project No. C-1002 for construction bids through the formal public bid process, with construction to begin after June 10, 2019, with updated specifications allowing PVC pipe material carried unanimously (mm/ha).

8. FINANCIAL REPORT: The monthly statement of Department finances and report on investments were examined by the Commission. Mr. McDonald reported a cash conversion of \$121K from the CSD Fund 3240. The current Local Agency Investment Fund interest rate is 2.55% up from 2.40%.

9.a. GENERAL LIABILITY INSURANCE REPORT: Mr. McDonald reported the Crockett Community Services District (CSD) is insured through the California Sanitary Risk Management Authority (CSRMA) care of Alliant Insurance Services, Inc. The District has both property insurance and commercial package policies. The Recreation Budget & Finance Committee raised a few concerns including limits of excess liability. There was concern by REC that the total liability limit of \$5M would not be enough to cover someone who gets severely injured requiring life-long care. The carrier underwriter can increase the Excess Liability coverage to \$9 giving CSD a total of \$10M in liability coverage for an additional \$2,500 annually. The cost allocation rate that would be charged to the Crockett Sanitary Department is estimated to be \$1,598. Commissioner Wais said since this risk has nothing to do with sewers she asked if the Recreation Department should pay for the increase. She said she has always been concerned that the sanitary department is paying the most based on allocation splits. Commissioner Manzione said the increase does not equally benefit the Crockett sanitary community. Ms. Witschi left the meeting at 7:45 pm. Commissioner Manzione suggested the Board look at the allocation benefit and consider a different allocation of this added cost. They said they are not against raising the limit but that it is hard to justify based on the current allocation formula. Mr. McDonald will report to the District Board who will consider recommendations.

9.b. DISTRICT BOARD ACTIONS: Mr. McDonald reported on the actions taken by the District Board in March. He said the Board supported adding the MSR review on next month's agenda to facilitate our own public discussion on the report. Board approved a resolution to elect the District's participation in informal biddings. A legal services agreement engagement letter with Meyers Nave accepting Associate Rachel Hundley to serve as District Counsel was executed. Mr. Barnhill's contract extension of three years was approved.

10.a. STAFF REPORT ON OPERATIONS: Mr. McDonald presented the Crockett Sanitary Department Managers report along with West County Wastewater District (WCWD) and ASR/C&H JTP reports for February and March. Mr. McDonald provided storm event data from February 2019, along with flow

data that peaked above 5 MGD flow rate, the maximum reading possible at the JTP meters. He said the annual reconciliation with C&H Sugar has been completed and the department is awaiting an invoice for our increased share of the JTP costs. The departments flow contribution increased from 37.43% to 42.40%, COD contribution decreased from 16.93% to 15.58%, which resulted in our department's total operating share increasing from 28.20% to 33.33%. He said the emergency sewer repair project on Loring MH C-14-01 to C-00-14, near the library, will happen in the next two to three weeks.

10.b. STAFF REPORT ON GOVERNMENTAL MATTERS: Mr. McDonald reported AB 1672 is being considered by the State Assembly that, if passed, would prohibit a covered entity, as defined, from labeling a covered product as safe to flush, safe for sewer systems, or safe for septic systems, unless the product is a flushable wipe that meets certain performance standards. The bill would require nonflushable products to be labeled clearly and conspicuously to communicate that they should not be flushed.

10.c. STAFF ANNOUNCEMENTS: Mr. McDonald reported he attended the Bay Area Clean Water Agency (BACWA) hosted Manager's Roundtable meeting on April 5 in Oakland. He said iBank, an Infrastructure State Revolving Fund (SRF) Program provides financing to public agencies and could serve as a source of revenue as the Federal government shrinks funding to States for their own SRF programs.

11.a. WASTEWATER COMMITTEE REPORT: None

11.b. BUDGET & FINANCE COMMITTEE REPORT: None

11.c. AD HOC COMMITTEES REPORT: None

11.d. INTER-AGENCY MEETINGS: None

12. FUTURE AGENDA ITEMS:

- Consider recommended enforcement actions.
- Lateral repair bids.
- Consider comprehensive rehabilitation program.
- Recommend award of contract(s)
- Recommend payment for sewer project(s).

13. COMMISSIONER COMMENTS: None

14. ADJOURNMENT: The meeting was adjourned at 8:23 PM until May 15, 2019.

Respectfully submitted,

Susan Witschi/Dale McDonald
May 17, 2019